



Town of Wrightsville Beach, North Carolina



Annual Budget Fiscal Year 2016/2017

Board of Aldermen

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William Squires – Public Works Director



**TOWN OF WRIGHTSVILLE BEACH, NC
PROPOSED 16/17 BUDGET – PUBLIC HEARING NOTICE**

A copy of the proposed Town of Wrightsville Beach Fiscal Year 2016/2017 Budget will be submitted to the Wrightsville Beach Board of Aldermen on May 31, 2016. A public hearing will be held on the budget proposal at the regularly scheduled Board of Aldermen meeting on June 8, 2016 at 5:30pm (or soon thereafter) at the Wrightsville Beach Town Hall. The Budget was prepared in accordance with the North Carolina Local Government and Fiscal Control Act. A summary of the projected revenue and expenditures by Fund are as follows:

Summary of Revenue and Expenditures for Fiscal Year 2016/17

<u>Fund</u>	<u>Revenue</u>	<u>Expenditure</u>
General Fund	\$10,580,410	\$10,580,410
Enterprise	\$2,983,290	\$2,983,290
Total	\$13,563,700	\$13,563,700

The proposed Ad Valorem Tax Rate for the upcoming Fiscal Year is \$.133 per \$100 of value and represents no change over the FY15/16 tax rate. The budget proposes an increase in water and sewer maintenance fees of \$10 per month for the standard residential customer. A copy of the proposed budget will be filed in the office of the Town Clerk and will be available on May 31, 2016 for review at the Wrightsville Beach Town Hall located at 321 Causeway Drive, Wrightsville Beach, NC 28480 during normal business hours. A copy of the document can also be viewed at www.townofwrightsvillebeach.com.



May 31, 2016

Honorable Mayor Blair and Board of Aldermen Members:

I am pleased to submit to you the Town of Wrightsville Beach, North Carolina Fiscal Year 2016/2017 (FY16/17) Annual Budget. The Budget was prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The budget is balanced and identifies all revenue and expenditure estimates for FY16/17.

The budget that has been presented to you proposes no increase in the Ad Valorem Tax rate which has been set at \$.133 per \$100 of valuation. The anticipated Ad Valorem valuation for the Town is \$2,491,940,000 with the Town's typical collection rate being 99%. Water and Sewer maintenance fees were increased a total of \$10 per month for the typical single family residence and approximately 50% higher for larger commercial meters. The typical irrigation meter will see an increase of \$9 per month. The

water and sewer rate continues to be the same as FY15/16. There are also limited changes to some of the fees that the Town charges and as identified on the Town's fee schedule.

Expenditures and anticipated revenues for all funds within the budget are as follows:

- General Fund \$10,580,410
- Water/Sewer Fund \$2,983,290

Revenue projections were projected very close to historical averages in order to balance the General Fund budget and the budget includes no Fund Balance allocation. Water and Sewer Revenues were predicted very close to historical averages in order to balance the Water/Sewer Fund budget. In addition, the Water/Sewer Budget dedicated \$103,790 in appropriated surplus to offset the lack of revenue needed in this year's budget.

Overall, it is my opinion that the Town is very sound financially. With limited growth of the Ad Valorem tax base, a limited rise in revenues and possible changes being proposed by the General Assembly that could impact local government revenues in the future, it is likely that future budget years will remain challenging as the Town begins to implement a variety of capital projects in all funds and typical expenditures are impacted by inflationary increases.

Budget Format

The budget is organized into two main Funds and a variety of smaller funds. The two primary Funds include the General Fund and the Enterprise Fund (Water, Sewer, Stormwater) with each Fund having a separate stream of

revenue. The separation of revenues and expenditures into Funds allow the Town to be more accountable to citizens as to how revenue is expended.

Departments or organizations funded by the General Fund include: Governing Body, General Administration, Information Technology, Planning and Inspections, Parks and Recreation Programs, Parks and Recreation Maintenance, Police, Parking Management, Fire, Emergency Preparedness, Ocean Rescue, Fleet Maintenance, Public Works Administration, Building Maintenance, Streets, and Sanitation.

Expenditures in the Enterprise Fund are directed toward the operation, repair, maintenance, and extension of the Town's water system, sewer system and stormwater system and the payment of any principal and interest on debt service obligations. Departments or organizations funded by the Enterprise Fund include: Water, Stormwater, and Sewer.

GENERAL FUND SUMMARY

Summary of General Fund Budget

The preparation of the FY16/17 General Fund Budget was difficult given that original budget requests by Department Heads exceeded revenue projections by \$1,020,845. The FY16/17 General Fund Budget is \$45,994 more than the adopted budget in FY15/16 with the primary reasons for the increase being:

- Increase in the amount the Town is placing in an account for beach nourishment from \$400,000 (Added an additional \$37,500 in FY15/16 mid-year) to \$500,000.
- The large amount of funded CIP items for prior years.

In order to balance the budget, I, along with the Board and staff, took the following actions:

- ❖ Included a transfer of \$179,800 from the Water/Sewer Fund to reimburse the General Fund for expenditures incurred as a result of operating the fund.
- ❖ The budget proposed allocates \$151,845 in capital reserve funds to complete a variety of projects and purchases in FY16/17.
- ❖ Increased revenue projections very close to historic collections and closed the budget gap of \$1,020,845 by making drastic cuts in the budget.

FY16/17 Ad Valorem Tax Rate

As previously stated, the tax rate has been set at \$0.133 per \$100.00 of assessed valuation for FY16/17. The total tax valuation for the Town for FY16/17 is \$2,491,940,000 with an anticipated collection percentage of 99%. Each penny of Ad Valorem Tax will generate \$245,000. As is typical, standard inflationary expenditures outpaced any increase in Ad Valorem revenue or increases in other large revenue sources.

The Town should continue to limit the growth of the General Fund Budget expenditures. With conservative spending and no unforeseen expenditures, it is anticipated that there may be some unexpended funds remaining in the General Fund at the end of FY16/17. This is important to acknowledge since it allows the Town to use the unexpended revenue surplus to accomplish two things: 1) Maintain a steady tax rate, and 2) Strengthen the Town's General Fund Balance.

Summary of the Major General Fund Revenue Sources Proposed for FY16/17

As is typical, a thorough review of all revenue sources and expenditures was completed this budget year. A summary of some of the more important revenue sources are as follows;

- ❖ Ad Valorem Tax – Budget projections for FY16/17 are \$3,220,264, which includes current taxes, back taxes and penalties. This figure is based on an estimated tax valuation of \$2,491,940,000 and a tax collection rate of 99%.
- ❖ Parking Fees – The parking program for the Town continues to prosper. It is anticipated that the Town will collect \$2,647,500 in revenue from parking operations with projected expenditures of \$508,500. If this revenue source had to be replaced using ad valorem tax, it is estimated that the tax rate would go from \$.133 to \$.22. Meter revenue has increased significantly due to a recent rate increase and the Town adding on-street parking spaces throughout

Town to increase the total number of spaces available.

- ❖ Interest on Investments - Interest on Investments remains low at an estimate of \$1,000. This is based on current budget trends and in anticipation of continued low interest rates on investments.
- ❖ Sales Tax – It is anticipated that the Town will collect \$1,154,000 in sales tax revenue in FY16/17. It is estimated that the Town will collect approximately \$65,000 less in sales tax in the coming budget year due to Ad Valorem tax increases proposed by Kure Beach and the City of Wilmington. Future sales tax revenue could be drastically impacted if a bill being proposed in the General Assembly is approved redistributing sales tax to more rural areas.
- ❖ Room Occupancy Tax – It is projected that the Town will collect \$553,101 in room occupancy taxes which will help offset a variety of services the Town provides to its visitors.
- ❖ ABC Revenues – Revenues from the sale of alcohol and beverages is estimated at \$375,000.
- ❖ Local Civil Violations – Estimated revenue generated from civil citations is \$88,000 for FY16/17.
- ❖ Utility and Cable Franchise Tax - It is estimated that the Town will collect \$325,000 in the coming budget year from Utility Franchise Tax receipts.

- ❖ Transfer from Water and Sewer Fund – This budget proposal recommends a \$179,800 transfer from the Water/Sewer Fund to the General Fund to assist in paying for services and facilities provided by the General Fund.
- ❖ Capital Reserve Fund - The budget allocates \$151,845 from capital fund reserves for a variety of projects and purchases.
- ❖ Refuse Collection – The Town will collect \$975,000 in FY16/17 to offset the cost of waste disposal within the Town.
- ❖ Building Permits – It is projected that the Town will collect \$250,000 in building permit fees in FY16/17 from building activities.
- ❖ Recreation Fees – Fees from participants in our recreation programs are estimated at \$250,000.
- ❖ Fund Balance – The FY16/17 budget contains a \$0 Fund Balance appropriation.

General Fund Expenditures at a Glance

The Capital Improvements Program – The current and prior Boards should be commended for their support and approach to funding capital improvements through the capital improvement program (CIP). The CIP provides for long-term capital planning for expenditures with a cost of at least \$5,000 and a useful life of greater than one year. Expenditures for CIP related items in the FY16/17 budget

total \$220,845 with \$151,845 of the expenditure having been set aside in prior budget years. The Town will put aside \$976,250 from the FY16/17 budget for future capital expenditures in the General Fund and \$10,000 in the Water/Sewer Fund. Overall and following this Fiscal Year, the Town will have \$2,907,78/5 in reserves for Future General Fund CIP items.

Employee Compensation – The proposed budget has a recommendation that all full-time employees be eligible for a 1% Cost-of-Living Adjustment that will become effective after July 1st. Funding for a merit based increase has been included in the proposed budget and equals 2% of the total salaries per department. The Board has suspended the implementation of the merit program and has agreed to revisit the issue later in the calendar year.

Medical Insurance, Dental Insurance, Life Insurance, and Other Insurances and Employee benefits – The Town received quotes from several carriers for the benefits that Town employees receive as part of their compensation package. The rate quotes received from all carriers were higher than the Town's current insurance costs. Blue Cross Blue Shield's (current carrier) renewal rate resulted in a 12% increase over FY15/16. The Town eventually chose a plan by First Carolina Care that will result in an approximately 6% increase in premiums over FY15/16. The plan is a richer plan than the Town currently offers, but, the Town had to switch to an unfamiliar network in MedCost.

The Town is likely to see some significant increase in the cost of health care as the Affordable Healthcare Act is implemented. The Town offers both a PPO plan and HSA plan for employees to select. Employees continue to

receive Dental insurance and Life insurance at no charge to the employee. The Town continues to match up to 4% of an employee's contribution to a 401K program.

The Town will remain with the North Carolina League of Municipalities for Property and Liability Coverage, Workers Compensation Insurance and a variety of bonds required for employees. The North Carolina League of Municipalities continues to be competitive in their rates and have provided good service over the prior years.

Departmental Expenditures Summary

Governing Body (\$705,402) – The Governing Body expenditures increased by 16.4% over the prior fiscal year. The primary expenditures in the Governing Body budget include; attendance fees (\$36,817), professional services (\$89,800), miscellaneous expenses and programs (\$10,700), and flotilla expenditures and holiday lights (\$35,000). CIP transfer items include funding for future Coastal Storm Damage Reduction Projects (\$500,000) and (\$10,000) for the Mason's Inlet Relocation Project.

General Administration Department (\$608,817) – Expenses for the Department are 2.94% less than expenditures in FY15/16. Expenditures for all personnel costs totaled \$483,017. The department consists of 6 full time employees. Operating costs for the department are projected at \$125,800.

Information Technology Department (\$350,682) – Expenditures for the Department are projected to be 13.8% less than in FY15/16. Personnel cost for the department

are \$71,877 with 1 employee assigned to the department. Operating costs for the department will be \$199,305 with these expenditures consisting of phones for all departments, travel and training, maintenance and repair of equipment supplies, professional services and a variety of other categories of expenditures. Capital projects anticipated this fiscal year include the completion of the Tyler Financial Software conversion and the purchase of the Tyler Planning Software Module (\$69,500).

Planning and Parks Department/Planning and Inspections (\$361,828) – The Planning Department consists of 4 full-time staff with one being a Park Ranger. The FY16/17 budget is projected to be 3.9% less than the prior year. Personnel costs for the department are projected at \$294,691. Operating costs for the department will be \$67,137.

Public Works Department Fleet Maintenance (\$257,670) – This department consists of 3 full-time employees and maintains the majority of vehicles and equipment that the Town uses on a daily basis. Personnel costs for the department are \$199,568 with operational costs being \$48,102.

Police Department (\$2,712,071) – The Police Department budget has decreased by .6% over the FY15/16 Budget. Personnel costs for the department are proposed at \$1,904,684 with operating costs estimated at \$428,410. The department consists of 25 sworn police officers and 2.5 civilian staff and supplemented by paid auxiliary officers and contracted Deputies as needed. Of the \$2.7M departmental budget, there is debt service being paid on a portion of the Wrightsville Beach Public Safety Center in the amount of

\$253,977. The Town will set aside \$35,000 from the Town's budget to purchase additional vehicles in the future as part of the Capital Improvement Program.

Parking Management (\$508,500) – The Town contracts with Lanier Parking to manage all aspects of the Town's parking meter collection and enforcement efforts. The budget proposed for FY16/17 reflects a .3% decrease over the prior year. Within the budget proposal, the contractor proposes the replacement of \$5,000 in new meters and the Town will place \$10,000 in the CIP program for future pay station replacement. The Town will also purchase 2 new enforcement golf carts in the amount of \$15,000.

Fire Department (\$1,627,520) – The fire department is a combination department that includes 13 career firefighters, volunteers, interns and a variety of part-time positions. The departmental budget decreased by 6% over the prior year. Personnel costs for the department are \$1,032,699 with operating costs of \$160,799. Debt service in the amount of \$253,977 for the Public Safety Building and \$60,045 for debt service on a Fire Apparatus is included as part of the FY16/17 budget. The Town will put away \$120,000 for future CIP renovations to include Fire Training facility (\$5,000), Radios (\$20,000), Aerial apparatus (\$95,000).

Fire Department Emergency Preparedness (\$11,025) – This small department consists of equipment and other items associated with emergency preparedness.

Fire Department Ocean Rescue Lifeguards (\$417,990) - The Town hires seasonal lifeguards each summer to help protect residents and visitors. The budget is .7% less than the FY15/16 Budget. Personnel costs for the department

are \$296,350 with operational expenditures being \$57,890. Lifeguards will receive a \$.25 per hour increase on their base pay. The Town will purchase one ATV this year for \$5,500, and replace 5 lifeguard stands for \$35,000. The CIP items set aside for a future year include (\$18,250) for a replacement vehicle and (\$5,000) for radios

Public Works Administration (\$276,066) – The department consists of 3 employees that are the administrative arm of public works and the water/sewer department. Personnel costs for the department are \$245,552 and operational costs are \$30,514.

Public Works Building Maintenance (\$650,139) – The department saw an increase in funding of 66.2% from FY15/16. No personnel expenses make up any part of the department's budget with all employees budgeted in the Streets Department. Utilities for Buildings and water and sewer charges make up the bulk of expenditures for the department at \$132,700 and \$55,000 respectively. The Town will place funds in the CIP in the amount of \$115,00 for future projects.

Public Works Streets Department (\$496,169) – The Public Works Streets Department includes 5 employees that perform street related work and also building maintenance. Personnel costs for the department are \$267,972 and operational costs are \$218,197. The department expenditures decreased by 17.5% over FY15/16. Of the operational costs, contracted services are the largest line items and includes the repaving of Keel Street and Jasmine Street for \$50,000.

Public Works Sanitation Services Department (\$933,812) – This department consists of 7 employees that have primary responsibility over emptying all trash cans in public areas, residential trash collection and commercial trash collection. Personnel costs for the department are \$364,472. Operating costs for the department are \$444,840. Most of the operating costs are as a direct result of tipping fees and other costs associated with our solid waste program. The Town will also put \$85,000 in the CIP which includes; Load Packer (\$75,000), and (\$10,000) for beach maintenance.

Planning and Parks Department/Recreation Programs (\$361,633) – Parks Program budget has decreased a total .8% over FY15/16. The department consists of 2 full-time employees and many part-time employees used for the variety of programs we offer. Personnel costs have risen over the prior fiscal year but will be offset by additional revenue from new programs. Operating costs are estimated at \$232,033.

Planning and Parks Department/Parks Maintenance (\$301,086) – The FY16/17 Budget is .71% higher than the FY15/16 budget. The department consists of 3 full-time employees and seasonal temps. Personnel costs for the department are set at \$175,581 with operational expenditures set at \$97,505. As part of the CIP process, the Town will set aside \$28,000 for future capital purchases or replacement.

General Fund - Fund Balance

Local Governments in the State of North Carolina are encouraged to maintain a Fund Balance (savings account)

equal to 8% of the prior year's expenditures. This recommendation comes from the Local Government Commission which is a commission that is tasked with the oversight of the financial well-being of North Carolina local governments. A Fund Balance is a reserve to be used in times of crisis or when an unanticipated expenditure arises. A healthy Fund Balance becomes even more important in a coastal community that could lose a significant amount of revenue and face a heavy financial burden following a major hurricane.

This year's Budget includes a Fund Balance appropriation of \$0 to help balance the budget. It is estimated that on June 30, 2016 that the Town will have an estimated Undesignated Fund Balance of approximately \$8,031,290 or 76%. The Town continues to have an additional 8% in reserves as Designated Fund Balance.

The Board of Aldermen has adopted a policy that recommends a minimum Fund Balance percentage of 34.5%. The Town Council should continue to bolster the General Fund Balance when possible given the Town's susceptibility to catastrophic events.

ENTERPRISE FUND SUMMARY WATER/SEWER/STORMWATER

Summary of Enterprise Fund

Projected expenditures for the Enterprise Fund are \$2,983,290 with revenue projections set at \$2,983,290. Over prior budget years, the Town has not adequately funded the water and sewer department. Existing infrastructure has aged and a lot of it needs major upgrades. Future planning for an expanded water supply and sewer treatment is in the works. The outcome of a study will help direct the Town regarding the future of water and sewer infrastructure needs.

With the latest increase in maintenance fees, the Town will generate approximately \$400,000 in additional revenue to begin to complete some of the badly needed capital projects. As the Town implements needed improvements to the systems, debt service estimated to be more than \$20M could burden the customer with significantly higher water and sewer bills. Once there is clearer direction on the Town's future water and sewer needs, the Town will hire a firm to complete a rate study.

Water and Sewer Rates

Over the past 10 years, water and sewer rates have remained relatively stable and low. The Town of Wrightsville Beach is at a disadvantage when it comes to

being able to maintain low water and sewer rates to its customers in the future if significant capital work is needed. The Town has a relatively small system (roughly 2,600 customers) with a limited number of customers that use the system throughout the year. Larger systems have the ability to spread the cost of large capital projects across a larger service area.

The Town must build and maintain a system that, at its peak, must provide and treat approximately 2.3 million gallons of water per day. The Town's water/sewer needs are unique, although similar to other North Carolina coastal communities, in that the standard water use in the winter months is often below 500,000 gallons per day.

Rates were derived based on the amount of revenue needed to fund all operational expenses and capital expenditures of the Fund. Revenue derived from water and sewer sales was based on the Town selling approximately 250,856,000 gallons of water with revenue being generated (includes penalties and interest) in the amount of \$1,267,000. The water rate has been set at \$1.52 per 100 cubic feet of use. The sewer rate has been set at \$2.65 per 100 cubic feet treated. This represents no increase above the FY15/16 rates. The monthly maintenance fee for a standard residential account is \$16 per month for water and \$25 per month for sewer which represents a total increase per month of \$10 over the FY15/16 Budget.

Monthly stormwater fee rates will remain at \$7 per month for a single family residence with the actual cost being dependent on lot size. Monthly stormwater fees will generate \$111,000 annually.

The revenue generated from the FY16/17 rate does not cover some of the more substantial projects that the Town will have to undertake and operating expenditures. Current water and sewer rates are still too low and resulted in the Town having to allocate a portion of the undesignated reserve fund in the amount of \$103,790 to balance the Water/Sewer Fund Budget.

Summary of the Major Enterprise Fund Revenue Sources for FY16/17

The following is a summary of some of the more significant Enterprise Fund revenue sources.

- ❖ **Fees for Service** – It is estimated that the Town will generate \$2,641,500 of revenue from water and sewer customers in the Town.
- ❖ **Rent on Water Tanks** - The Town currently rents antennae space to several wireless carriers. It is anticipated that the Town should receive \$65,000 in the upcoming year.
- ❖ **Appropriated Reserve Fund** – An appropriated Reserve Fund Balance amount of \$103,790 was needed to balance the current budget. It should be recognized that using fund balance to balance the budget is indicative of current rates for service not being sufficient.
- ❖ **Stormwater Fees** – The Town currently charges homeowners a fee dependent on lot size used to offset the cost of a required a stormwater program. It

is estimated that the Town will generate \$111,000 in revenue to support the program.

Enterprise Fund Expenditures at a Glance

Employee Compensation – The proposed budget has a recommendation that all full-time employees be eligible for a 1% Cost-of-Living Adjustment beginning on July 1st. Funds for up to a 2% merit increase for employees has been included in the proposed budget but will be delayed until later in the Fiscal Year.

Medical Insurance, Dental Insurance, Life Insurance, and Other Insurances and Employee benefits – The Town received quotes from several carriers for the benefits that Town employees receive as part of their compensation package. The rate quotes received from all carriers were higher than the Town's current insurance costs. Blue Cross Blue Shield (current carrier) renewal rate resulted in a 12% increase over FY15/16. The Town eventually chose a plan by First Carolina Care that will result in an approximately 6% increase in premiums over FY15/16. The plan is a richer plan than the Town currently has currently, but, the Town had to switch to an unfamiliar network in Medcost.

The Town is likely to see some significant increase in the cost of health care as the Affordable Healthcare Act is implemented. The Town offers both a PPO plan and HSA plan for employees to select. Employees continue to receive Dental insurance and Life insurance at no charge to the employee. The Town continues to match up to 4% of an employee's contribution to a 401K program.

The Town will remain with the North Carolina League of Municipalities for Property and Liability Coverage, Workers Compensation Insurance and a variety of bonds required for employees. The North Carolina League of Municipalities continues to be competitive in their rates and have provided good service over the prior years.

Departmental Expenditures Summary

Water Department (\$1,450,347) – The Water Department Budget was funded at 31.85% more than funding levels in FY15/16. Overall, the department consists of 8 employees. Personnel related costs are \$437,006. Employees in this department undertake all water, sewer and stormwater related maintenance and day-to-day activities. Operating expenditures for the department are \$1,013,341. The Water Fund pays the General Fund \$64,800 for personnel, jobs and other expenditures performed by the General Fund. The Town will only fund \$10,000 in CIP items due to the lack of revenue to do more.

Stormwater Department (\$99,922) – The department was created to address a number of stormwater issues and primarily as a result of being required to maintain a program by the State. The department consists of one employee that oversees the operation of day-to-day activities. Personnel costs for the department are projected at \$55,447. Operating expenditures have been funded at \$44,475. No capital improvements are being proposed by the department and no funds are being transferred to the CIP in FY16/17.

Sewer Department (\$1,433,021) – As previously stated, all personnel costs are allocated within the Water Department. The department has a variety of line items that make up the majority of expenditures such as contracted services (\$911,200), administrative charges to the General Fund (\$115,000) and a debt payment for the NEI of (\$250,000). The Town will not be placing funds in the CIP reserve or completing any large capital projects due to the lack of adequate funding to do so.

Enterprise Retained Earnings (Fund Balance)

While not required by the Local Government Commission, a healthy Fund Balance is essential to the financial stability of the Enterprise Fund. Like the General Fund Balance, the Enterprise Fund Balance can be used to maintain operations and to make needed repairs to infrastructure following a major weather event and is needed to sustain expenditure while revenue is being collected. The anticipated Enterprise Fund Balance available at the end of June 2016 is \$2,197,417 or 74%.

In addition to the reserve fund, the Town has an additional \$3,625,500 in reserves set aside for future Capital Expenditures with the two largest projects being the NEI#2 account at \$421,840 and the Southside Wasterwater Treatment Plant upgrade in the amount of \$3,203,659.

CLOSING STATEMENTS

The FY16/17 Budget that has been provided to you represents many countless hours of review and work by the Board of Aldermen, Department Heads, and Staff. Overall, I believe that this Budget will allow us to effectively provide the necessary services and to operate Town government in a way that is acceptable to the Board of Aldermen and the citizens of Wrightsville Beach.

The Town has taken many steps in the past to limit expenditures and continue to be very conservative with spending. The Board of Aldermen should be congratulated for their hard work and dedication to the citizens of Wrightsville Beach. I hope that everyone realizes the amount of time, effort, and personal sacrifice that is associated with overseeing the affairs of the Town. All that have a stake in the welfare of the Town should appreciate the accomplishments of this Board. You are truly good stewards of the Town's resources.

In closing, I would like to personally thank all Town employees for their hard work that they perform on a daily basis. The employees of this Town are loyal, hardworking and they are a valued resource of the Town. I look forward to working with the Board, Citizens and Staff in striving to keep this Town a wonderful place to live, work, shop, visit and recreate. Thank you.

Sincerely,



Timothy W. Owens
Town Manager

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Town of Wrightsville Beach
Budget Overview

SUMMARY OF EXPENDITURES BY FUND - FY 2017		
Fund Number	Fund Title	Expenditures
10	General	\$10,580,410
30	Water & Sewer	<u>2,983,290</u>
	Total Expenditures	13,563,700
	Less: Interfund Transfers	<u>(1,156,050)</u>
	Net APPROVED Expenditures	\$12,407,650

GENERAL FUND ANALYSIS OF UNAPPROPRIATED FUND BALANCE	
Fund Balance Available for Appropriation 6/30/15	\$7,555,566
Plus: Estimated Revenues 07/01/2015 - 06/30/2016	10,534,419
Less: Estimated Expenditures 07/01/2015 - 06/30/2016	(9,731,177)
Estimated Revenues Over Expenditures	<u>803,242</u>
Estimated Unappropriated Fund Balance 06/30/2016	\$8,358,808
Less: Appropriated Fund Balance As of 07/01/2016	<u>(327,515)</u>
Estimated Unappropriated Fund Balance as of 07/01/2015	\$8,031,293
\$8,031,290 = 76% of APPROVED Gen Fund Expenditures for FY 2017	

GENERAL FUND COMPARISON OF FY 2016 BUDGET TO RECOMMENDED FY 2017 BUDGET				
Department	FY 2017	FY 2016	FY 2017	
	RECOMMENDED Expenditures	ORIGINAL Budget	Increase (Decrease) Over FY 2016 Budget	
Governing Body	\$ 705,402	\$ 606,022	99,380	16.4%
General Administration	608,817	627,285	-18,468	-2.9%
Information Technology	350,682	406,780	-56,098	-13.8%
Planning & Inspections	361,828	376,529	-14,701	-3.9%
PW - Fleet Maintenance	257,670	301,807	-44,137	-14.6%
Police	2,712,071	2,729,675	-17,604	-0.6%
Parking	508,500	507,105	1,395	0.3%
Fire	1,627,520	1,534,351	93,169	6.1%
Emergency Prep	11,025	5,725	5,300	92.6%
Ocean Rescue	417,990	420,732	-2,742	-0.7%
PW - Administration	276,066	279,416	-3,350	-1.2%
PW - Building Maintenance	650,139	391,209	258,930	66.2%
PW - Streets	496,169	601,672	-105,503	-17.5%
PW - Sanitation	933,812	1,082,761	-148,949	-13.8%
Parks & Rec - Programs	361,633	364,378	-2,745	-0.8%
Parks & Rec - Maintenance	301,086	298,972	2,114	0.7%
TOTAL	\$ 10,580,410	\$ 10,534,419	\$ 45,991	0.4%

WATER AND SEWER FUND ANALYSIS OF CASH PORTION OF RETAINED EARNINGS FY 2017	
Undesignated and Unappropriated Cash and Investments 07/01/2015	\$2,073,094
Plus: Estimated Revenues 07/01/2015 - 06/30/2016	2,670,832
Less: Estimated Expenditures 07/01/2015 - 06/30/2016	(2,442,719)
Estimated Revenues Over Expend	228,113
Less: Appropriated Surplus As of 07/01/2016	(103,790)
Estimated Unappropriated Cash as of 07/01/2016	\$2,197,417
\$2,197,417 = 74% of RECOMMENDED Water & Sewer Expenditures for FY 2017	

WATER AND SEWER FUND COMPARISON OF FY 2016 BUDGET TO RECOMMENDED FY 2017 BUDGET				
Department	FY 2017 RECOMMENDED Expenditures	FY 2016 ORIGINAL Budget	FY 2017 Increase (Decrease) Over FY 2016 Budget	
Water	1,450,347	1,099,960	350,387	31.9%
Stormwater	99,922	92,106	7,816	8.5%
Sewer	1,433,021	1,478,766	(45,745)	-3.1%
TOTAL	2,983,290	2,670,832	312,458	11.7%

Town of Wrightsville Beach General Fund Revenue



Parking Meters



Farmers Market



Ad Val Taxes



Building Permits



Citations



Sales Tax



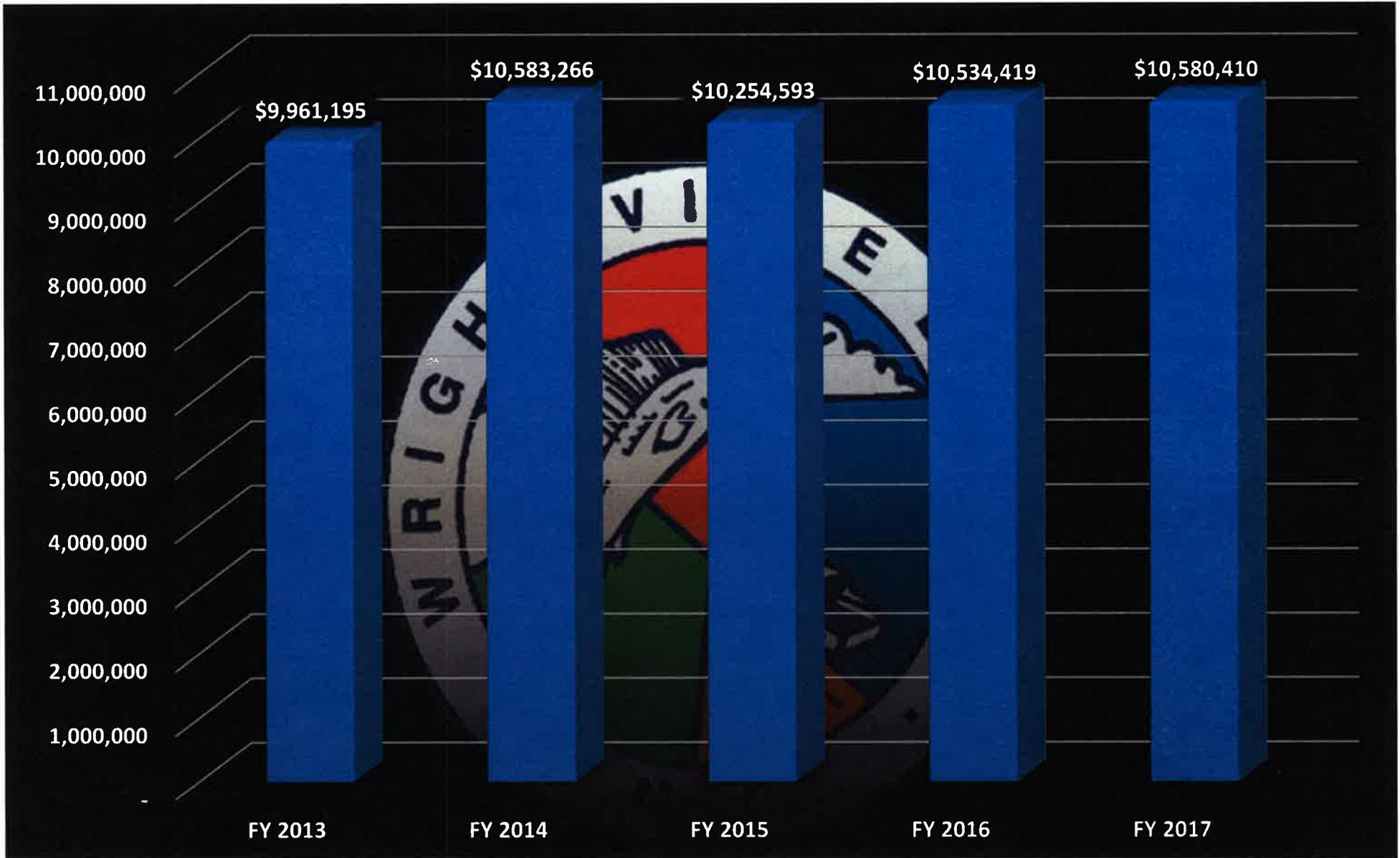
Waste Disposal



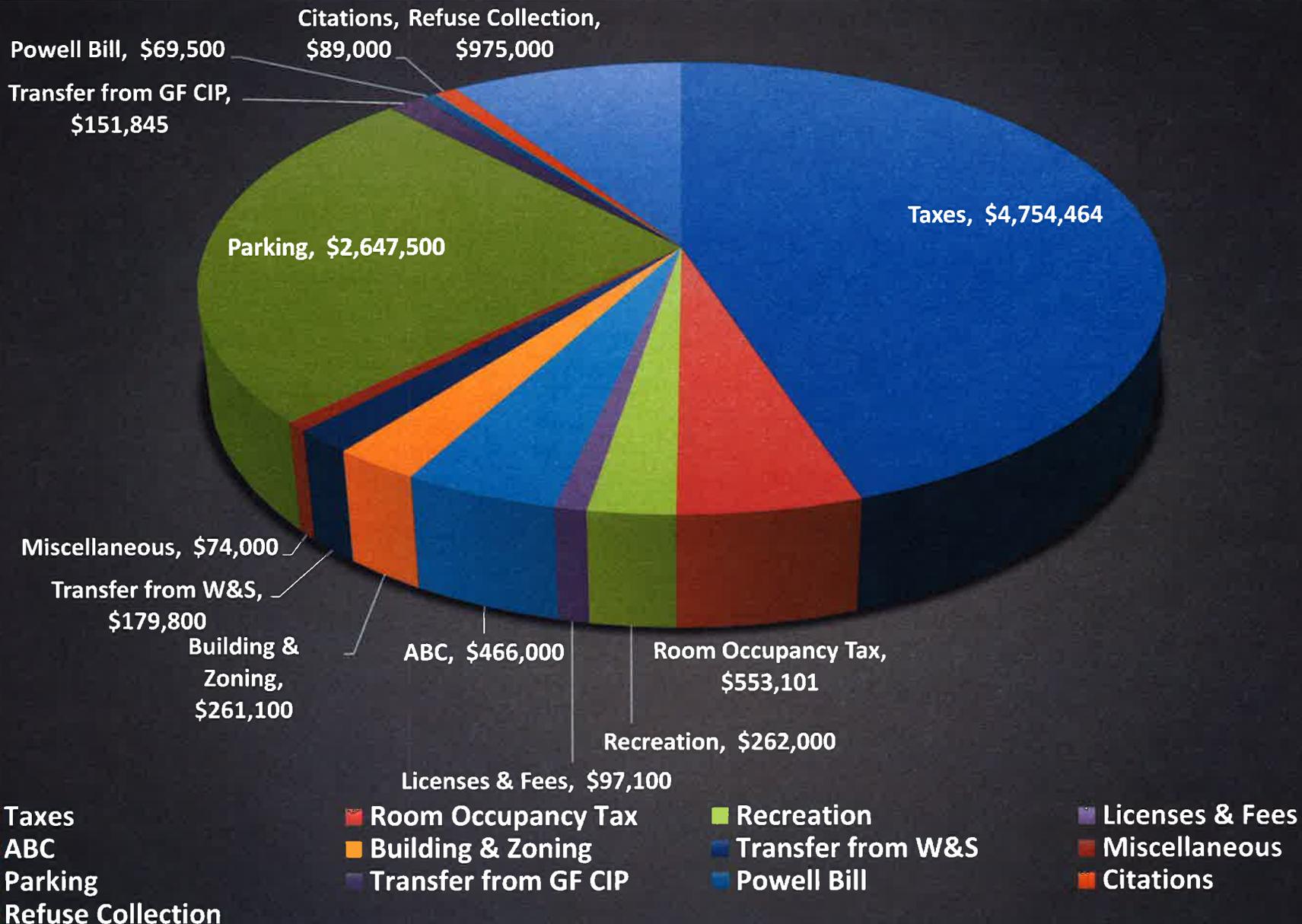
Town Owned Bldgs

Town of Wrightsville Beach

General Fund Revenue Trend



Town of Wrightsville Beach General Fund Revenues



General Fund Revenues

GL Account	GL Description	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-3010-0000	AD VAL TAXES - CURRENT YR	3,282,511	3,237,000	3,226,136	3,237,000	3,217,508	3,227,000	2,073,974	3,210,264
10-3010-0100	AD VAL TAXES - PRIOR YEARS	9,000	10,000	2,470	12,500	9,611	10,000	8,106	10,000
10-3010-0200	AD VAL TAXES - 2ND PRIOR	1,000	1,000	1,064	-	11	-	-	-
10-3010-0300	AD VAL TAXES - 3RD PRIOR	300	1,500	367	-	7	-	-	-
10-3010-0400	MOTOR VEHICLE TAX	23,000	26,000	57,405	40,000	45,020	40,000	23,476	40,000
10-3010-0500	INTERLOCAL AGREEMENT - CITY OF WILM.	-	-	-	-	-	-	7,224	7,200
10-3140-0000	DOG LICENSES	1,000	1,000	1,140	1,000	1,150	1,000	270	1,000
10-3170-0000	PENALTIES/INTEREST-TAXES	7,000	7,000	6,969	7,000	6,783	7,000	2,009	6,500
10-3190-0000	AUTO LICENSES	9,500	8,000	9,218	8,000	14,784	8,000	2,100	8,000
10-3210-0000	PARKING METERS	1,773,355	1,786,950	2,076,599	2,094,295	2,288,900	2,300,000	1,197,395	2,300,000
10-3230-0000	RESIDENTIAL PARKING PASS	58,739	60,500	64,505	70,960	65,043	70,000	3,575	65,000
10-3230-0100	COMMERCIAL 1 PARKING PASS	-	-	14,000	-	14,000	14,000	-	14,000
10-3230-0200	COMMERCIAL 2 PARKING PASS	-	-	8,750	-	3,125	8,200	250	6,000
10-3230-0300	CONTRACTOR PARKING PASS	-	-	2,260	-	1,691	2,500	344	2,500
10-3250-0000	PRIVILEGE LICENSES	15,000	15,000	16,061	15,000	7,344	-	-	-
10-3250-0100	BUSINESS ON BEACH PERMIT	1,000	1,500	2,100	1,500	3,200	1,600	1,000	2,000
10-3290-0000	INTEREST ON INVESTMENTS	6,000	6,000	1,637	3,100	565	1,000	1,297	1,000
10-3295-0000	INTEREST - FED FORF PROP	-	-	-	-	-	-	-	-
10-3295-0100	INTEREST - STATE TAX DRUGS	-	-	-	-	-	-	-	-
10-3310-0000	RENT - SALINE PLANT	54,500	54,500	57,025	54,500	62,890	58,000	53,451	58,000
10-3350-0000	MISCELLANEOUS REVENUE	5,000	7,500	13,187	10,000	134,266	10,000	2,993	10,000
10-3350-0100	INSURANCE CLAIMS/REFUNDS	2,500	2,500	6,393	2,500	24,413	2,500	592	2,500
10-3350-0200	VAR/CUP/CAMA/REZONE FEES	7,000	5,000	7,190	5,500	7,300	5,500	4,200	5,500
10-3350-0300	CAMA PERMIT REIMBURSEMENT	2,000	2,000	1,335	1,500	2,325	1,500	1,010	1,500
10-3350-0900	GIFTS IN KIND	1,000	-	7,750	-	2,100	-	2,780	-
10-3350-1100	VITEX GRANT	-	-	-	-	-	-	-	-
10-3350-1200	FARMERS' MKT MISC REV	5,000	200	100	200	25	-	-	-
10-3350-1300	FARM MARKET	2,500	10,750	6,090	6,000	7,045	7,000	4,755	7,000
10-3350-1900	MISCELLANEOUS GRANTS	40,000	-	47,408	-	2,693	-	-	-
10-3350-1901	FED GRANT - LIC PLATES	40,000	-	-	-	-	-	-	-
10-3350-1903	AFG GRANT	-	-	-	-	99,275	-	-	-

General Fund Revenues

GL Account	GL Description	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-3350-2200	FIRE ALARM CITATIONS	550	1,000	300	1,000	2,881	1,000	281	1,000
10-3370-0000	UTILITIES FRANCHISE TAX	242,000	235,000	256,609	235,000	336,188	256,000	205,315	325,000
10-3370-0100	CABLE TV FEE	98,000	95,000	83,622	90,000	78,524	83,000	47,291	83,000
10-3410-0000	BEER & WINE TAX	12,000	11,000	10,936	11,000	11,976	11,000	-	11,000
10-3430-0000	POWELL BILL ST ALLOCATION	67,400	69,000	69,731	69,500	69,899	69,500	69,277	69,500
10-3450-0000	LOCAL SALES TAX ART 39	425,000	460,000	514,207	525,000	563,964	465,000	306,035	550,000
10-3450-0100	HALF CENT SALES ART 40	150,000	165,000	185,029	188,000	205,427	173,000	106,328	200,000
10-3450-0200	HALF CENT SALES ART 42	215,000	225,000	250,794	255,000	275,532	240,000	149,829	275,000
10-3450-0300	Xtra 1/2 Cent Sales Tax Art 44	-	-	377	-	246	-	52	-
10-3450-0400	SALES TAX - HOLD HARMLESS	105,000	110,000	126,980	129,000	132,112	129,000	71,459	129,000
10-3460-0000	ROOM OCCUPANCY TAX (3%)	570,183	553,101	554,014	553,101	474,010	553,101	200,647	553,101
10-3470-0000	ABC NET REVENUES	250,000	310,000	336,849	280,000	410,968	325,000	179,089	375,000
10-3470-0100	MIXED DRINK SURCHARGE	60,000	80,000	71,481	75,000	85,287	70,000	51,789	80,000
10-3495-0000	STATE TAX DRUG MONEY	-	-	156	-	113	-	12	-
10-3510-0000	COURT FEES	3,000	3,500	2,823	3,100	7,281	3,100	1,153	3,100
10-3520-0000	PKING METER CIVIL PENALTY	268,251	235,000	306,709	284,000	261,170	275,000	154,773	260,000
10-3520-0010	PARKING FINE APPEAL FEE	-	-	-	-	-	-	-	-
10-3520-0100	BEACH VIOLATIONS	5,500	20,000	32,240	10,000	31,949	-	19,375	-
10-3520-0200	CIVIL PENALTY OTHER THAN ALCOHOL	15,000	80,000	13,224	20,000	7,533	15,000	2,535	15,000
10-3520-0300	DOG CITATIONS	6,000	7,000	13,110	7,500	18,261	13,000	8,786	13,000
10-3520-0400	CIVIL CITATIONS - ALCOHOL/WASTE	-	-	79,423	55,000	30,362	80,000	16,905	60,000
10-3550-0000	BUILDING PERMITS	175,000	175,000	265,740	150,000	350,775	150,000	161,790	250,000
10-3550-0100	STATE BUILDING PERMIT FEE	100	100	130	100	140	100	40	100
10-3550-0200	BLDG PERM-ZONING COMPLIAN	6,000	6,500	4,400	6,500	875	6,500	75	4,000
10-3590-0000	REFUSE COLLECTION CHARGES	979,000	1,012,000	929,382	1,003,581	975,225	1,000,000	486,274	975,000
10-3590-0500	RECYCLING FRANCHISE FEES	500	1,000	-	1,000	-	-	-	-
10-3590-1000	SOLID WASTE DISPOSAL TAX	1,882	1,800	1,405	1,200	1,599	1,500	372	1,500
10-3605-0000	MOVIE SECURITY DEPOSITS	2,000	3,000	-	3,000	-	-	-	-
10-3650-0000	RECREATION REVENUES	193,000	230,000	232,262	220,000	251,472	260,000	85,675	250,000
10-3650-0100	RECREATION CONTRIBUTIONS	1,000	1,000	275	1,000	5,829	1,000	150	1,000

General Fund Revenues

GL Account	GL Description	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-3650-0200	REC CONTRIB-FAM MOVIES/CONCERTS	-	6,000	4,525	6,000	5,749	4,000	3,200	4,000
10-3650-0300	REC CONTRIB - KAYAK TRAIL	-	-	-	-	-	-	-	-
10-3670-0000	STATE GAS TAX REFUND	-	-	6	-	376	-	-	-
10-3830-0000	SALE OF ASSETS	15,000	15,000	2,810	10,000	40,166	2,500	2,900	2,500
10-3970-3000	TRANSFER FR WATER & SEWER	180,000	220,000	220,000	179,800	179,800	179,800	-	179,800
10-3970-3500	TRANSFER FR GFCIP	158,550	451,345	242,845	135,000	188,000	65,000	-	151,845
10-3970-4000	TRANSFER FR PUBLIC SAFETY FUND	73,214	-	-	-	-	-	-	-
10-3980-0000	LEASE/PURCHASE FINANCING	-	200,000	-	-	-	-	-	-
10-3980-0100	COUNTY BOND PROCEEDS	-	-	-	-	-	-	-	-
10-3990-0000	APPROPRIATED FUND BALANCE	336,160	357,020	-	175,656	-	327,515	-	-
		9,961,195	10,583,266	10,449,553	10,254,593	11,024,761	10,534,416	5,722,209	10,580,410

Town of Wrightsville Beach

General Fund Expenditures



Governing Body



General Admin



Information Tech



Planning and Parks



Parking Management



Police Department

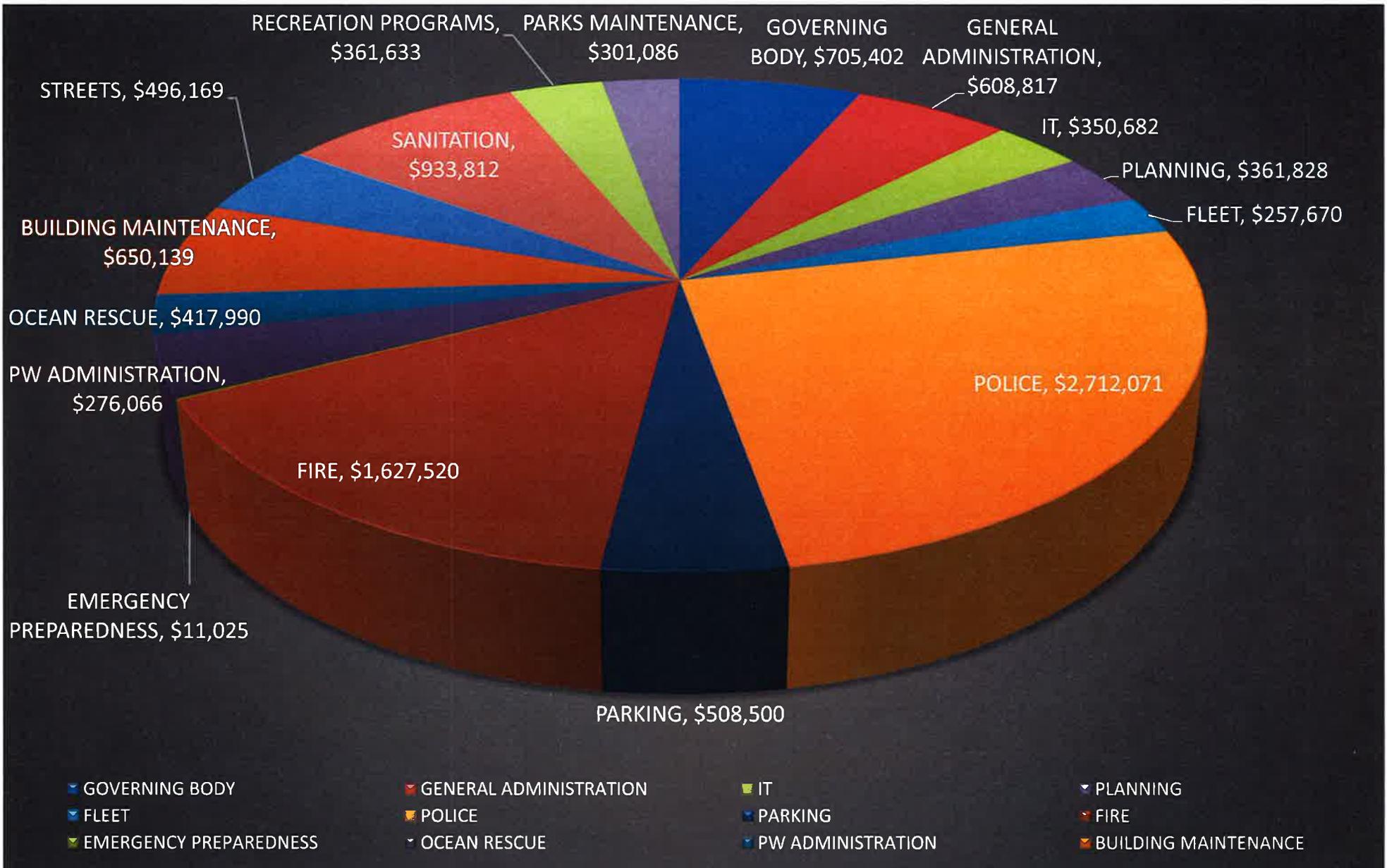


Fire Department



Public Works

Town of Wrightsville Beach General Fund Expenditures





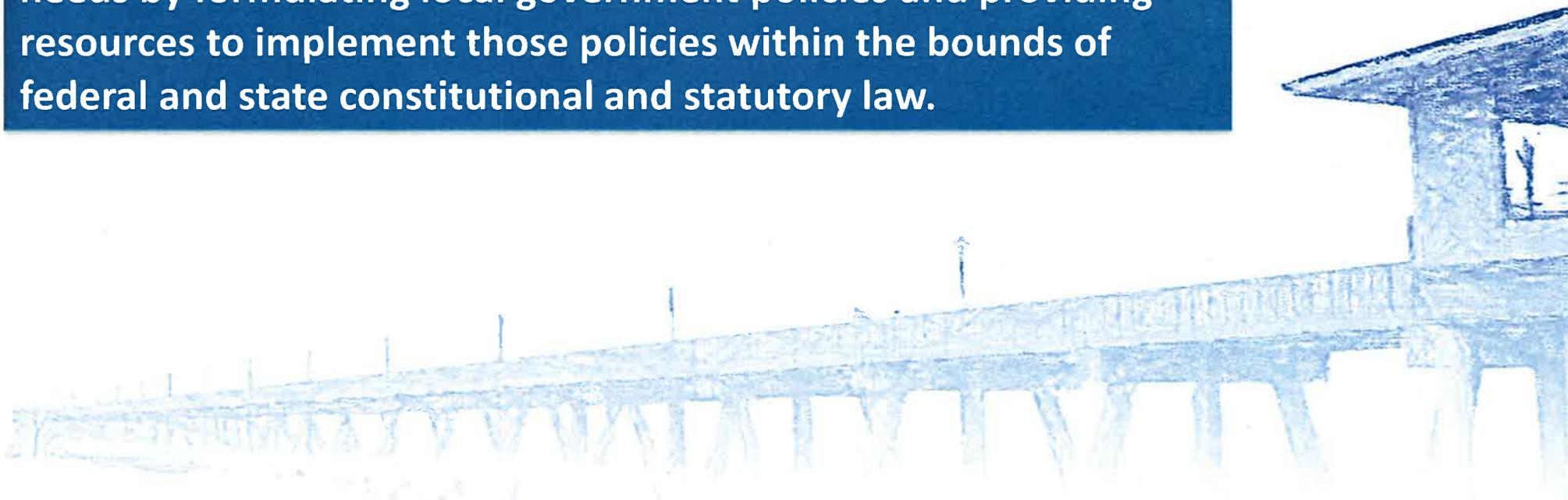
Governing Body

Welcome To
Wrightsville Beach Municipal Complex



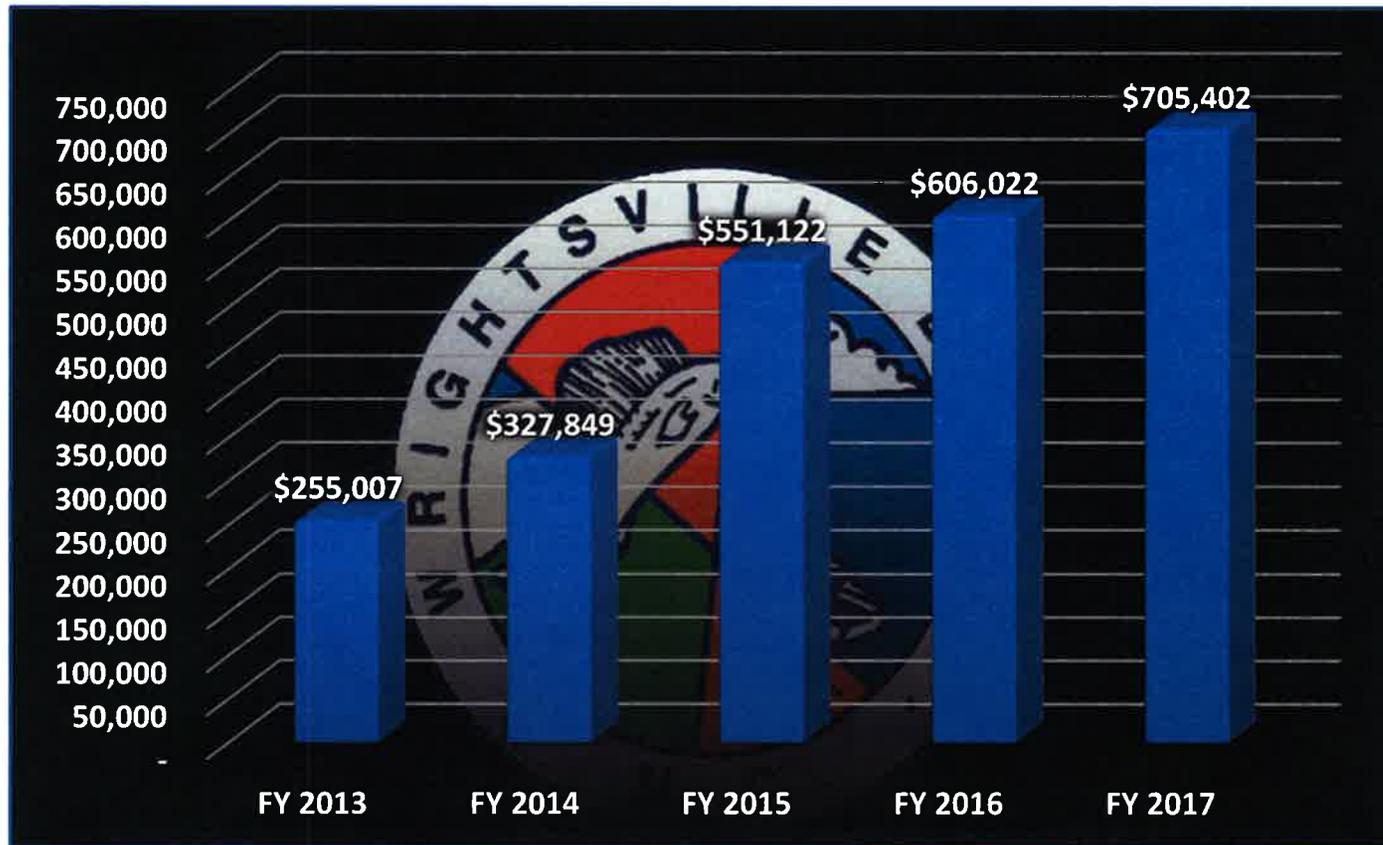
MISSION STATEMENT:

To represent the residents of the Town in meeting community needs by formulating local government policies and providing resources to implement those policies within the bounds of federal and state constitutional and statutory law.





Governing Body





FY 2016/2017

Governing Body-104100

.02 Attendance Fees	
Mayor	\$7,800
Aldermen	\$26,400
FICA	\$2,617
Totals	\$36,817

.14 Travel and Training	
Board Retreat	\$500
Miscellaneous Training	\$1,000
Totals	\$1,500

.45 Contracted Services	
Code Updates	\$6,000
Elections	\$3,900
Totals	\$9,900

.451 Professional Services	
Annual Audit	\$19,500
Town Attorney	\$62,000
Outside Legal Services	\$3,500
Turtle Monitoring Program for CSDR	\$4,800
Totals	\$89,800

.53 Dues/Subscriptions	
NC League of Municipalities	\$2,800
UNC School of Government	\$300
Cape Fear Council of Gov's	\$800
ASCAP	\$310
NC BIWA & Conference Sponsorship	\$3,000
Wilmington Urban Area	\$1,100
Metro Planning Organization	
WB Chamber of Commerce	\$375
Lumina Daze	\$500
Miscellaneous	\$1,500
Totals	\$10,685

Total Expenses:	\$705,402
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.54 Insurance and Bonds	
Insurance & Bonds	\$1,000
Totals	\$1,000

.57 Miscellaneous	
Holiday Dinner	\$2,750
Service Awards	\$600
Miscellaneous Supplies	\$1,250
Meetings with Local Governments	\$1,250
Wellness Program	\$1,500
Beautification Projects in Downtown and E. Salisbury Areas	\$2,500
Flags	\$850
Mason's Inlet Assessment	\$0
Totals	\$10,700

.58 TDA Funds for Community Projects	
Flotilla Fireworks/Advertising	\$29,000
Christmas Decorations/Replacement light bulbs/equipment rental	\$6,000
Totals	\$35,000

.98 Transfers to GF-CIP	
Beaches and Inlets	\$500,000
Historic Preservation Area	\$0
Mason's Inlet Assessment	\$10,000
Totals	\$510,000

Governing Body

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-4100-0200	ATTENDANCE FEES	34,200	34,200	35,950	34,200	34,200	34,200	17,100	34,200
10-4100-0500	FICA TAX EXPENSE	2,617	2,617	2,750	2,617	2,617	2,617	1,308	2,617
	PERSONNEL COSTS	36,817	36,817	38,700	36,817	36,817	36,817	18,408	36,817
10-4100-1400	TRAVEL AND TRAINING	1,500	1,500	1,114	1,500	1,879	1,500	-	1,500
10-4100-4500	CONTRACTED SERVICES	11,725	11,600	3,591	6,000	28,440	9,900	15,768	9,900
10-4100-4510	PROFESSIONAL SERVICES	94,000	88,800	65,658	88,800	83,004	89,800	31,876	89,800
10-4100-5300	DUES AND SUBSCRIPTIONS	9,444	9,694	7,692	10,694	9,493	10,694	7,676	10,685
10-4100-5400	INSURANCE AND BONDS	1,671	1,738	926	1,111	834	1,111	876	1,000
10-4100-5700	MISCELLANEOUS	8,850	73,700	44,908	11,200	21,574	11,200	5,078	10,700
10-4100-5800	ROOM OCCUPANCY TAX EXPEND	26,000	30,000	35,891	35,000	33,092	35,000	4,961	35,000
	OPERATING COSTS	153,190	217,032	159,780	154,305	178,316	159,205	66,234	158,585
10-4100-9800	TRANSFER TO GF - CIP	65,000	74,000	74,000	360,000	360,000	410,000	-	510,000
TOTAL		255,007	327,849	272,480	551,122	575,133	606,022	84,642	705,402

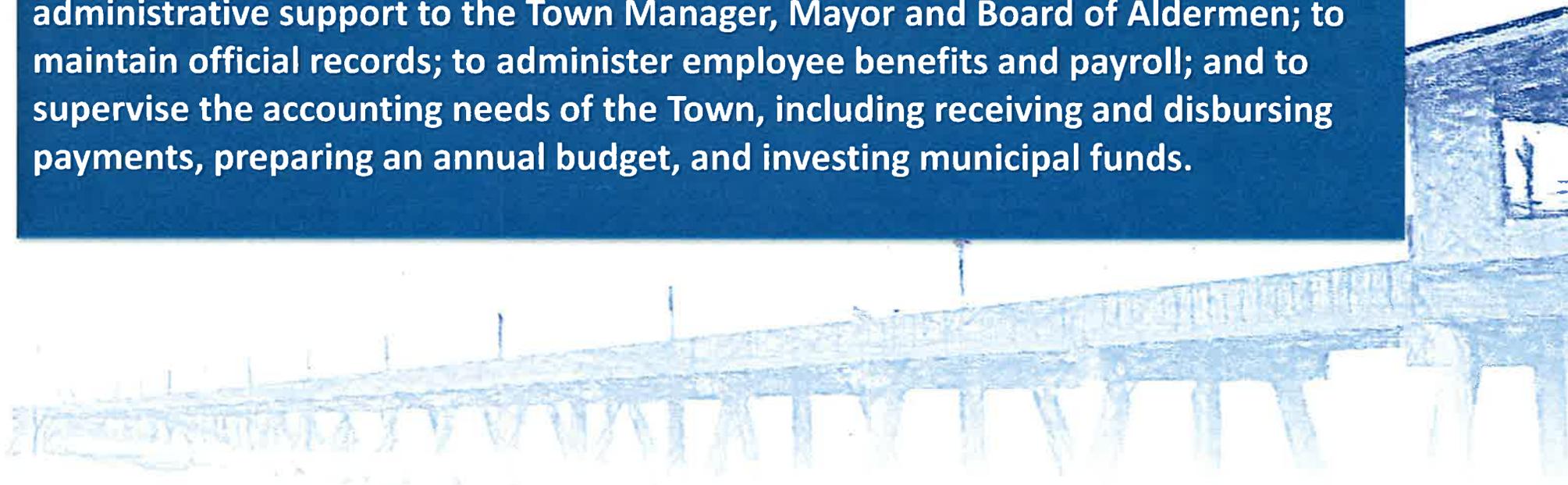


General Administration



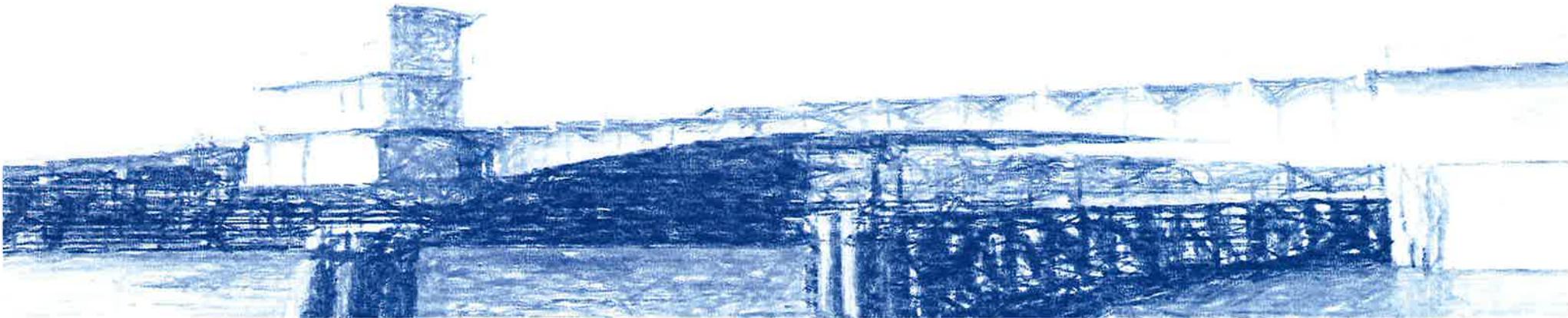
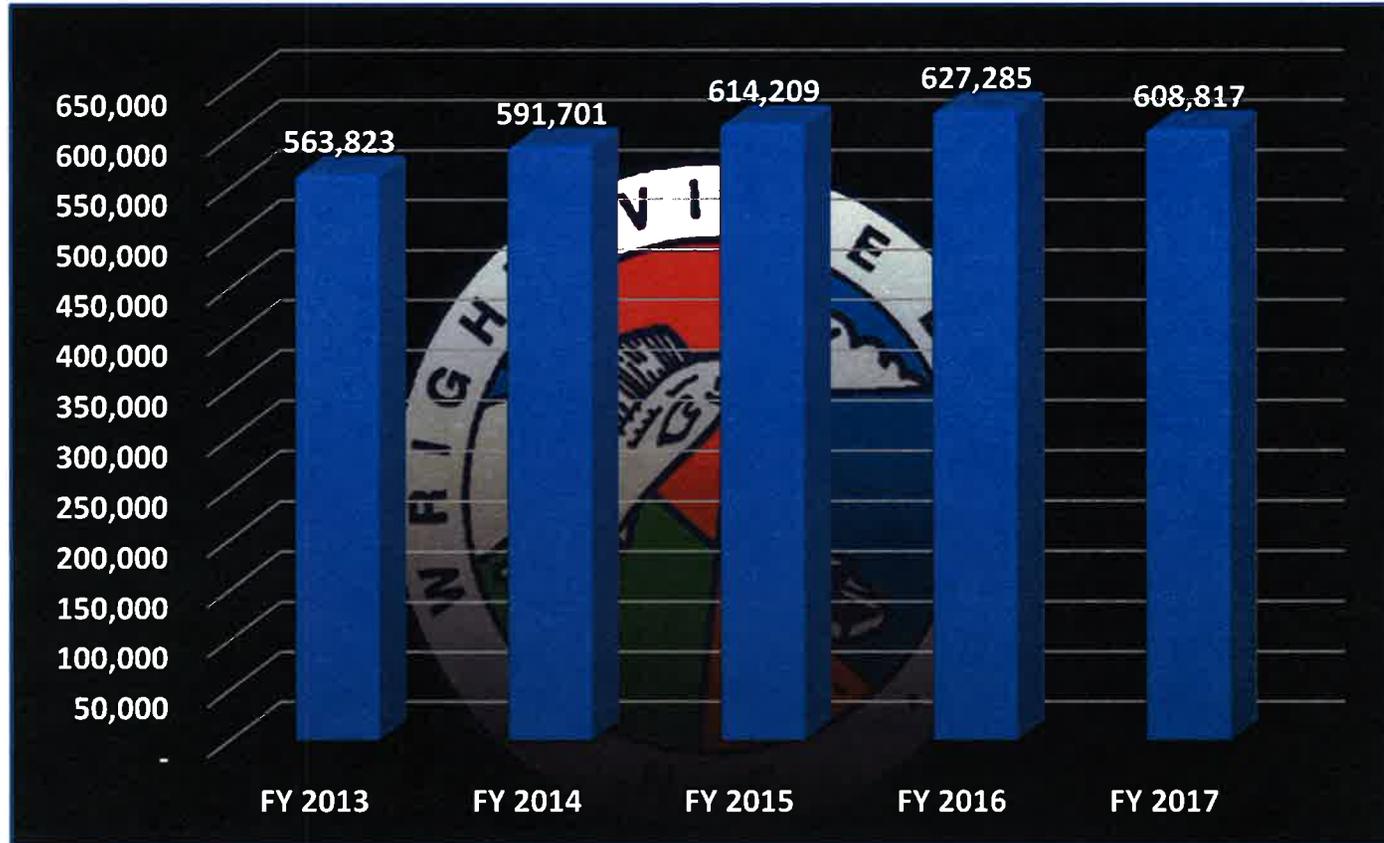
MISSION STATEMENT:

To act as goodwill ambassadors for the Town by providing professional, courteous, and efficient customer service to our residents and tourists; to provide administrative support to the Town Manager, Mayor and Board of Aldermen; to maintain official records; to administer employee benefits and payroll; and to supervise the accounting needs of the Town, including receiving and disbursing payments, preparing an annual budget, and investing municipal funds.





General Administration





General Administration-104200

.01 - .10 Wages & Benefits	
Salaries & Wages	\$357,502
Overtime Pay	\$3,000
FICA	\$28,189
Group Insurance	\$39,370
Retiree Health Insurance	\$13,000
Retiree Life Insurance	\$0
Retirement	\$26,136
Longevity	\$1,400
401k Contributions	\$14,420
Unemployment Insurance	\$0
Totals	\$483,017

.11 Cell Phone	
Cell Phone	\$800
Totals	\$800

.12 Printing	
Overall Printing Costs	\$5,000
Totals	\$5,000

.14 Travel and Training	
Auto Allowance Town Manager	\$3,900
Town Clerk	\$975
Finance Officer	\$975
Acctg. Tech	\$650
Assistants, Assistant Officers, and Asst. Techs	\$2,000
Town Manager Local/Regional Meetings	\$3,250
Town Clerk -Schools/Conferences for CMC	\$1,500
Finance Officer	\$1,750
Totals	\$15,000

Total Expenses:	\$608,817
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.16 Maintenance/Repair Equipment	
Miscellaneous repair of equipment not under maintenance contract	\$1,500
Copy machine maintenance	\$1,500
Totals	\$3,000

.21 Building/Equipment Rental	
Postage meter & scale	\$1,000
Totals	\$1,000

.22 Postage	
Postage	\$10,000
Totals	\$10,000

.26 Advertising	
Employment ads and legal notices for Town meetings and activities	\$7,000
Totals	\$7,000

.33 Departmental Supplies/ Materials	
Office supplies for GA and GB	\$12,000
Totals	\$12,000

.45 Contracted Services	
Tax billing/collection services at .75% of property tax collections up to 95%	\$25,000
1.75% for collections over 95%	\$2,000
NC motor vehicle tax collections	\$8,000
Totals	\$35,000



FY 2016/2017

General Administration-104200

.451 Professional Services	
Auditor assistance	\$1,000
Annual actuarial study	\$2,000
Sales tax audit	\$1,200
Admin fees for employee flex plan	\$800
Personnel Policy Update	\$12,000
Operations Audit	\$0
Pay and Classification Study	\$0
EAP assistance	\$2,500
Totals	\$19,500

.54 Insurance and Bonds	
Insurance and Bonds	\$12,500
Totals	\$12,500

.53 Dues/Subscriptions	
NC Assoc of Municipal Clerks	\$50
NC City/County Mgmt Assoc.	\$180
International Institute of Municipal Clerks	\$145
Government Finance Officers Association	\$160
NC Finance Officers Association	\$40
Application fee for CAFR	\$450
Star News subscription	\$210
Lumina News subscription	\$45
NC Business Licensing Officials	\$50
Notary renewal	\$70
ICMA	\$700
AICP/APA	\$500
Other dues/subscriptions	\$2,400
Totals	\$5,000

General Administration

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-4200-0100	SALARIES AND WAGES	312,322	358,468	351,774	350,000	357,282	355,100	160,961	357,502
10-4200-0200	OVERTIME	7,000	7,000	4,105	3,000	2,738	3,000	438	3,000
10-4200-0300	WAGES-TEMP EMPLOYEES	21,560	2,500	2,203	2,500	-	-	-	-
10-4200-0500	FICA TAX EXPENSE	26,307	28,704	27,533	27,300	27,797	28,005	12,510	28,189
10-4200-0600	GROUP INSURANCE	28,814	37,161	34,956	42,000	36,140	43,000	12,472	39,370
10-4200-0650	RETIREE HEALTH INS	-	5,438	10,471	14,000	11,557	13,000	4,390	13,000
10-4200-0670	RETIREE LIFE INSURANCE	5,000	5,000	-	5,000	-	5,000	-	-
10-4200-0700	RETIREMENT	23,522	26,351	25,460	25,000	25,539	25,100	10,982	26,136
10-4200-0800	LONGEVITY	3,000	2,700	1,400	1,400	700	800	1,400	1,400
10-4200-0900	401-K CONTRIBUTIONS	10,226	11,101	9,273	14,100	8,498	14,500	3,576	14,420
10-4200-1000	UNEMPLOYMENT INSURANCE	-	1,300	776	1,300	425	1,000	-	-
	PERSONNEL COSTS	437,751	485,723	467,951	485,600	470,677	488,505	206,728	483,017
10-4200-1100	CELL PHONE	455	720	720	720	752	780	390	800
10-4200-1200	PRINTING	6,000	6,000	4,679	5,000	1,759	5,000	-	5,000
10-4200-1400	TRAVEL AND TRAINING	9,000	10,750	10,798	13,500	12,917	15,000	4,518	15,000
10-4200-1600	MAINT/REPAIR-EQUIPMENT	2,000	2,000	2,404	2,000	3,975	3,000	2,153	3,000
10-4200-2100	BLDG & EQUIP RENTAL	2,300	2,300	703	2,300	940	2,000	-	1,000
10-4200-2200	POSTAGE	8,250	9,000	9,798	10,000	9,539	10,000	4,251	10,000
10-4200-2600	ADVERTISING	9,500	9,500	10,333	9,000	4,108	9,000	3,532	7,000
10-4200-3300	DEPT SUPPLIES & MATERIALS	10,000	9,500	13,776	10,000	15,271	12,000	4,941	12,000
10-4200-4500	TAX COLLECTION FEES	60,000	37,000	37,608	58,000	25,863	58,000	3,539	35,000
10-4200-4510	PROFESSIONAL SERVICES	6,100	5,000	5,428	3,000	647	2,500	4,924	19,500
10-4200-5100	SAFETY SUPPLIES	1,330	-	45	-	-	5,000	225	-
10-4200-5300	DUES AND SUBSCRIPTIONS	11,137	2,600	2,591	2,600	4,139	4,000	3,156	5,000
10-4200-5400	INSURANCE AND BONDS	-	11,608	10,408	12,489	11,186	12,500	11,545	12,500
	OPERATING COSTS	126,072	105,978	109,291	128,609	91,096	138,780	43,175	125,800
10-4200-9800	TRANSFER TO GF CIP	-	-	-	-	-	-	-	-
	TOTAL	563,823	591,701	577,242	614,209	561,772	627,285	249,903	608,817



Information Technology



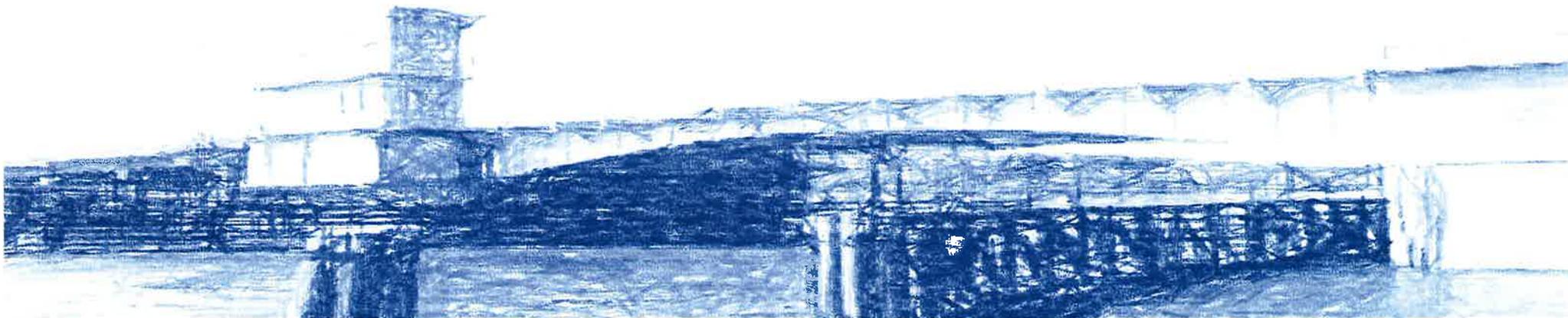
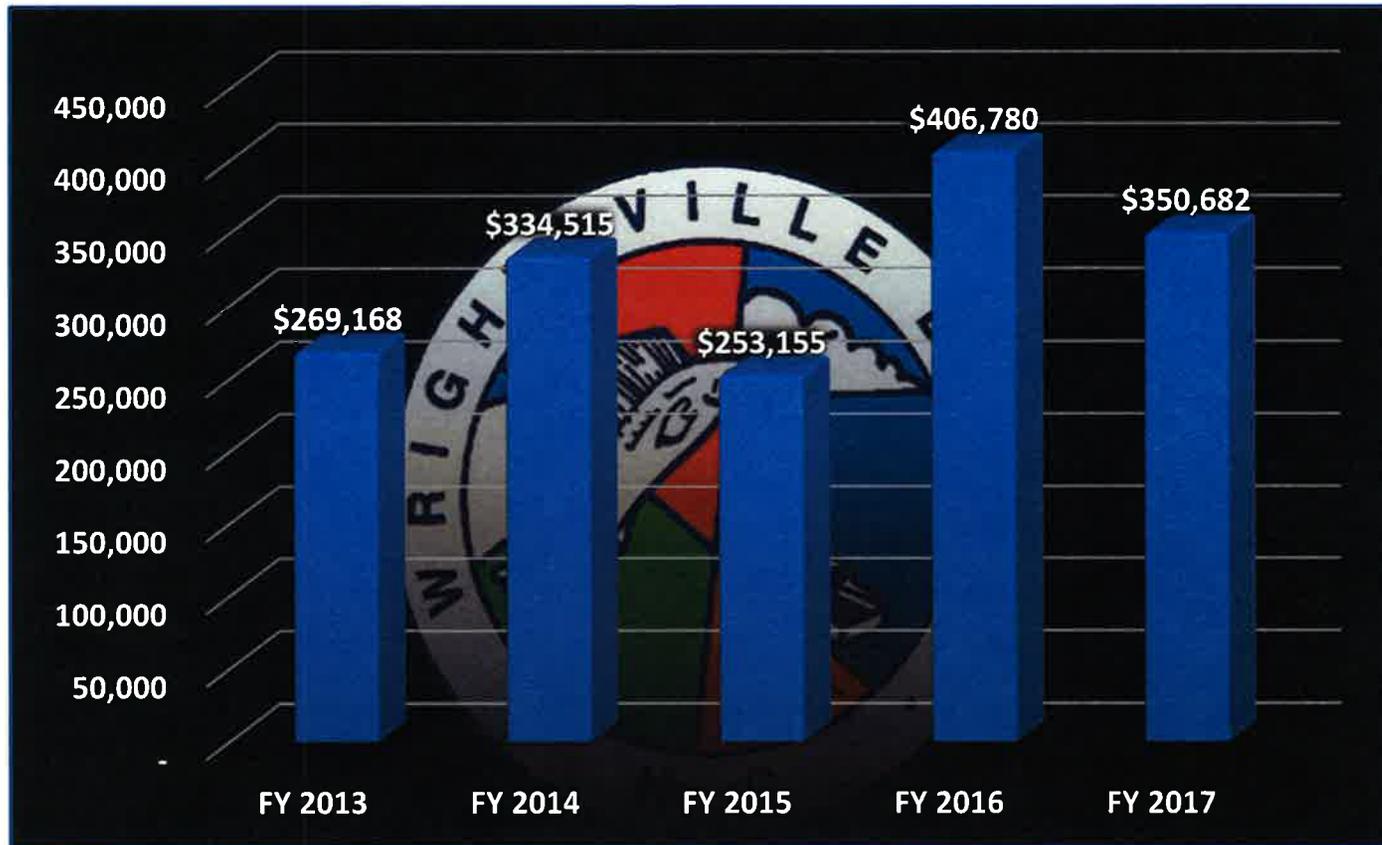
MISSION STATEMENT:

We are committed to serving the business operations of the Town, integrating computer system solutions, and providing the highest quality customer service to ensure the efficient utilization of technology resources and investments.





Information Technology





FY 2016/2017

Information Technology-104500

.01 - .10 Wages & Benefits	
Salaries & Wages	\$53,624
Overtime Pay	\$500
FICA	\$4,403
Group Insurance	\$6,561
Retirement	\$3,924
Longevity	\$700
401k Contributions	\$2,165
Unemployment Insurance	\$0
Totals	\$71,877

.11 Phone	
Municipal Phone System	\$20,700
Cell Phone	\$780
Totals	\$21,480

.14 Travel and Training	
Auto allowance for IT Manager	\$1,950
Computer Training Classes	\$1,000
NCLGISA Training & Conference Fees	\$500
Totals	\$3,450

.16 Maintenance/Repair Equipment	
Misc. Repair of Equip not under contract	\$3,000
Software maintenance agreements	\$44,460
ESRI SUELA	\$10,000
Hardware maintenance agreements	\$5,400
Totals	\$62,860

.21 Building & Equipment Rentals	
Parks Copier Lease (Year 3 of 4)	\$1,850
Planning Copier Lease (Year 2 of 5)	\$2,100
Fire Copier Lease (Year 1 of 5)	\$1,150
Parking Copier Lease (Year 1 of 5)	\$1,150
Plotter/Scan Lease for Planning (Year 1 of 5)	\$1,500
Totals	\$7,750

Total Expenses:	\$350,682
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.33 Departmental Supplies/ Materials	
General Office Supplies	\$500
Hardware	\$2,500
Computer software and licensing	\$5,620
Computer/ laptop replacements	\$35,300
Totals	\$43,920

.45 Contracted Services	
Email Host Fees	\$4,500
TWC and Internet Fees	\$17,600
Verizon Aircard Fees	\$1,000
Cloud Backup Service 2TB	\$6,900
American legal hosting fees	\$845
IT disposal fees	\$300
Video Archive Hosting Fees	\$200
PD Dual Authentication & Encryption Software	\$5,000
Totals	\$36,345

.451 Professional Services	
Video surveillance maintenance	\$11,000
Computer consultant services	\$8,000
Totals	\$19,000

.54 Insurance and Bonds	
Insurance and Bonds	\$4,500
Totals	\$4,500

.74 Capital Outlay - Equipment	
Planning Software (\$10k from CIP)	\$69,500
Totals	\$69,500

.98 Transfer to GF - CIP	
Police Access Control System	\$5,000
Police RMS Software Replacement	\$5,000
Totals	\$10,000

Information Technology

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-4500-0100	SALARIES AND WAGES	50,514	51,534	51,018	54,000	52,707	52,600	26,056	53,624
10-4500-0200	OVERTIME	3,000	2,000	2,255	500	1,338	500	338	500
10-4500-0500	FICA TAX EXPENSE	4,199	4,256	3,910	4,000	4,219	4,330	2,048	4,403
10-4500-0600	GROUP INSURANCE	5,775	6,149	6,738	7,000	6,090	7,020	2,283	6,561
10-4500-0700	RETIREMENT	3,701	3,933	3,819	3,200	3,872	3,720	1,784	3,924
10-4500-0800	LONGEVITY	600	600	600	600	600	760	-	700
10-4500-0900	401K CONTRIB	1,605	1,651	2,137	2,000	2,122	2,125	1,056	2,165
10-4500-1000	UNEMPLOYMENT INS	-	210	111	210	103	-	-	-
	PERSONNEL COSTS	69,394	70,333	70,588	71,510	71,051	71,055	33,565	71,877
10-4500-1100	PHONE SERVICE FOR TOWN	21,420	21,420	21,667	21,420	20,360	21,480	9,442	21,480
10-4500-1400	TRAVEL AND TRAINING	10,100	8,850	8,608	1,950	5,962	1,950	1,005	3,450
10-4500-1600	MAINT/REPAIR-EQUIPMENT	40,600	40,700	40,411	41,800	40,634	43,350	24,641	62,860
10-4500-2100	EQUIPMENT RENTAL	-	1,600	1,364	1,600	1,989	3,700	1,430	7,750
10-4500-3300	DEPT SUPPLIES	34,020	30,720	31,053	30,180	28,891	28,350	19,348	43,920
10-4500-4500	CONTRACTED SVCS	24,585	32,195	27,623	31,195	27,476	32,995	23,220	36,345
10-4500-4510	PROFESSIONAL SERVICES	21,000	14,380	14,109	9,000	8,575	19,000	16,994	19,000
10-4500-5300	DUES AND SUBSCRIPTIONS	100	-	-	-	-	-	-	-
10-4500-5400	INSURANCE AND BONDS	4,949	5,017	3,756	4,500	3,356	4,500	3,549	4,500
	OPERATING COSTS	156,774	154,882	148,591	141,645	137,243	155,325	99,628	199,305
10-4500-7400	CAPITAL OUTLAY	8,000	99,300	63,316	-	29,725	180,400	32,808	69,500
10-4500-9800	TRANSFER TO GF-CIP	35,000	10,000	10,000	40,000	40,000	-	-	10,000
TOTAL		269,168	334,515	292,495	253,155	278,019	406,780	166,001	350,682



Planning & Inspections



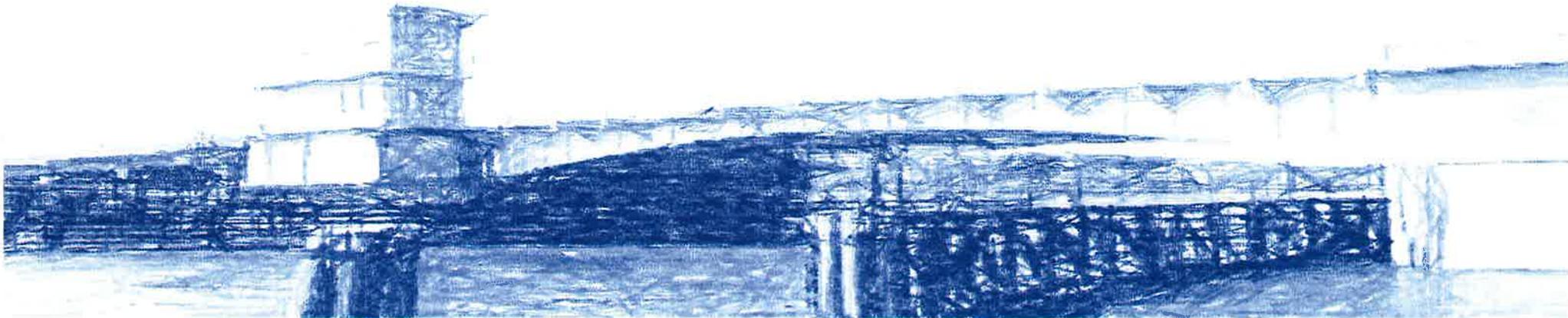
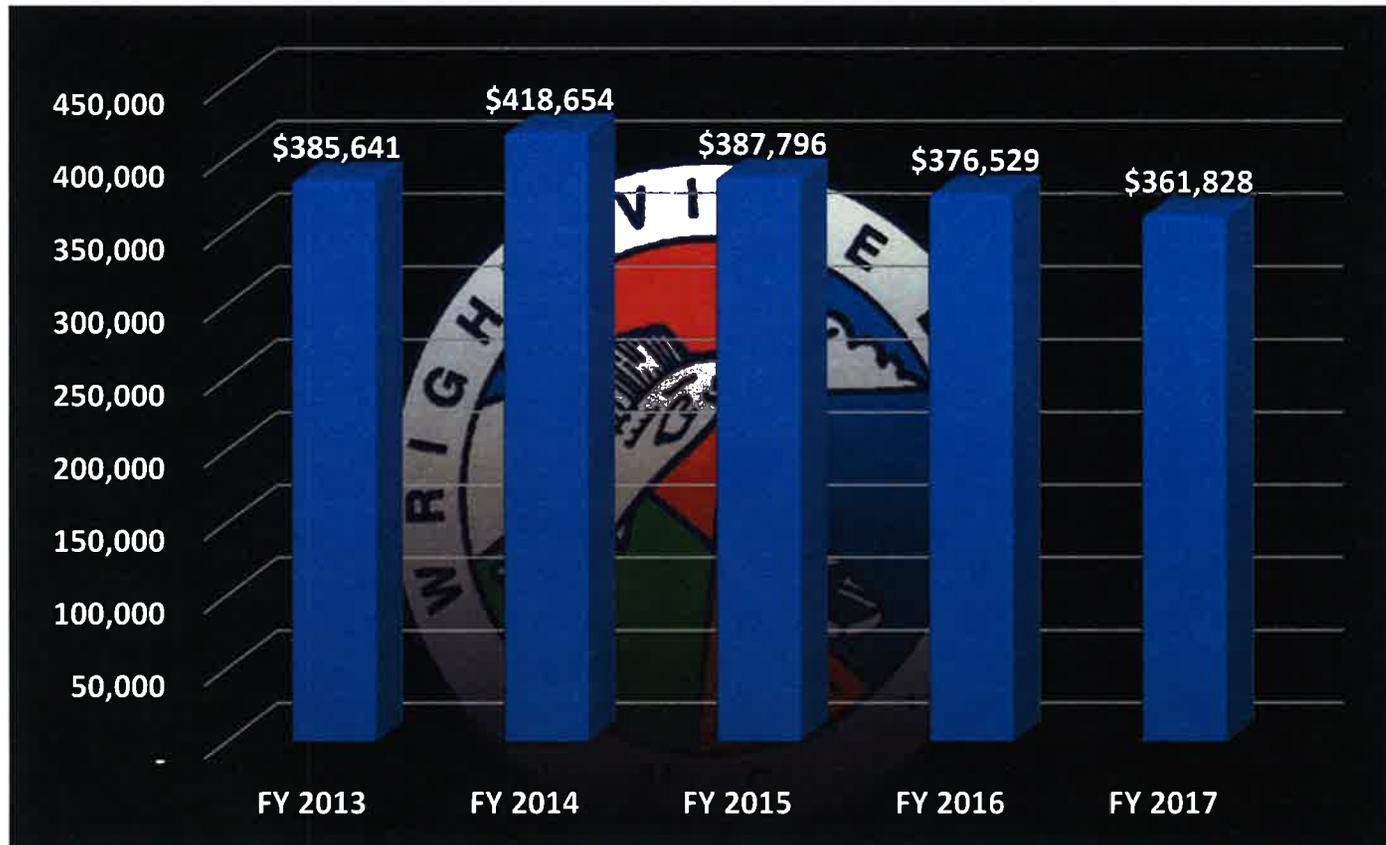
MISSION STATEMENT:

The Wrightsville Beach Planning and Inspections Department desires to provide quality development review and guidance to landowners and developers, fair and consistent enforcement of all federal, state, and local regulations that promote public health, safety and general welfare and effective management of future growth within the Towns' corporate limits in order to adequately balance the needs of economic development, environmental stewardship and customer satisfaction.





Planning & Inspections





Planning & Inspections-104900

.01 - .10 Wages & Benefits	
Salaries & Wages	\$218,053
Overtime Pay	\$5,000
Temp Employee	\$0
FICA	\$18,360
Group Insurance	\$26,247
Retirement	\$16,389
Longevity	\$1,600
401k Contributions	\$9,042
Unemployment Insurance	\$0
Totals	\$294,691

.11 Cell Phones	
Cell Phone Stipend for FT Staff	\$2,400
Totals	\$2,400

.12 Printing	
Permits,Forms,etc	\$800
CRS Flood Maps once per year	\$1,500
Zoning Maps	\$500
Totals	\$2,800

.14 Travel and Training	
Mileage allowance for Director	\$3,704
Building Inspector I	\$3,704
Planner I	\$2,099
Tuition Assistance	\$2,000
NCAZO Annual Conference	\$800
AICP	\$600
Building Inspectors Workshop	\$2,000
NC Flood Managers Association Meeting	\$850
Park Ranger training	\$400
Totals	\$16,157

Total Expenses:	\$361,828
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.16 Maintenance/Repair Equipment	
Copier Maintenance	\$2,800
Totals	\$2,800

.17 Maintenance/Repair Vehicle	
Park Ranger M&R of Vehicle	\$800
Totals	\$800

.22 Postage	
CRS flood map mailings	\$800
Firm and zoning update mailings	\$2,000
Miscellaneous postage	\$1,200
Totals	\$4,000

.26 Advertising	
CAMA Public Notices	\$1,000
FIRM and Zoning Amendment Notices	\$1,500
Public Hearings	\$1,500
Totals	\$4,000

.31 Auto/Equipment Supplies	
Park Ranger Gasoline	\$5,000
Totals	\$5,000

.33 Departmental Supplies/Materials	
General Office Supplies	\$5,000
Animal Control Supplies	\$1,500
Totals	\$6,500



FY 2016/2017

Planning & Inspections-104900

.35 Historic Landmark Commission	
Trolley Marker Maint. Maps, Etc.	\$800
Totals	\$800

.36 Uniforms	
Laundry Allowance for Park Ranger	\$480
Totals	\$480

.45 Contracted Services	
Miscellaneous Surveys	\$5,000
Totals	\$5,000

.53 Dues/ Subscriptions	
Newsletters, NC Cert. of Inspect Renewal and APA Membership	\$1,100
National Animal Control Officer Association	\$50
NC Animal Control Officer Association	\$50
Totals	\$1,200

.54 Insurance & Bonds	
I&B	\$15,000
Totals	\$15,000

.55 Homeowners Recovery Fee	
HRF	\$200
Totals	\$200

.74 Capital Outlay - Equipment	
None	\$0
Totals	\$0

.98 Transfers to GF-CIP	
CAMA Land Use Plan	\$0
Pierhead Line Survey	\$0
Totals	\$0

Planning & Inspections

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-4900-0100	SALARIES AND WAGES	211,353	216,000	203,067	216,650	213,707	214,000	106,512	218,053
10-4900-0200	OVERTIME	8,000	8,000	4,319	6,000	3,706	8,000	2,049	5,000
10-4900-0300	Temp Employee (\$15 Hr 1,040	6,840	6,840	2,664	-	-	-	-	-
10-4900-0500	FICA TAX EXPENSE	17,539	20,488	16,388	18,100	17,247	18,100	8,602	18,360
10-4900-0600	GROUP INSURANCE	22,965	30,701	22,019	28,000	26,356	28,100	9,193	26,247
10-4900-0700	RETIREMENT	15,099	18,451	14,815	16,242	15,513	15,600	7,447	16,389
10-4900-0800	LONGEVITY	1,400	1,600	1,600	1,600	1,600	1,732	1,600	1,600
10-4900-0900	401-K CONTRIBUTIONS	6,581	7,781	5,816	9,190	6,328	8,900	4,222	9,042
10-4900-1000	UNEMPLOYMENT INSURANCE	-	1,050	470	1,050	281	1,000	-	-
	PERSONNEL COSTS	289,777	310,911	271,158	296,832	284,738	295,432	139,625	294,691
10-4900-1100	CELL PHONE	1,800	2,280	2,257	2,160	2,250	2,400	1,170	2,400
10-4900-1200	PRINTING	4,000	3,800	1,016	3,800	608	3,800	86	2,800
10-4900-1400	TRAVEL AND TRAINING	15,782	15,782	14,031	14,782	15,307	16,157	7,015	16,157
10-4900-1600	MAINT/REPAIR-EQUIP	1,672	1,920	1,910	2,100	2,338	2,160	510	2,800
10-4900-1700	MAINT/REPAIR VEHICLES	1,800	1,800	1,654	800	139	800	-	800
10-4900-2200	POSTAGE	4,000	4,000	1,421	4,000	-	5,300	-	4,000
10-4900-2600	ADVERTISING	5,000	5,000	1,303	5,000	2,230	5,000	1,072	4,000
10-4900-3100	AUTO/EQUIP SUPPLIES	3,800	4,200	4,904	4,892	3,380	5,000	1,207	5,000
10-4900-3300	DEPT SUPPLIES & MATERIALS	6,000	6,500	6,513	6,500	3,194	6,500	1,864	6,500
10-4900-3350	Safety Prog/Drug Testing	8,500	8,500	4,009	6,500	4,177	-	-	-
10-4900-3500	HISTORIC LANDMARK COMM	800	800	277	800	125	-	-	800
10-4900-3600	UNIFORMS	1,480	1,500	1,267	480	413	480	260	480
10-4900-4500	CONTRACTED SERVICES	10,000	15,000	12,216	7,000	516	7,000	65	5,000
10-4900-5100	MEDICAL SVCS/PRESCRIP/WC	250	250	-	-	-	-	-	-
10-4900-5300	DUES AND SUBSCRIPTIONS	1,000	1,200	641	1,200	850	1,200	230	1,200
10-4900-5400	INSURANCE AND BONDS	14,880	15,011	12,981	15,750	14,043	16,000	14,034	15,000
10-4900-5500	STATE HOMEOWNERS REC FEE	100	200	-	200	117	200	36	200
	OPERATING COSTS	80,864	87,743	66,400	75,964	49,687	71,997	27,548	67,137

Planning & Inspections (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-4900-7400	EQUIPMENT	-	20,000	20,222	-	-	4,100	4,300	
10-4900-9800	TRANSFER TO GF CIP	15,000	-	-	15,000	-	5,000	-	-
TOTAL		385,641	418,654	357,780	387,796	334,425	376,529	171,473	361,828



Public Works Department Fleet Maintenance



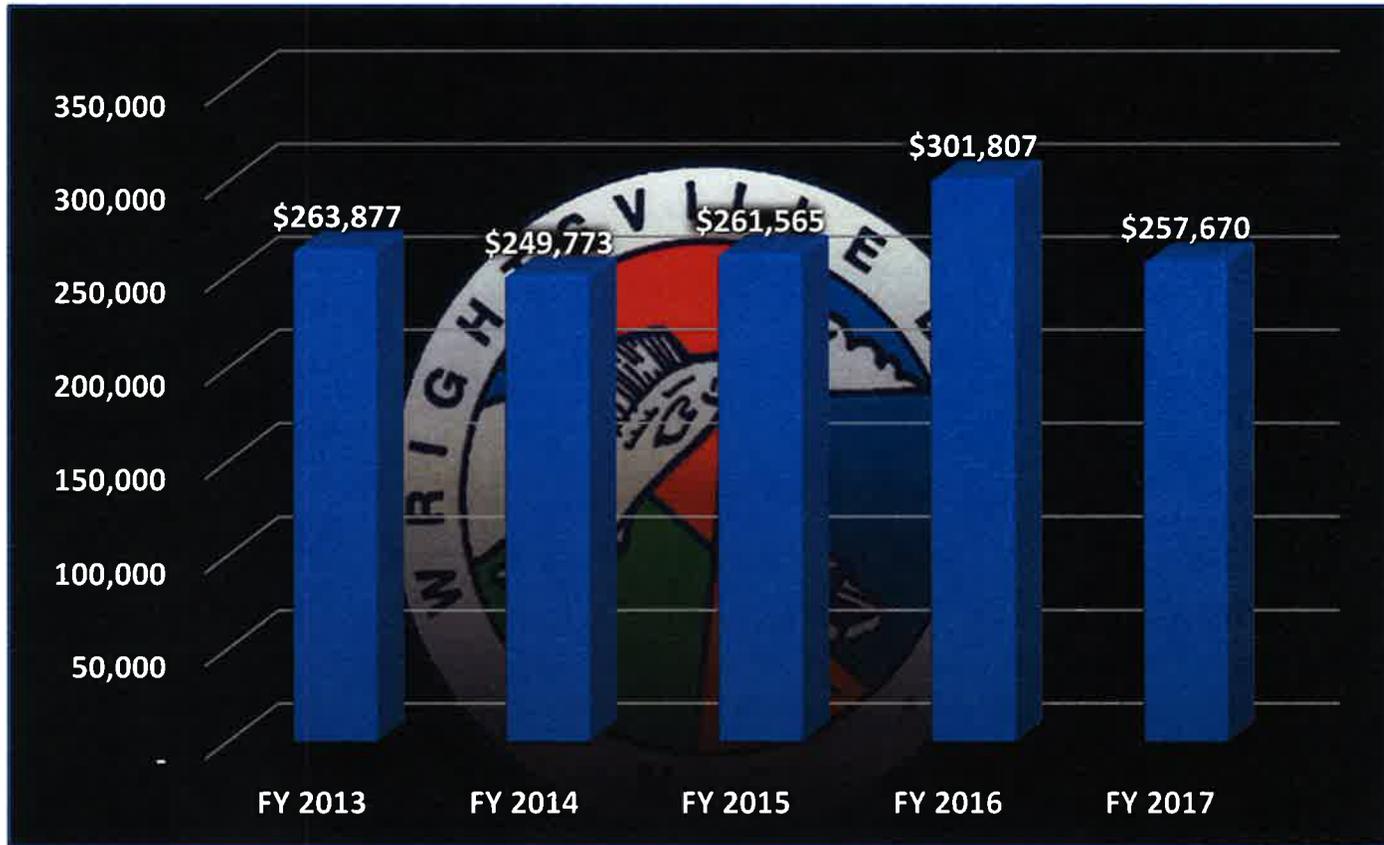
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Fleet Maintenance Division services, maintains and works to prolong the life expectancy of the Town's investment of 3.2 million dollars in equipment and vehicles by providing safe, clean and efficient delivery of services.





Public Works Department Fleet Maintenance





Public Works

FY 2016/2017

Fleet Maintenance-105001

.01 - .10 Wages & Benefits	
Salaries & Wages	\$144,976
Overtime Pay	\$2,000
FICA	\$11,351
Group Insurance	\$19,685
Retiree Health Insurance	\$6,500
Retirement	\$10,656
Longevity	\$1,400
401k Contributions	\$3,000
Unemployment Insurance	\$0
Totals	\$199,568

.14 Travel & Training	
Various schools and training courses for mechanics put on by vendors, refresher training for three employees in OSHA safety standards.	\$1,500
Totals	\$1,500

.16 Maintenance/Repair Equipment	
Band saws, air wrenches, tire changers, air compressors, testing & diagnostic equipment, fueling system, computer system, forklift.	\$5,500
Repairs to fueling system dispensers	\$1,500
Totals	\$7,000

.17 Maintenance/Repair Autos	
One 1/2 ton pickups, one 1 ton pickup, 1 sedan.	\$2,200
Totals	\$2,200

.18 Maintenance/Repair 2-Way Radios	
Maintain and repair 2 mobile radios and 3	\$500
Totals	\$500

Total Expenses:	\$257,670
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.31 Auto/Equipment Supplies	
1,250 gallons of unleaded @\$2.50	\$3,135
Oil - 50 quarts @ \$4.75	\$238
Tires	\$923
102 gallons LP Gas @ \$3.00/gal	\$306
Totals	\$4,602

.33 Supplies & Materials	
Grinding discs, washing solvents, safety glasses, welding clamps and leads, welding wire, small nuts and bolts, and key stock	\$5,500
Storage Container	\$0
Petroleum spill cleanup materials	\$500
Totals	\$6,000

.36 Uniforms	
3 mens, drop cloths, rags, safety shoes, etc.	\$2,600
Totals	\$2,600

.45 Contracted Services	
Annual cylinder lease	\$800
Used oil disposal	\$1,000
Used antifreeze disposal	\$400
Annual Vehicle lift Inspections	\$350
Oily waste disposal	\$600
Vehicle diagnostics upgrades	\$1,100
J-Pro update	\$1,700
Parts cleaner maintenance	\$1,500
Totals	\$7,450



Public Works

FY 2016/2017

Fleet Maintenance-105001

.51 Medical Services/Prescriptions/WC	
MSPWC total amount	\$250
Totals	\$250

.54 Insurance / Bonds	
Insurance and Bonds	\$16,000
Totals	\$16,000

.55 Purchases for Inventory	
Gasoline,diesel,oil and air filters, head lights, fan belts, ignition parts, spare parts, supplies and other items purchased for use on vehicles or equipment.	\$300,000
Totals	\$300,000

.56 Issues from Inventory	
Charges for vehicles/equipment to dept. budgets to reimburse Purchases for Inventory.	-\$300,000
Totals	-\$300,000

.98 Transfers to GF-CIP	
Garage expansion	\$0
Service vehicle 02'	\$10,000
Totals	\$10,000

Public Works - Fleet Maintenance

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5001-0100	SALARIES & WAGES	136,097	138,662	120,232	139,811	141,616	142,170	70,377	144,976
10-5001-0200	OVERTIME	1,200	1,200	970	1,200	2,745	2,000	529	2,000
10-5001-0500	FICA TAX EXPENSE	10,595	10,904	9,226	10,787	11,013	11,145	5,428	11,351
10-5001-0600	GROUP INSURANCE	16,706	18,363	14,354	21,000	18,152	21,050	6,770	19,685
10-5001-0650	RETIREE HEALTH INSURANCE	4,944	5,438	4,937	7,000	5,774	6,500	2,195	6,500
10-5001-0700	RETIREMENT	9,473	10,077	8,684	9,970	10,335	10,095	4,888	10,656
10-5001-0800	LONGEVITY	1,200	1,300	1,300	1,300	1,400	1,520	1,400	1,400
10-5001-0900	401-K CONTRIBUTIONS	4,119	4,237	1,467	5,640	1,820	5,775	910	3,000
10-5001-1000	UNEMPLOYMENT INSURANCE	-	627	311	600	231	600	-	-
	PERSONNEL COSTS	184,334	190,808	161,481	197,308	193,086	200,855	92,495	199,568
10-5001-1400	TRAVEL AND TRAINING	1,200	1,200	252	1,200	702	1,200	110	1,500
10-5001-1600	MAINT/REPAIR-EQUIPMENT	8,000	8,600	6,718	7,000	5,336	8,600	2,416	7,000
10-5001-1700	MAINT/REPAIR-AUTOS	1,000	1,000	642	1,000	1,863	2,000	142	2,200
10-5001-1800	MAINT/REPAIR-2-WAY RADIOS	400	1,400	1,090	1,400	-	500	-	500
10-5001-3100	AUTO SUPPLIES	5,470	5,317	5,298	7,617	4,356	4,602	574	4,602
10-5001-3300	DEPT SUPPLIES & MATERIALS	13,000	8,850	6,469	9,110	7,041	11,100	3,225	6,000
10-5001-3600	UNIFORMS	2,400	2,400	2,645	2,400	3,241	2,400	1,835	2,600
10-5001-4500	CONTRACTED SERVICES	3,400	3,400	2,052	15,960	17,506	29,800	1,058	7,450
10-5001-5100	MEDICAL SVCS/PRESCRIP/WC	250	250	-	250	-	250	-	250
10-5001-5400	INSURANCE AND BONDS	16,141	16,548	15,269	18,320	14,475	18,000	15,244	16,000
10-5001-5500	INCREASE IN INVENTORY	300,000	300,000	205,875	300,000	138,977	300,000	61,039	300,000
10-5001-5600	DECREASE IN INVENTORY	(300,000)	(300,000)	(213,456)	(300,000)	(159,397)	(300,000)	(58,658)	(300,000)
	OPERATING COSTS	51,261	48,965	32,854	64,257	34,099	78,452	26,985	48,102

Public Works - Fleet Maintenance (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5001-7400	EQUIPMENT	5,400	-	-	-	-	22,500	-	-
10-5001-7800	DEBT SERVICE-PRINCIPAL	17,425	-	-	-	-	-	-	-
10-5001-7900	DEBT SERVICE INTEREST	457	-	-	-	-	-	-	-
	CAPITAL COSTS	23,282	-	-	-	-	22,500	-	-
10-5001-9800	TRANSFER TO GF CIP	5,000	10,000	10,000	-	-	-	-	10,000
TOTAL		263,877	249,773	204,335	261,565	227,185	301,807	119,480	257,670



Police Department



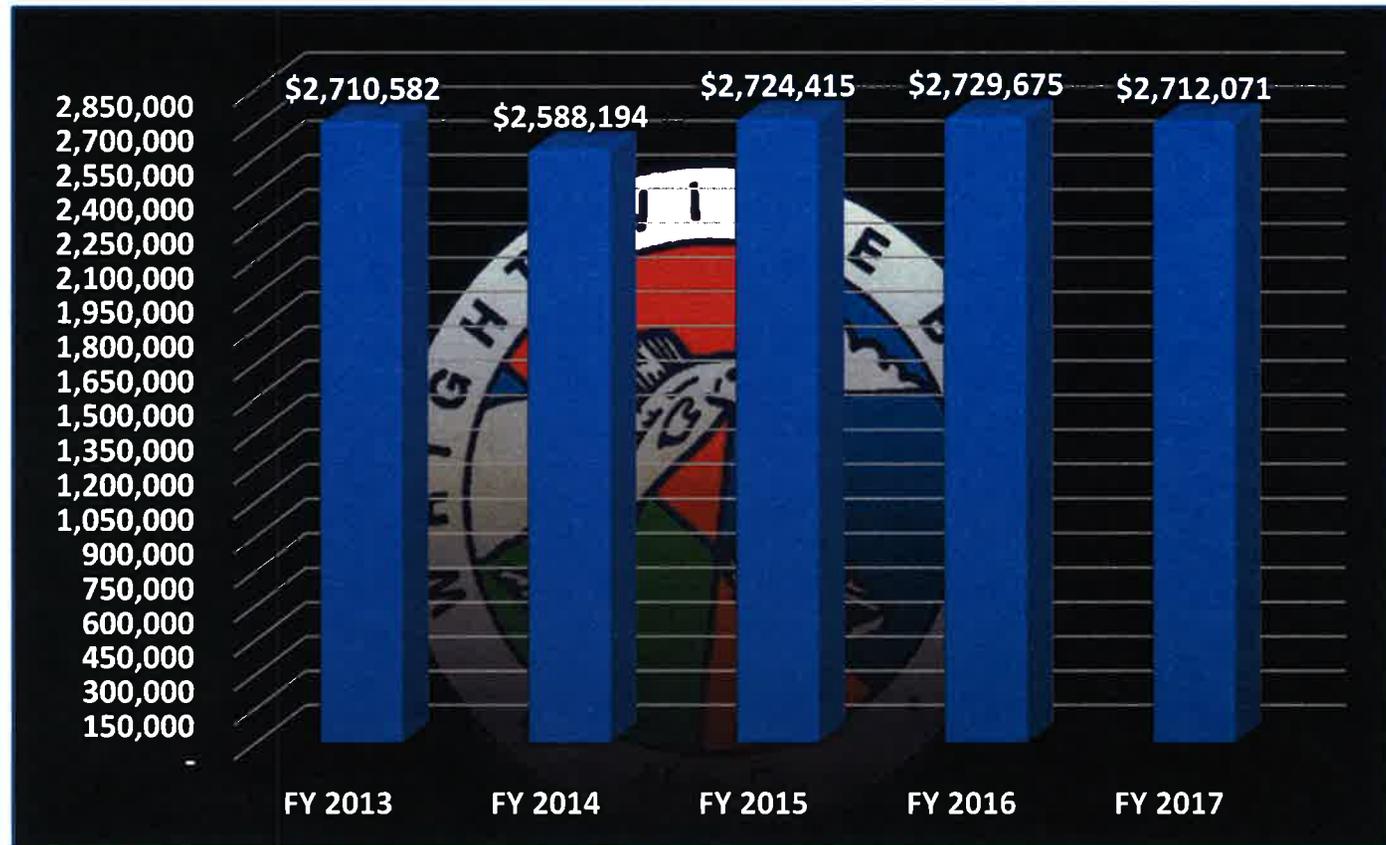
MISSION STATEMENT:

The Wrightsville Beach Police Department, as part of, and empowered by, the community is committed to protecting the lives, property and rights of all people. To reduce the incidence of crime, maintain order, and to enforce the law impartially, while working with the community to improve their quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.





Police Department





FY 2016/2017

Police Department-105100

.01 - .10 Wages & Benefits	
Salaries & Wages	\$1,215,000
Overtime Pay	\$52,000
Temp Employees - Reserve Officers	\$23,000
Special Separation Allowance	\$54,000
FICA	\$115,201
Group Insurance	\$199,635
Retiree Health Insurance	\$49,000
Retiree Life Insurance	\$0
Retirement	\$107,048
Training Incentive Program	\$10,000
Longevity	\$3,800
401k Contributions	\$65,000
Unemployment Insurance	\$11,000
Totals	\$1,904,684

.11 Telephone Usages	
Cell phone usage	\$7,500
Totals	\$7,500

.12 Printing	
Brouchures, stationery, envelopes, citations reports, certificates, ID cards, forms	\$2,500
Totals	\$2,500

.13 Public Relations	
Crime Prevention materials, promotions bicycle helmets, awards, plaques, pins	\$1,000
Totals	\$1,000

Total Expenses:	\$2,712,071
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.14 Travel & Training	
NHSD annual range fee	\$1,800
Tuition reimbursement	\$11,500
Internal affairs conference	\$1,000
Chiefs conference	\$1,500
NC Association of Property and Evidence	\$500
Career development (24 officers x 80 hrs)	\$8,000
Specialized Training (AOMP, Special Need)	\$12,500
Training manuals and materials	\$1,000
Totals	\$37,800

.16 Maint./ Repair Equipment	
Maint./Repair of radar units, department copier, L3 camera maint. contracts, air cards, paint boat bottom, service to the boat etc.	\$26,000
Totals	\$26,000

.17 Maint./ Repair Autos	
Maint. costs of fleet, mech.& body repairs to veh. washing vehicles, vehicle equip. install, etc.	\$25,000
Totals	\$25,000

.18 Maint./ Repair 2-Way Radios	
Motorola maint. agreements of two way radios and in-house amplifier system, repeater, etc.	\$14,000
Totals	\$14,000

.21 Building & Equipment Rental	
Accurint, Lexis Nexis, IACPNet & DCI access fees, (inhouse & MDT's), LeadsOnLine, etc.	\$10,710
Totals	\$10,710



FY 2016/2017

Police Department-105100

.22 Postage	
For mailing routine correspondence, etc.	\$800
Totals	\$800

.26 Advertising	
Events, public notices, Flotilla, Triathlon.	\$1,000
Totals	\$1,000

.31 Auto Supplies	
Gas, diesel, oil & tires, boat gas, fuel stabilizer.	\$60,000
Totals	\$60,000

.33 Departmental Supplies	
Office supplies	\$6,000
Vehicle equipment (General)	\$4,200
Replacement Equip. (Vehicles, Boat & ATV)	\$28,000
ID testing supplies	\$2,850
Other Equipment (radar, etc.)	\$34,300
Departmental services	\$4,800
Totals	\$80,150

.35 Laundry	
24 officers @ \$40 per month	\$12,000
Totals	\$12,000

.36 Uniforms	
Clothing allowance	\$4,800
Uniforms & Leather Gear (Full Time/Reserve)	\$5,400
Bicycle Uniforms	\$2,500
Body armor	\$5,200
Other- Float coats, PFD's, bicycle helmets, etc.	\$5,100
Totals	\$23,000

.45 Contracted Services	
Deputies @ \$30/hr for 23 weeks	\$15,000
Totals	\$15,000

.451 Professional Services	
Background Investigations	\$8,000
Emotional Intelligence Testing	\$1,500
Internal Affairs Investigations	\$3,000
Physical exams	\$3,000
Polygraph exams	\$1,500
Psychological exams	\$2,850
Drug Screening	\$900
Totals	\$20,750

.51 Medical Services/ Prescriptions	
Total costs	\$500
Totals	\$500



Police Department-105100

.53 Dues and Subscriptions	
Police Chiefs Association (IACP & NCACP), NCLEOA, NCPEA, Cross Reference guide, Physicians Desk Reference, NCIAIA, NTOA, CALEA, FBINAA, etc.	\$10,200
Totals	\$10,200

.54 Insurance & Bonds	
Auto liability, workers comp, fire and property, law enforcement liability insurance	\$80,000
Totals	\$80,000

.57 Miscellaneous	
Misc. Totals	\$0
Totals	\$0

.5710 Investigative Funds	
Invest funds total	\$500
Totals	\$500

.74 Capital Outlay - Equipment	
2 Vehicles - Replacement (\$70k from CIP)	\$70,000
Totals	\$70,000

.7810 Debt Svc - Principal - PS Bldg	
Debt svc principal totals	\$214,286
Totals	\$214,286

.7910 Debt Svc- Interest- PS Bldg	
Debt svc interest totals	\$39,691
Totals	\$39,691

.98 Transfers to GF-CIP	
Replace Portable Radios	\$20,000
Future purchase of vehicles	\$35,000
Totals	\$55,000

Police Department

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5100-0100	SALARIES & WAGES	1,179,205	1,215,658	1,218,277	1,215,000	1,228,084	1,232,331	524,891	1,225,000
10-5100-0200	OVERTIME	60,000	50,000	34,527	30,000	56,675	52,000	28,812	52,000
10-5100-0300	WAGES-TEMP EMPLOYEES	30,000	25,000	17,224	25,000	22,191	24,000	11,913	23,000
10-5100-0400	SPECIAL SEPARATION ALLOWANCE	-	-	-	95,920	36,589	54,000	25,030	54,000
10-5100-0500	FICA TAX EXPENSE	97,618	101,302	95,727	104,305	101,650	105,600	45,034	115,201
10-5100-0600	GROUP INSURANCE	145,564	159,097	158,361	182,000	150,504	189,432	41,168	199,635
10-5100-0650	RETIREE HEALTH INS	38,222	39,589	37,380	45,527	48,251	43,675	21,802	49,000
10-5100-0700	RETIREMENT	83,960	93,585	91,253	96,756	95,224	90,453	39,792	107,048
10-5100-0800	LONGEVITY	6,850	6,650	5,650	5,850	5,600	5,075	7,600	3,800
10-5100-0900	401-K CONTRIBUTIONS	56,715	56,666	60,649	64,077	60,924	62,510	26,306	65,000
10-5100-1000	UNEMPLOYMENT INSURANCE	-	5,670	16,796	5,670	10,819	11,000	4,352	11,000
	PERSONNEL COSTS	1,698,134	1,753,217	1,735,844	1,870,105	1,816,510	1,870,076	776,698	1,904,684
10-5100-1100	TELEPHONE	5,300	7,400	6,674	5,600	7,592	7,200	3,660	7,500
10-5100-1200	PRINTING	1,500	3,000	1,112	3,400	2,100	3,400	474	2,500
10-5100-1300	PUBLIC RELATIONS	1,500	1,000	870	1,000	1,009	1,000	-	1,000
10-5100-1400	TRAVEL AND TRAINING	30,000	25,000	25,905	25,000	31,884	45,000	9,511	37,800
10-5100-1600	MAINT/REPAIR-EQUIPMENT	16,000	16,000	18,965	26,000	33,713	26,000	9,819	26,000
10-5100-1700	MAINT/REPAIR-AUTOS	25,000	26,500	20,249	25,500	27,619	25,500	9,649	25,000
10-5100-1800	MAINT/REPAIR-2-WAY RADIOS	17,000	14,000	15,828	14,000	12,750	14,000	12,294	14,000
10-5100-2100	BUILDING & EQUIP RENTAL	12,000	12,600	7,309	10,700	9,272	10,710	8,495	10,710
10-5100-2200	POSTAGE	900	900	128	800	769	800	156	800
10-5100-2600	ADVERTISING	500	500	-	500	797	1,000	402	1,000
10-5100-3100	AUTO SUPPLIES	75,000	65,000	56,776	76,300	43,447	79,500	13,625	60,000
10-5100-3300	DEPT SUPPLIES & MATERIALS	90,000	91,266	62,537	92,100	67,038	102,450	12,148	80,150
10-5100-3500	LAUNDRY	11,520	11,520	11,200	11,520	11,452	11,520	4,938	12,000
10-5100-3600	UNIFORMS	30,000	30,000	10,340	30,000	15,486	25,000	12,769	23,000
10-5100-4500	CONTRACTED SERVICES	40,100	30,000	10,304	30,000	8,740	15,000	3,725	15,000

Police Department (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5100-4510	PROFESSIONAL SERVICES	25,570	25,000	11,754	20,750	8,870	22,100	16,175	20,750
10-5100-5100	MEDICAL SVCS/PRESCRIP/WC	500	500	-	500	-	500	-	500
10-5100-5300	DUES AND SUBSCRIPTIONS	3,200	7,300	5,230	7,600	14,698	11,000	4,305	10,200
10-5100-5400	INSURANCE AND BONDS	95,416	84,650	73,603	88,320	76,951	88,320	68,624	80,000
10-5100-5700	MISCELLANEOUS	500	500	912	500	-	500	-	-
10-5100-5710	INVESTIGATIVE FUNDS	1,000	1,000	-	1,000	-	1,000	-	500
10-5100-5900	PAY FINES TO SCHOOLS	23,850	-	-	-	-	-	-	-
	OPERATING COSTS	506,356	453,636	339,696	471,090	374,186	491,500	190,769	428,410
10-5100-7400	EQUIPMENT	128,000	30,000	6,908	64,000	66,257	-	-	70,000
10-5100-7800	DEBT SVC - PRINCIPAL	11,064	-	-	-	-	-	-	-
10-5100-7810	DEBT SVC PRINC PSF	214,286	214,286	214,286	214,286	214,286	214,286	107,143	214,286
10-5100-7900	L/P - INTEREST	290	-	-	-	-	-	-	-
10-5100-7910	DEBT SVC INTEREST PSF	77,802	55,055	55,055	49,934	49,934	44,813	23,046	39,691
	CAPITAL COSTS	431,442	299,341	276,249	328,220	330,476	259,099	130,189	323,977
10-5100-9800	TRANSFER TO GF CIP	40,000	42,000	42,000	55,000	55,000	109,000	-	55,000
10-5100-9900	TO SPEC SEP BEN HOLD FUND	34,650	40,000	40,000	-	-	-	-	-
TOTAL		2,710,582	2,588,194	2,433,789	2,724,415	2,576,172	2,729,675	1,097,657	2,712,071



Parking Management



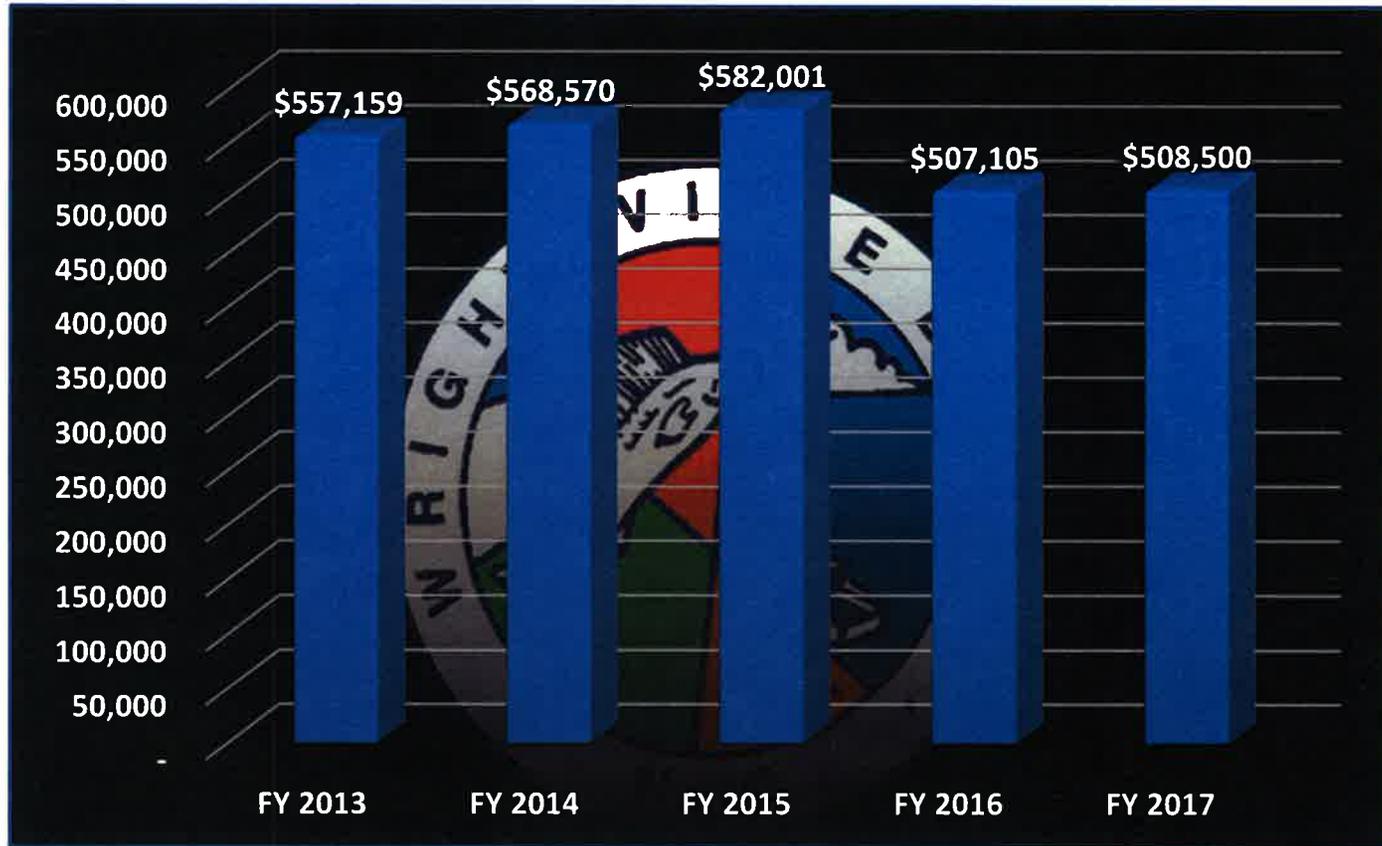
MISSION STATEMENT:

To professionally manage available parking resources within the Town of Wrightsville Beach, by providing the highest level of customer service, both to local residents and beach visitors, and operational efficiency, while ensuring a continuing revenue stream to support Town services.





Parking Management





Parking Management-105102

.1150 Operating Expenses	
Overall operating expenses	\$108,000
Totals	\$108,000

.1151 Parking Meters	
Replacement meters	\$5,000
Totals	\$5,000

.45 Contracted Services	
Includes payroll and employee benefits	\$289,000
Totals	\$289,000

.4510 Professional Services	
Parking contractor's incentive fees (based on % of total parking revenue collected).	\$81,500
Totals	\$81,500

.74 Capital Outlay - Equipment	
2 Golf carts	\$15,000
Totals	\$15,000

Total Expenses:	\$508,500
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.98 Transfer to GF-CIP	
Paystations	\$10,000
Totals	\$10,000

Parking Management

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5102-0400	PROFESSIONAL SERVICES	-	-	31,262	-	-	-	-	-
10-5102-1150	OPERATING EXPENSES	154,609	170,101	195,551	170,101	232,626	105,500	137,019	108,000
10-5102-1151	PARKING METERS	25,000	20,000	43,183	20,000	21,142	20,000	1,206	5,000
10-5102-4500	CONTRACTED SERVICES	262,585	271,247	255,451	295,000	265,525	283,000	137,651	289,000
10-5102-4510	PROFESSIONAL SERVICES	89,265	89,022	66,302	83,000	82,349	88,605	59,919	81,500
10-5102-4600	SALES TAX PAID BY CP	(300)	(300)	(452)	-	(371)	-	(87)	-
	OPERATING COSTS	531,159	550,070	591,297	568,101	601,272	497,105	335,709	483,500
10-5102-7400	EQUIPMENT	16,000	8,500	6,595	3,900	60,066	-	-	15,000
	CAPITAL COSTS	16,000	8,500	6,595	3,900	60,066	-	-	15,000
10-5102-9800	TRANSFER TO GF-CIP	10,000	10,000	10,000	10,000	10,000	10,000	-	10,000
TOTAL		557,159	568,570	607,892	582,001	671,338	507,105	335,709	508,500



Fire Department



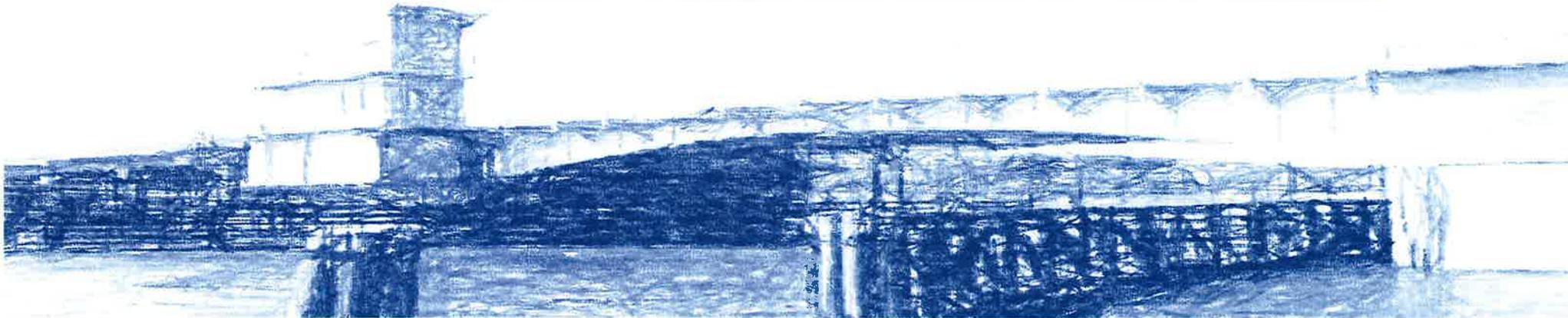
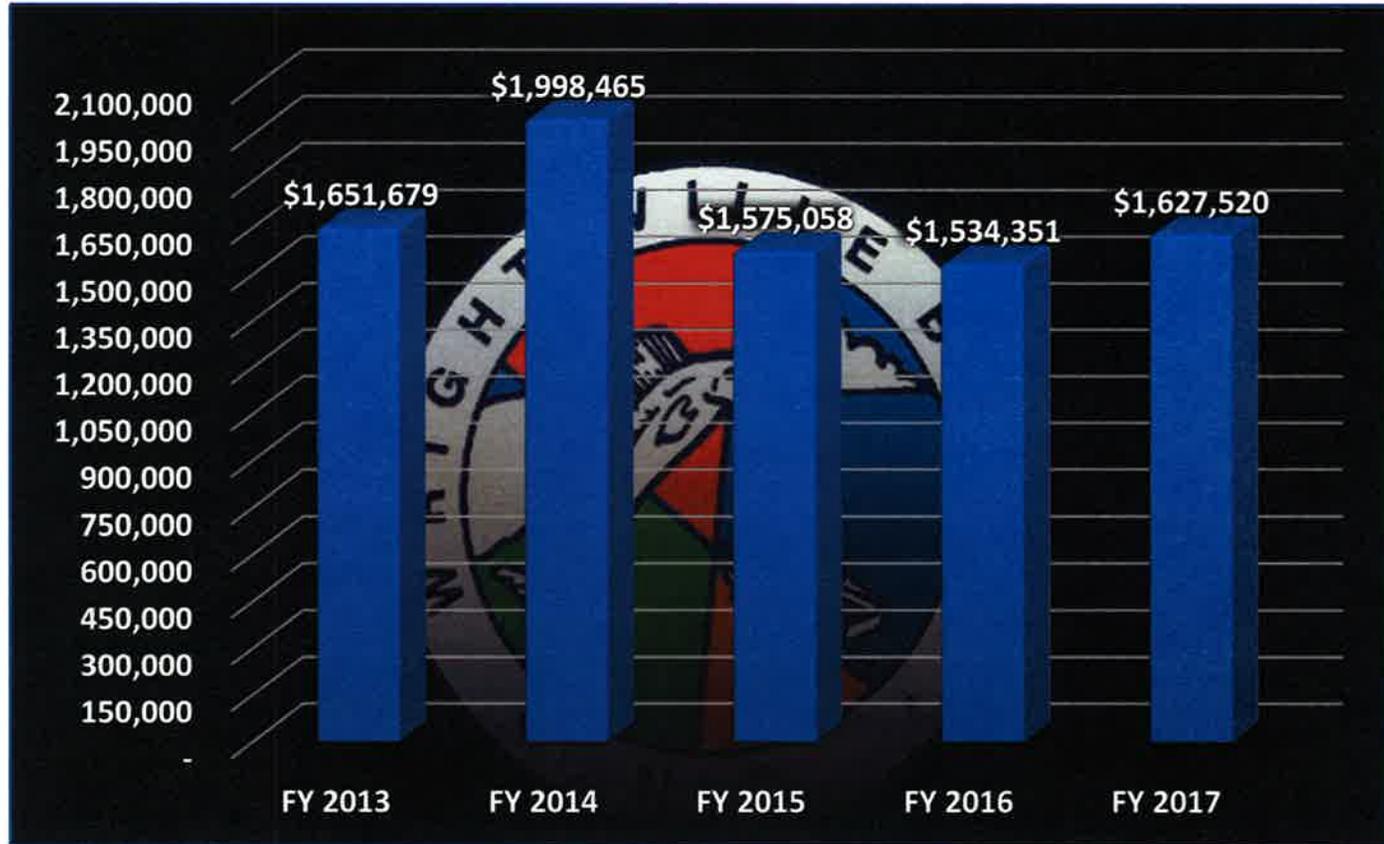
MISSION STATEMENT:

The mission of the Wrightsville Beach Fire Department is to enhance the quality of life in Wrightsville Beach through fire prevention, fire suppression, emergency medical services and protection from dangerous conditions created by man and nature.





Fire Department





Fire Department-105300

.01 - .10 Wages & Benefits	
Salaries & Wages	\$ 678,504
Overtime Pay	\$ 14,000
Temp Employees	\$ 50,000
FICA	\$ 62,085
Group Insurance	\$ 85,303
Retiree Health Insurance	\$ 3,500
Retirement	\$ 50,207
Longevity	\$ 4,100
401k Contributions	\$ 27,700
Unemployment Insurance	\$ 2,300
Totals	\$ 977,699

.035 Volunteer Stipends	
Shift stipend (\$10), Alarm response/ Training Drill stipended (\$15) -20 paid on-call members	\$55,000
Totals	\$55,000

.11 Telephone	
Cell Phone	\$600
3 MDT aircards	\$1,500
Totals	\$2,100

.12 Printing	
Flyers, posters, brochures.	\$200.00
Totals	\$200

.14 Travel/Training	
Auto allowance	\$2,925
Textbooks, training media, training supplies	\$1,500
Training & seminars for 13 staff members	\$3,000
Tuition assistance benefit for 1 staff member	\$2,000
Intern incentive stipend	\$3,600
Totals	\$13,025

Total Expenses:	\$ 1,627,520
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.16 Maint./Repair of Equipment	
Maint. of breathing air system & breathing app.	\$3,600
Ladder testing	\$2,000
Maint. of firehose, firefighting tools, power tools fire extinguishers, office equipment, station equip.	\$4,000
Totals	\$9,600

.17 Maint./Repair of Autos	
Routine maint. of 3 fire engines, EMS squad, utility trailers & mobile generators.	\$7,000
Totals	\$7,000

.18 Maint./Repair of Radios	
Service Contract for 8 mobile radios and 30 portable radios.	\$3,300
Radio batteries	\$850
Maintenance of 40 pagers	\$450
Totals	\$4,600

.22 Postage	
Shipping charges.	\$150
Totals	\$150

.26 Advertising	
Employment postings, fire prevention events	300
Totals	\$300

.31 Auto Supplies	
Fuel & oil for 3 fire engines, EMS squad and mobile generators.	\$5,000
Tires for Engine 83	\$3,000
Totals	\$8,000



FY 2016/2017

Fire Department-105300

.33 Dept. Supplies & Materials	
Firefighting/EMS supplies and equipment	\$9,000
Personal Protective Equipment	\$7,900
Hose	\$2,500
Radios & Pagers	\$3,200
Fire prevention materials	\$1,200
Fire station supplies & equipment	\$6,500
Office supplies & equipment	\$2,000
Totals	\$32,300

.36 Uniforms	
Shirts, pants, jackets, shoes, belts, hats badges & insignia for 40 firefighters	\$5,500
Totals	\$5,500

.45 Contracted Services	
Fire Code Inspection & Enforcement Contract	\$8,474
Totals	\$8,474

.451 Professional Services	
NFPA-compliant physicals, Hep B vacc (40 FF)	\$9,500
Totals	\$9,500

.53 Dues & Subscriptions	
NFPA codes	\$1,400
Professional assn. certification & dues	\$600
Professional journals	\$50
Totals	\$2,050

.54 Bonds & Insurance	
B&I totals	\$58,000
Totals	\$58,000

.74 Capital Outlay - Equipment	
EMS Vehicle	\$0
Fire Chief Vehicle	\$0
Totals	\$0

.7810, .7910, .7820, .7920 Debt Service and Interest	
Principal Payment-PSB (Paid in Full FY 2024)	\$214,286
Interest Payment-PSB (Paid in Full FY 2024)	\$39,691
Principal Pymt-Fire Truck (Paid in Full FY 2017)	\$59,181
Interest Pymt-Fire Truck (Paid in Full FY 2017)	\$864
Totals	\$314,022

.98 Transfer to GF CIP	
Training Facilities	\$5,000
EMS Vehicle	\$0
Portable Radio Replacement	\$20,000
1996 Aerial Pumper (purchase in 5 years)	\$95,000
Totals	\$120,000

Fire Department

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5300-0100	SALARIES & WAGES	656,952	669,687	652,327	670,204	670,045	672,275	333,732	678,504
10-5300-0200	OVERTIME	17,500	14,000	6,367	14,000	13,201	14,000	5,435	14,000
10-5300-0300	WAGES-TEMP EMPLOYEES	50,925	54,825	52,115	57,045	47,958	57,045	18,599	50,000
10-5300-0350	WAGES-PAID ON CALL	56,200	50,000	55,043	50,000	50,190	55,000	17,245	55,000
10-5300-0500	FICA TAX EXPENSE	60,093	61,876	57,046	61,163	58,685	61,620	28,160	62,085
10-5300-0600	GROUP INSURANCE	69,053	79,742	78,309	91,000	84,401	91,208	29,446	85,303
10-5300-0650	RETIREE HEALTH INS	3,744	2,889	2,745	3,300	3,499	3,500	2,334	3,500
10-5300-0700	RETIREMENT	47,360	50,325	47,523	48,958	48,797	48,040	23,228	50,207
10-5300-0800	LONGEVITY	3,950	4,500	3,900	3,900	4,200	4,225	4,400	4,100
10-5300-0900	401-K CONTRIBUTIONS	20,234	20,800	21,592	27,699	25,166	27,455	12,841	27,700
10-5300-1000	UNEMPLOYMENT INSURANCE	-	2,730	2,238	1,700	1,390	2,300	-	2,300
	PERSONNEL COSTS	986,011	1,011,374	979,205	1,028,969	1,007,533	1,036,668	475,420	1,032,699
10-5300-1100	TELEPHONE	1,000	2,250	1,727	2,250	1,657	2,000	706	2,100
10-5300-1200	PRINTING	200	200	-	200	-	200	-	200
10-5300-1400	TRAVEL AND TRAINING	13,825	15,000	11,255	11,000	10,749	14,565	5,827	13,025
10-5300-1600	MAINT/REPAIR-EQUIPMENT	8,000	9,000	8,077	9,000	6,942	9,000	1,070	9,600
10-5300-1700	MAINT/REPAIR-AUTOS	7,000	7,000	3,965	7,000	7,424	7,000	2,460	7,000
10-5300-1800	MAINT/REPAIR-2-WAY RADIOS	4,000	2,500	1,994	2,500	1,726	4,000	4,120	4,600
10-5300-2200	POSTAGE	300	300	-	150	28	150	-	150
10-5300-2600	ADVERTISING	300	300	112	300	-	300	-	300
10-5300-3100	AUTO SUPPLIES	8,400	10,100	9,331	10,100	8,273	9,500	1,429	8,000
10-5300-3300	DEPT SUPPLIES & MATERIALS	34,400	34,400	34,253	32,300	33,185	32,300	14,825	32,300
10-5300-3600	UNIFORMS	6,000	6,000	5,471	6,000	5,441	5,500	1,489	5,500
10-5300-4500	CONTRACTED SERVICES	8,474	8,474	7,250	8,474	8,645	8,474	1,909	8,474
10-5300-4510	PROFESSIONAL SERVICES	9,000	9,500	7,320	9,500	9,259	9,500	4,330	9,500
10-5300-5300	DUES AND SUBSCRIPTIONS	1,735	1,725	1,988	2,050	1,920	2,050	1,714	2,050
10-5300-5400	INSURANCE AND BONDS	67,017	61,000	46,613	56,000	54,590	64,000	40,378	58,000
	OPERATING COSTS	169,651	167,749	139,356	156,824	149,840	168,539	80,257	160,799

Fire Department (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5300-7400	EQUIPMENT	-	525,000	-	-	158,541	-	-	-
10-5300-7800	CAPITAL LEASE-EQUIPMENT	89,538	-	-	-	-	-	-	-
10-5300-7810	BB&T PUBLIC SERV BLG - PRINCIPAL	214,286	214,286	214,286	214,286	214,286	214,286	107,143	214,286
10-5300-7820	BB&T PRINCIPAL - FIRE TRUCK	-	-	-	57,490	57,490	58,329	58,329	59,181
10-5300-7900	CAPITAL LEASE-INTEREST	2,391	-	-	-	-	-	-	-
10-5300-7910	BB&T PUBLIC SERV BLDG - INTEREST	77,802	55,056	55,055	49,934	49,934	44,813	23,046	39,691
10-5300-7920	BB&T INTEREST - FIRE TRUCK	-	-	-	2,555	2,555	1,716	1,716	864
	CAPITAL COSTS	384,017	794,342	269,341	324,265	482,806	319,144	190,234	314,022
10-5300-9800	TRANSFER TO GF CIP	112,000	25,000	25,000	65,000	20,000	10,000	-	120,000
10-5300-9840	TRANSFER TO FUND 40	-	-	228,000	-	-	-	-	-
TOTAL		1,651,679	1,998,465	1,640,902	1,575,058	1,660,178	1,534,351	745,911	1,627,520



Fire Department

Emergency Preparedness



MISSION STATEMENT:

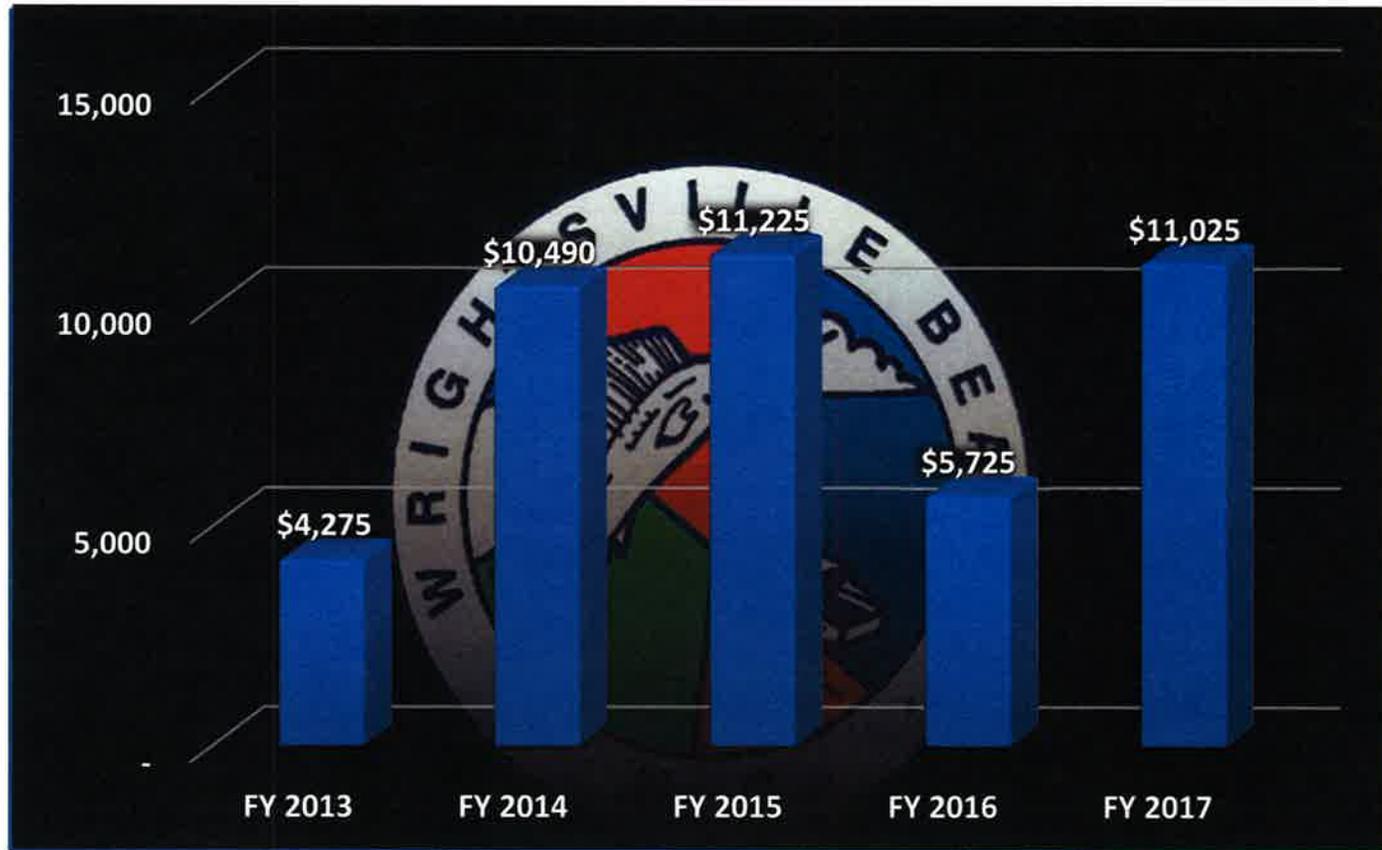
The mission of the Wrightsville Beach Fire Department is to enhance the quality of life in Wrightsville Beach through fire prevention, fire suppression, emergency medical services and protection from dangerous conditions created by man and nature.





Fire Department

Emergency Preparedness





Fire Department Emergency Prep

.11 Telephone	
Service for 4 satellite phones	\$1,250
Cell phone for PIO	\$600
Total	\$1,850.00

.12 Printing	
Hurricane Plans	\$1,300
Hurricane re-entry placards	\$275
Total	\$1,575.00

.14 Travel and Training	
Emergency planning/PIO training courses	\$500
Total	\$500.00

.16 Maint/Repair of Equipment	
Routine maint. of emergency prep equipment	\$200
Total	\$200.00

.26 Advertising	
Public Service Announcements	\$250
Total	\$250.00

.33 Departmental Supplies and Materials	
General emergency preparedness equipment and office supplies.	\$500
Total	\$500.00

Total Expenses for Department:	\$11,025
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.36 Uniforms	
PIO Shirts	\$150
Total	\$150.00

.451 Professional Services	
Preparation of Disaster Recovery Assistance RFP & contract, Evaluation of Bidders	\$4,000
Revision of Debris Management Plan	\$2,000
Total	\$6,000.00

Fire Department - Emergency Preparedness

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5301-1100	TELEPHONE	100	2,115	2,760	2,050	1,257	2,050	245	1,850
10-5301-1200	PRINTING	1,575	1,575	1,492	1,575	1,466	1,575	-	1,575
10-5301-1400	TRAVEL AND TRAINING	500	500	(433)	500	-	500	-	500
10-5301-1600	MAINT/REPAIR-EQUIPMENT	200	4,400	4,070	200	-	200	-	200
10-5301-2200	POSTAGE	-	-	-	-	21	-	-	-
10-5301-2600	ADVERTISING	250	250	238	250	1,099	250	-	250
10-5301-3300	DEPT SUPPLIES & MAT'LS	500	500	-	500	133	500	137	500
10-5301-3600	UNIFORMS	150	150	-	150	117	150	-	150
10-5301-4510	PROFESSIONAL SERVICES	1,000	1,000	490	6,000	6,809	500	25	6,000
	OPERATING COSTS	4,275	10,490	8,617	11,225	10,902	5,725	407	11,025
10-5301-7400	EQUIPMENT	-	-	-	-	-	-	-	-
TOTAL		4,275	10,490	8,617	11,225	10,902	5,725	407	11,025



Fire Department Ocean Rescue Lifeguards



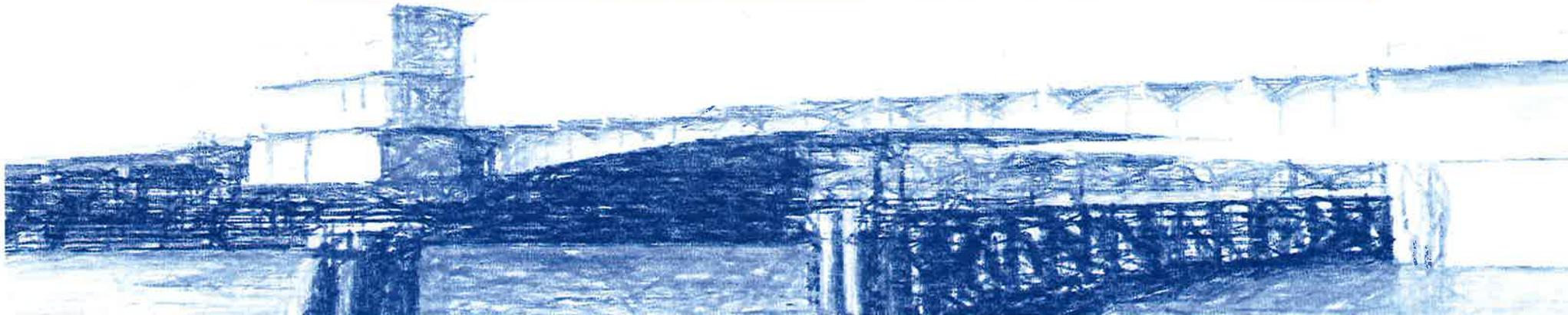
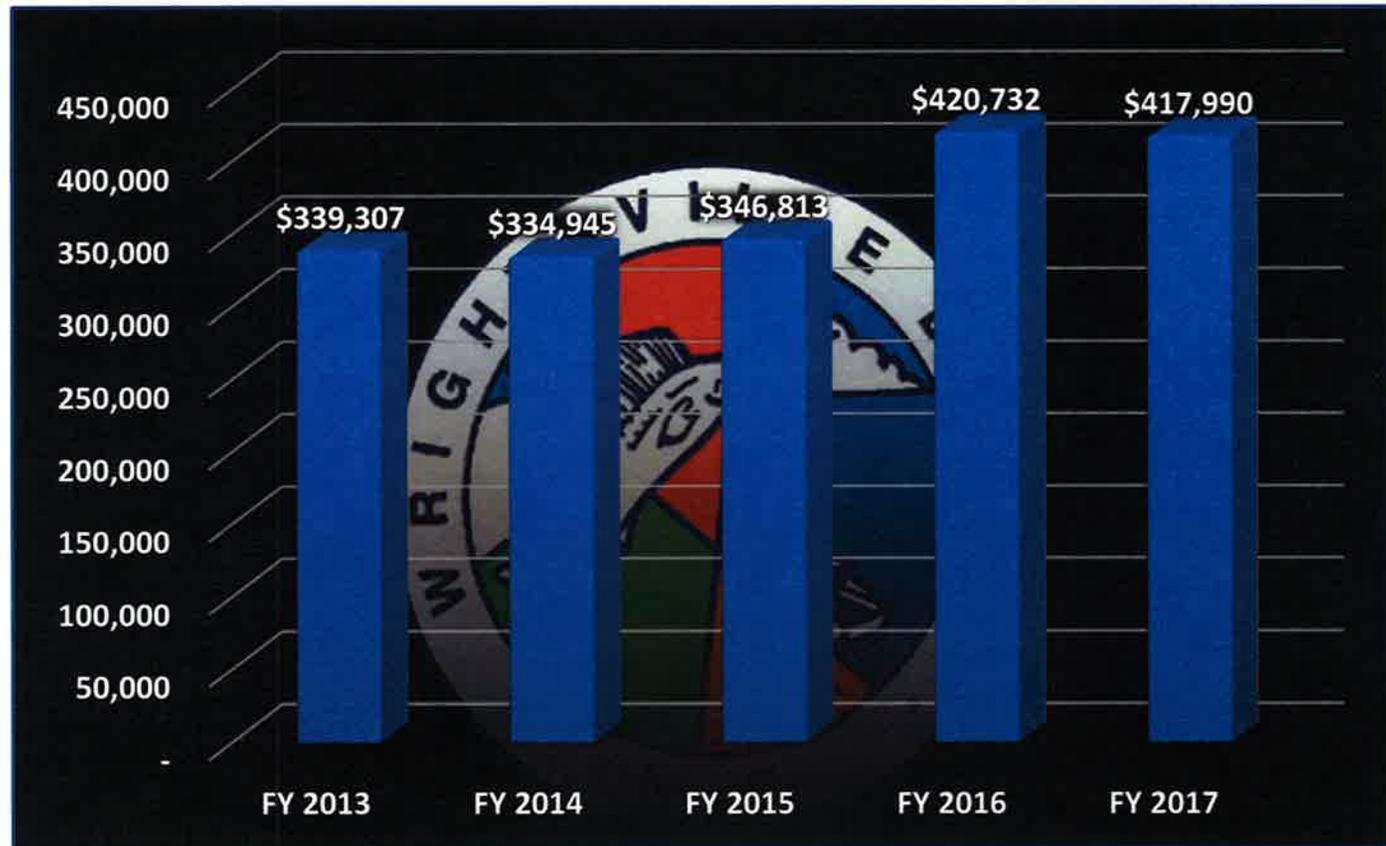
MISSION STATEMENT:

The mission of the Wrightsville Beach Ocean Rescue is to enhance the safety and enjoyment of the beach strand experience through proactive public education, ocean rescue and emergency medical services.





Fire Department Ocean Rescue Lifeguards





Ocean Rescue-105302

.03 Temporary Salaries

3 Lifeguard Lieutenants, Avg. 26 weeks, 50hrs/week. Lt. pay rate: First Year \$11.50/hr. \$0.25 increase per year to max. of \$12.50/hr. 25 Lifeguards avg. 17 weeks, 46 hrs/week. Lifeguard pay rate: First year \$10.50/hr. \$0.25 increase per year to max. of \$11.50/hr. Additional \$0.25/hr for EMT certification.	\$261,850
FICA (Guards above to receive \$.25 increase)	\$22,000
Unemployment	\$12,500
Totals	\$296,350

.12 Printing

Flyers, posters, brochures.	\$200
Totals	\$200

.14 Travel/Training

Training Manuals & Training Seminars	\$500
Totals	\$500

.16 Maintenance/Repair of Equipment

Maintenance of lifeguard stands, rescue buoys, rescue boards, EMS equipment, etc.	\$3,200
Totals	\$3,200

.17 Maintenance/Repair of Autos

Maintenance of 3 Ocean Rescue trucks, 4 ATVs and one personal watercraft.	\$5,000
Totals	\$5,000

.18 Maintenance/Repair of Radios

Service contract for 18 portable radios	\$1,500
Maintenance of vehicle & marine radios	\$500
Totals	\$2,000

Total Expenses:

\$417,990

.31 Auto Supplies

Fuel, oil for 3 Ocean Rescue trucks, 4 ATVs and 1 personal watercraft.	\$7,500
Totals	\$7,500

.33 Dept. Supplies & Materials

Swim fins, rescue buoys, rescue boards, binoculars, megaphones, EMS supplies, sunscreen, equipment rental, paint for stands, warning flags, surf zone markers	\$7,500
Replace 2 portable radios	\$4,000
Replace ATV trailer	\$1,500
Totals	\$13,000

.36 Uniforms

Swimsuits, shirts, sun shirts, rashguards, jackets, hats and whistles for Ocean Rescue Squad.	\$4,900
Totals	\$4,900

.451 Professional Services

Physicals for lifeguards (\$2,000)	\$1,500
Totals	\$1,500

.53 Dues/Subscriptions

USLA dues for OR Director & Lifeguard Captain.	\$90
Totals	\$90



Fire Department Ocean Rescue-105302

FY 2016/2017

.54 Bonds & Insurance	
Total of I&B	\$20,000
Totals	\$20,000

.74 Capital Outlay - Equipment	
ATV	\$5,500
Lifeguard Captain Vehicle	\$0
Lifeguard Stand Replacement	\$35,000
Totals	\$40,500

.98 Transfer to GF CIP	
Replace Captain Vehicle	\$18,250
Replacement Portable Radios	\$5,000
Totals	\$23,250

Fire Department - Ocean Rescue

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5302-0300	WAGES-TEMP EMPLOYEES	234,000	240,500	231,768	250,190	243,739	251,850	149,836	261,850
10-5302-0500	FICA TAX EXPENSE	17,901	18,399	17,769	19,143	18,696	20,032	11,463	22,000
10-5302-1000	UNEMPLOYMENT INSURANCE	5,000	5,880	10,150	12,550	4,407	12,550	4,116	12,500
	PERSONNEL COSTS	256,901	264,779	259,687	281,883	266,842	284,432	165,415	296,350
10-5302-1100	TELEPHONE	-	-	-	-	358	-	380	-
10-5302-1200	PRINTING	200	200	55	200	89	200	-	200
10-5302-1400	TRAINING	500	500	-	500	315	500	-	500
10-5302-1600	MAINT/REPAIR-EQUIPMENT	3,000	3,000	1,459	3,200	2,580	3,200	24	3,200
10-5302-1700	MAINT/REPAIR-AUTOS	5,000	5,000	6,169	5,000	5,384	5,000	1,316	5,000
10-5302-1800	MAINT/REPAIR-RADIOS	500	500	433	750	1,612	2,000	1,501	2,000
10-5302-3100	AUTO SUPPLIES	8,400	9,500	9,168	9,500	7,109	9,500	3,298	7,500
10-5302-3300	DEPT SUPPLIES & MAT'LS	8,000	8,000	7,445	10,000	5,299	10,000	92	13,000
10-5302-3600	UNIFORMS	4,500	4,500	3,522	4,500	3,793	4,500	-	4,900
10-5302-4510	PROFESSIONAL SERVICES	1,750	1,750	1,305	2,000	1,200	2,000	-	1,500
10-5302-5300	DUES & SUBSCRIPTIONS	100	200	100	100	-	160	-	90
10-5302-5400	INSURANCE & BONDS	26,456	26,516	19,740	23,680	19,378	27,240	17,662	20,000
	OPERATING COSTS	58,406	59,666	49,396	59,430	47,116	64,300	24,272	57,890
10-5302-7400	EQUIPMENT	19,000	5,500	5,100	5,500	4,935	72,000	29,525	40,500
10-5302-9800	TRANSFER TO GF-CIP	5,000	5,000	5,000	-	-	-	-	23,250
TOTAL		339,307	334,945	319,183	346,813	318,894	420,732	219,213	417,990



Public Works Department Administration



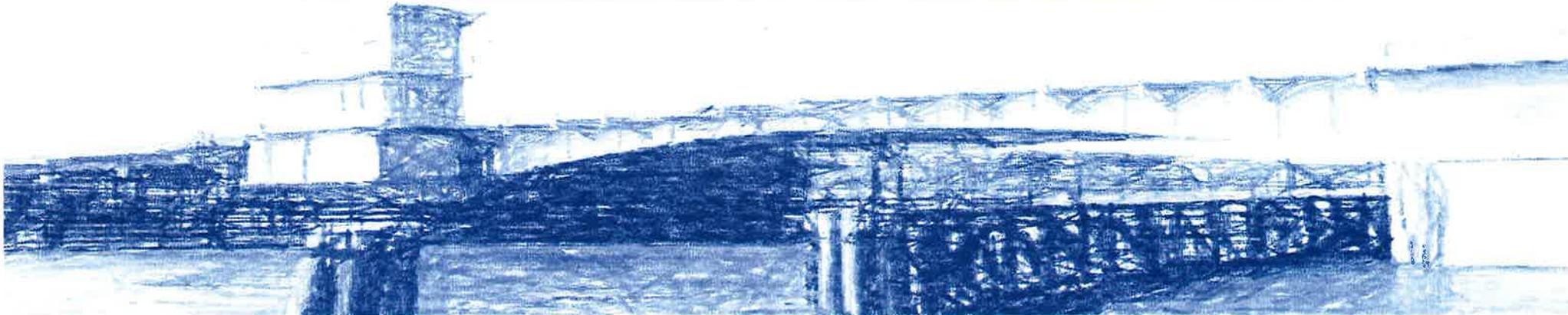
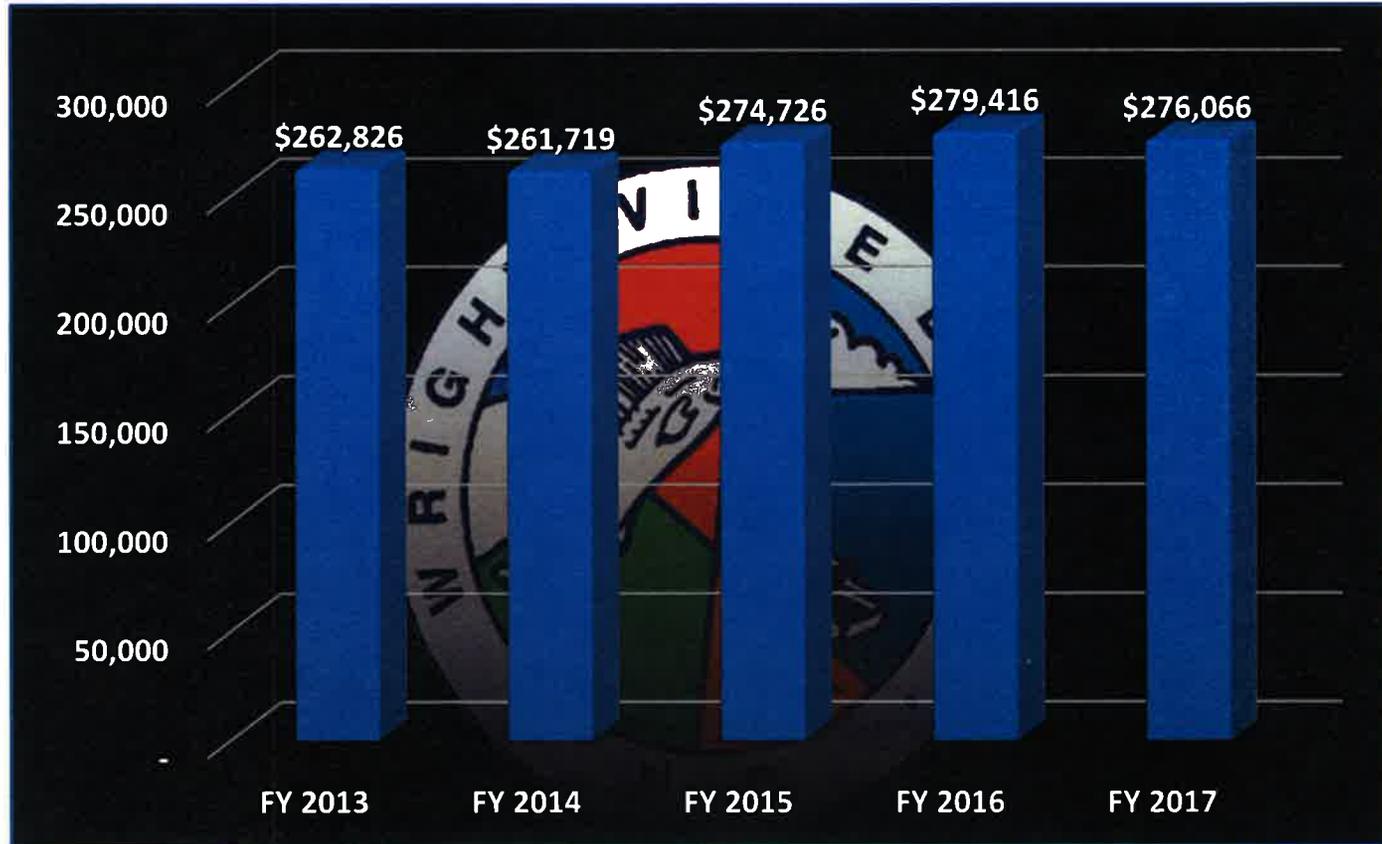
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Administration Division provides supervision, data analysis and budgeting for each of the eight public works divisions by performing professional, technical and administrative work in planning, organizing and directing a variety of Public Works activities.





Public Works Department Administration





Public Works Administration-105550

.01 - .10 Wages & Benefits	
Salaries & Wages	\$175,000
Overtime Pay	\$5,200
Temp Employee (\$15/hr; 1,040 hours)	\$2,000
FICA	\$14,964
Group Insurance	\$19,685
Retiree Health Insurance	\$6,500
Retirement	\$13,561
Longevity	\$800
401k Contributions	\$7,842
Unemployment Insurance	\$0
Totals	\$245,552

.11 Cell Phone	
Cell phone & mobile access charges	\$1,250
Totals	\$1,250

.12 Printing	
Special projects for other departments.	\$1,000
Totals	\$1,000

.14 Travel & Training	
Auto allowance for Public Works Director	\$4,198
Auto allowance for Asst. Public Works Director	\$3,875
Computer schools, workshops and courses	\$1,500
Totals	\$9,573

.16 Maintenance/Repair Equipment	
Total M/R Equipment	\$750
Totals	\$750

.18 Maintenance/Repair Radios	
Includes 2 base stations, 1 mobile and 2 portable radios, 1 repeater.	\$750
Totals	\$750

Total Expenses:	\$276,066
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.33 Department Supplies/Materials	
Office supplies, forms, stationery, envelopes, printer toner; replacement desk for admin asst.	\$5,000
Totals	\$5,000

.36 Uniforms	
Total uniform costs	\$1,000
Totals	\$1,000

.45 Contracted Services	
Annual maintenance on copier	\$1,200
Totals	\$1,200

.51 Medical Services/Prescriptions/WC	
MSPWC total	\$300
Totals	\$300

.53 Dues & Subscriptions	
American Public Works Association	\$1,000
Association of Facilities Engineering	\$200
American Water Works Association	\$400
Totals	\$1,600

.54 Insurance and Bonds	
I & B totals	\$8,091
Totals	\$8,091

Public Works - Administration

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5550-0100	SALARIES & WAGES	182,585	173,762	175,488	182,106	179,247	180,700	89,237	175,000
10-5550-0200	OVERTIME	2,800	2,800	2,313	2,800	3,120	2,800	2,802	5,200
10-5550-0300	TEMP EMPLOYEES	-	-	-	-	-	2,000	-	2,000
10-5550-0500	FICA TAX EXPENSE	14,289	13,700	14,285	14,127	14,587	16,550	7,273	14,964
10-5550-0600	GROUP INSURANCE	17,120	18,551	19,144	21,000	18,113	21,050	6,847	19,685
10-5550-0650	RETIREE HEALTH INS	-	5,438	4,220	5,400	6,423	6,500	2,195	6,500
10-5550-0700	RETIREMENT	12,776	12,661	12,663	13,056	12,974	12,850	6,256	13,561
10-5550-0800	LONGEVITY	1,400	800	800	800	800	875	500	800
10-5550-0900	401-K CONTRIBUTIONS	5,562	5,348	7,107	7,387	7,201	7,350	3,357	7,842
10-5550-1000	UNEMPLOYMENT INSURANCE	-	627	10,306	627	164	627	-	-
	PERSONNEL COSTS	236,532	233,687	246,326	247,303	242,629	251,302	118,467	245,552
10-5550-1100	CELL PHONES	500	1,000	910	800	1,179	800	610	1,250
10-5550-1200	PRINTING	1,000	500	-	800	-	800	-	1,000
10-5550-1400	TRAVEL AND TRAINING	9,273	9,273	8,121	9,273	9,333	9,273	3,736	9,573
10-5550-1600	MAINT/REPAIR-EQUIPMENT	500	500	-	500	-	500	429	750
10-5550-1800	MAINT/REPAIR-RADIOS	500	500	500	500	40	500	-	750
10-5550-3300	DEPT SUPPLIES & MATERIALS	2,500	4,500	2,333	3,500	590	4,500	479	5,000
10-5550-3600	UNIFORMS	800	400	374	800	201	800	36	1,000
10-5550-4500	CONTRACTED SERVICES	2,120	2,120	1,227	2,100	3,949	1,000	731	1,200
10-5550-5100	MED SERVICES/PRESCRIP/WC	250	250	-	250	-	250	-	300
10-5550-5300	DUES AND SUBSCRIPTIONS	760	1,000	830	1,600	1,029	1,600	872	1,600
10-5550-5400	INSURANCE AND BONDS	8,091	7,989	6,087	7,300	5,803	8,091	5,832	8,091
	OPERATING COSTS	26,294	28,032	20,382	27,423	22,124	28,114	12,724	30,514
	TOTAL	262,826	261,719	266,708	274,726	264,752	279,416	131,191	276,066



Public Works Department Building Maintenance



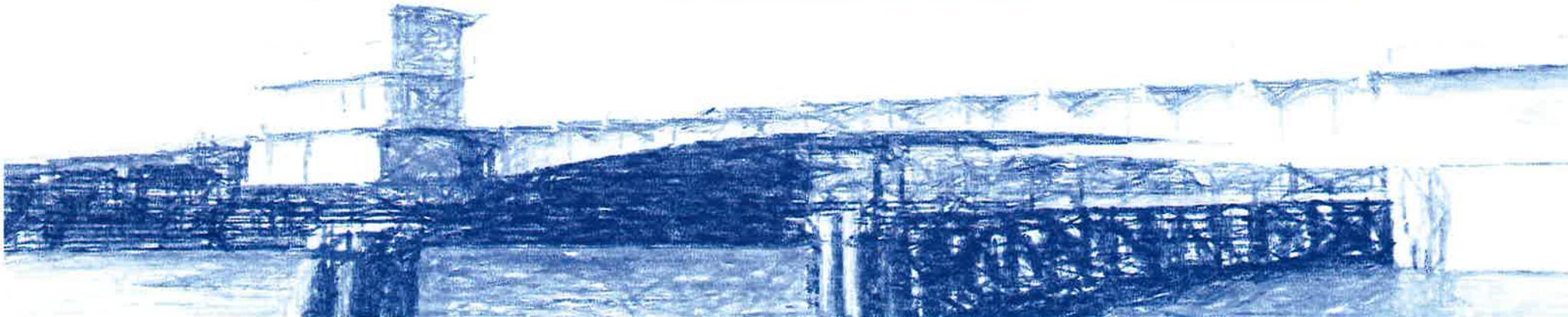
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Building Maintenance Division maintains the neat and clean appearance and accessibility of all our streets, sidewalks and all Town-owned buildings including public restrooms by providing maintenance and repair of streets, sidewalks, signs, public restrooms, gazebos and beach walkovers.





Public Works Department Building Maintenance





Public Works

FY 2016/2017

Building Maintenance-105559

.13 Utilities- Buildings

Electrical costs for all Town general fund bldgs, lights, plus propane costs for area heating where necessary, includes holiday lighting.	\$70,000
Excluding PSB and propane cost for Public Safety Building	\$30,000
Propane cost for Public Safety Building 8,500 gallons of propane @ \$3.00	\$25,500
1,500 gal of propane @ \$3.00 for old fire stat.	\$4,500
900 gals of propane @ \$3.00 for Fleet Bldg.	\$2,700
Totals	\$132,700

.15 Maintenance/Repair Public Buildings

Public Bathrooms:	
General maintenance and repair.	\$14,500
Subtotal	\$14,500
Parks and Rec:	
Sidewalk connection to tennis court bathroom	\$500
Handicap door tennis court bathroom	\$6,000
Replace wood siding on rec. center	\$2,500
Replace HVAC unit - rec. center	\$0
New storage bench for after school room	\$500
Replace park office roof w/ eave	\$11,250
Subtotal	\$20,750
Animal Shelter:	
Miscellaneous	\$500
Subtotal	\$500
Public Works:	
Engineered floor plan for existing buildings	\$0
Tent garage door windows (Fleet Main.)	\$500
Create photo file GF building & assets	\$1,500
Rplace HVAC unit - fleet maintenance	\$0
Subtotal	\$2,000

Total Expenses:	\$650,139
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Municipal Complex:

Renovate Council Chambers/New Furniture	\$100,000
Painting of Town Buildings	\$3,200
Subtotal	\$103,200
General Maintenance:	
Town Hall	\$2,000
Police Department	\$1,900
Fire Department	\$500
Parks and Rec Admin	\$950
Parks Maintenance	\$950
Public Works	\$2,500
Improve Public Access Points	\$5,000
General HVAC Repairs	\$6,000
General roof repairs	\$4,000
Subtotal	\$23,800
Total Maint./Repair of Public Buildings	\$164,750

.16 Maintenance/Repair Generators

M&R Generators	\$3,700
Totals	\$3,700

.17 Maintenance/Repair Vehicles

M&R Vehicles	\$1,200
Totals	\$1,200



Public Works Building Maintenance-105559

FY 2016/2017

.19 Water/Sewer Utilities	
5.9M gallons of irrigation	\$40,000
2.6M gallons of domestic water	\$15,000
Totals	\$55,000

.31 Auto Supplies	
1,000 gallons of gas @ \$2.50	\$2,500
1,500 gallons of diesel @ \$3.90	\$5,850
26 quarts of oil @ \$4.75	\$124
Tires	\$400
PSB generator maintenance	\$500
Town Hall generator maintenance	\$500
Totals	\$9,874

.33 Department Supplies/Materials	
Cleaning supplies, soap, trash bags, toilet tissue, paper towels for town buildings and public bathrooms.	\$18,500
Additional supplies for year round operation.	\$2,100
Additional supplies for PSB facilities	\$4,100
Thermoplastic parking lot marking	\$4,500
Lights & fixture replacements	\$1,500
General supplies	\$1,400
Photo file supplies	\$1,500
Odor control for restroom facilities	\$6,000
Totals	\$39,600

.45 Contracted Services	
Pest control for buildings	\$5,500
HVAC Maintenance services	\$6,500
Rent for downtown public bathroom	\$12,000
Service contract on overhead doors	\$4,000

Continued on next column...

.45 Contracted Services continued.	
Fire extinguisher service	\$3,500
General electrical work	\$7,500
Maintenance contract on elevators as PSB	\$6,700
Fire sprinkler system inspection	\$4,000
Maintenance on transfer switches	\$2,400
PSB generator testing	\$900
Town Hall generator testing	\$400
Fire alarm monitoring for PSB	\$1,200
Fire alarm monitoring for old dorm	\$1,200
Install lights outside fire dept.	\$5,600
Annual cleaning of PSF carpets	\$975
Repave W. Salisbury parking (\$41,845 from CIP)	\$41,845
Pressure wash PSF building	\$2,095
Resurface parking lot -2398 N. Lumina (L-Shape)	\$0
Totals	\$106,315

.74 Capital Outlay - Equipment	
Replace Van #40606	\$22,000
Totals	\$22,000

.98 Transfer to GF-CIP	
Resurface West Salisbury parking lot	\$0
Public Access Parking Resurfacing	\$50,000
Pave Rec. Center parking area	\$25,000
P.W. Shower Facility	\$0
PW admin. Generator	\$15,000
Future HVAC replacement	\$10,000
Walkover replacements	\$15,000
Totals	\$115,000

Public Works - Building Maintenance

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5559-1300	UTILITIES - BUILDINGS	134,000	136,840	115,547	133,000	114,035	143,840	47,438	132,700
10-5559-1500	MAINT/REP PUB BUILDINGS	100,480	94,580	64,966	60,565	34,056	57,500	19,700	164,750
10-5559-1600	MAINT/REPAIR-GENERATORS	2,800	2,800	152	3,700	740	3,700	-	3,700
10-5559-1700	MAINT/REPAIR - VEHICLES	600	700	-	1,200	436	1,200	-	1,200
10-5559-1900	WATER/SEWER UTILITIES	65,000	60,000	44,604	65,000	49,555	65,000	29,618	55,000
10-5559-3100	AUTO SUPPLIES	12,512	11,654	1,846	10,654	1,184	9,069	-	9,874
10-5559-3300	DEPT SUPPLIES & MATL'S	34,200	29,990	30,885	35,100	25,957	35,100	11,541	39,600
10-5559-4500	CONTRACTED SERVICES	169,450	146,201	76,943	55,800	44,533	55,800	30,576	106,315
	OPERATING COSTS	519,042	482,765	334,943	365,019	270,498	371,209	138,874	513,139
10-5559-7400	EQUIPMENT	7,000	20,010	20,615	5,200	5,168	-	-	22,000
10-5559-9800	TRANSFER TO GF CIP	80,845	48,165	48,165	25,000	25,000	20,000	-	115,000
	TOTAL	506,887	550,940	483,723	395,219	300,666	391,209	138,874	650,139



Public Works Department Streets



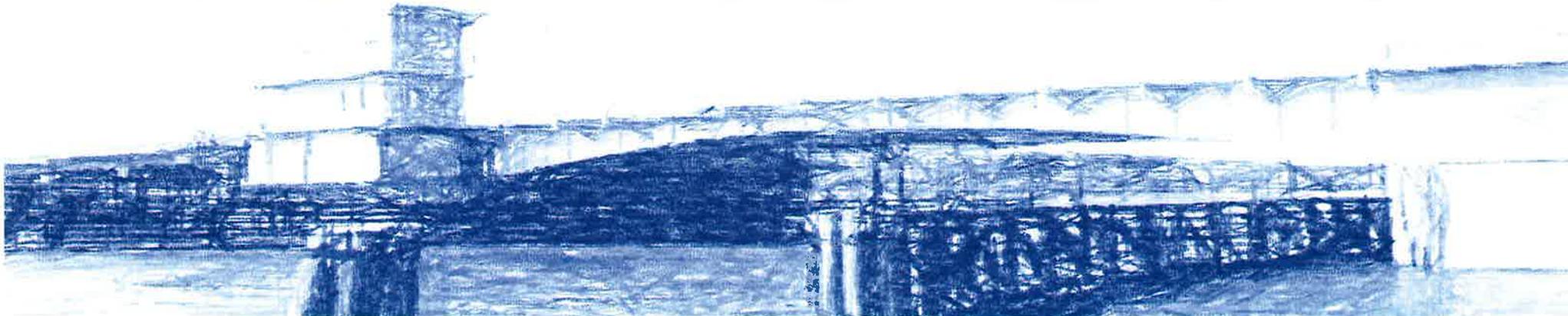
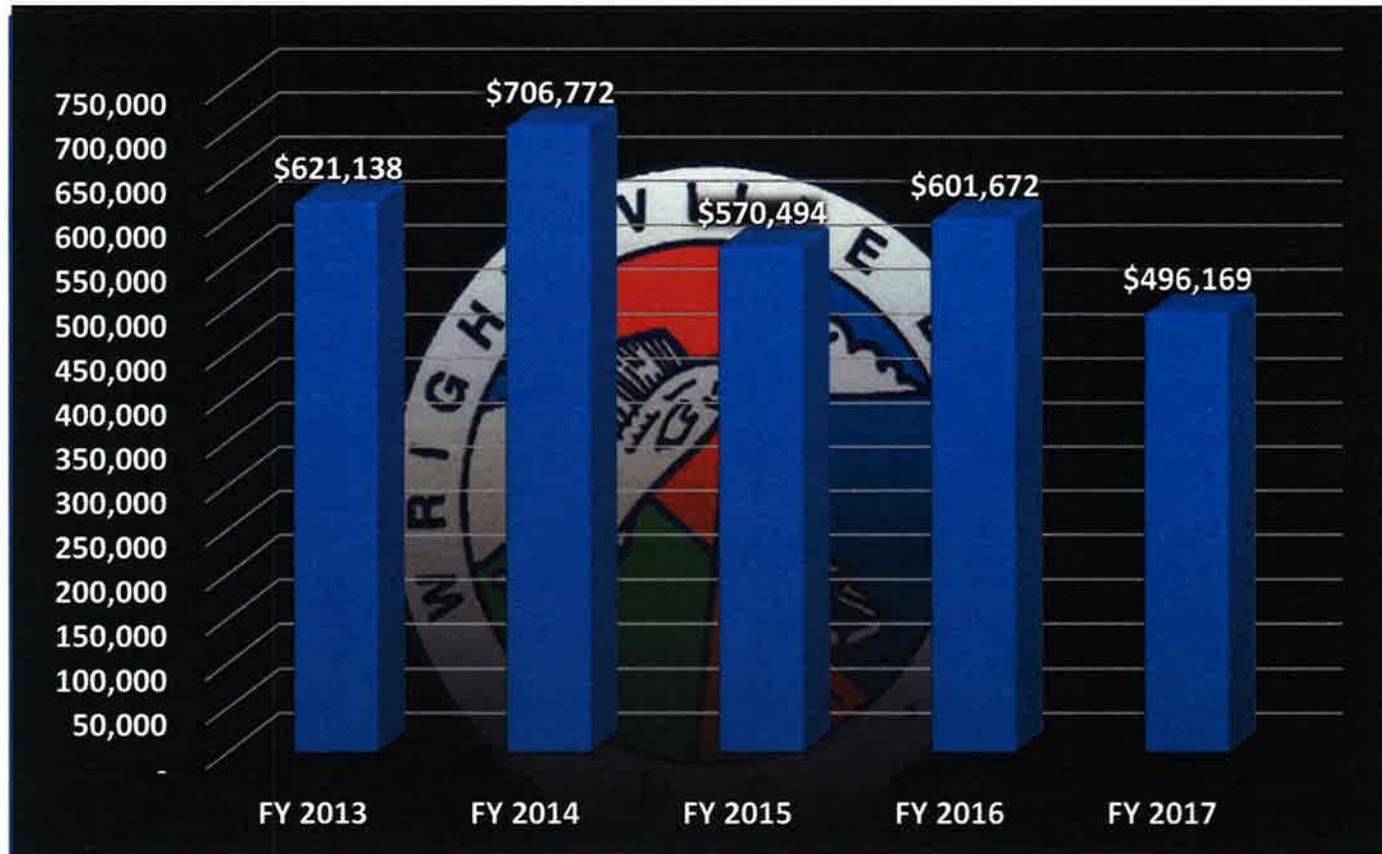
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Streets Division maintains the neat and clean appearance of all our streets, sidewalks and all Town-owned buildings including public restrooms; and provides maintenance and repair of streets, sidewalks, signs, public restrooms, gazebos and beach walkovers.





Public Works Department Streets





Public Works

Streets-105600

FY 2016/2017

.01 - .10 Wages & Benefits	
Salaries & Wages	\$175,248
Overtime Pay	\$20,000
Temp Employees (400 hrs @ \$15/hr)	\$3,000
FICA	\$15,397
Group Insurance	\$32,809
Retiree Health Insurance	\$0
Retirement	\$14,518
Longevity	\$1,000
401k Contributions	\$5,000
Unemployment Insurance	\$1,000
Totals	\$267,972

.11 Cell Phone	
Monthly allowance for supervisor (\$25/month)	\$300
Totals	\$300

.13 Utilities- Street Lights	
Electrical costs for all Town general fund street lighting, 2,000 holiday decorations	\$55,000
Totals	\$55,000

.14 Travel & Training	
Safety training classes	\$2,000
Totals	\$2,000

.16 Maint./Repair Equipment	
2 tractors, 1 roller compactor, street sweeper, 1 backhoe.	\$8,500
Totals	\$8,500

.17 Maint./ Repair Autos	
Three 3/4 ton, one 1 ton and 1 1/2 ton trucks	\$3,700
The narrow band radios	\$0
Totals	\$3,700

Total Expenses:	\$496,169
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.18 Maint./ Repair 2-Way Radios	
5 mobile radios and 4 portable radios	\$500
Totals	\$500

.21 Bldg. & Equip. Rents	
Miscellaneous	\$1,000
Totals	\$1,000

.31 Auto/ Equip. Supplies	
3,800 gals diesel @ \$3.90	\$12,730
3,500 gals of unleaded @ \$2.50	\$8,750
Oil- 153 quarts @ \$4.75	\$727
50 gallons hyd oil @ \$5.00	\$250
Tires	\$2,050
Totals	\$24,507

.33 Dept. Supplies/Materials - Streets	
Maintenance supplies/materials for streets, sidewalks, road banks; grass seed, asphalt patch, concrete, curb/gutter work, tools, street marking materials (includes repair of incinerator bldg).	\$10,000
Replace / repair street end barricades	\$4,800
Curb/Sidewalk Maintenance	\$15,000
Regulatory signs	\$3,200
Thermoplastic street marking	\$4,500
Installation of ADA mats	\$2,000
Public access signs	\$2,800
Crosswalk signs	\$1,000
Totals	\$43,300



Public Works Streets-105600

FY 2016/2017

.34 Strand Supplies	
Warning and Prohibited signs	\$900
Beach Access Signs	\$1,500
Totals	\$2,400

.36 Uniforms	
Uniforms & Safety shoes	\$4,500
Totals	\$4,500

.45 Contracted Services (Streets)	
Resurface Keel St.	\$28,600
Resurface Short St.	\$0
Resurface Jasmine Pl.	\$18,400
Pressure wash sidewalks	\$1,000
Lighting repairs	\$2,000
Totals	\$50,000

.51 Medical Services/ Prescription / WC	
MSPWC totals	\$500
Totals	\$500

.53 Dues and Subscriptions	
D&S totals	\$100
Totals	\$100

.54 Insurance and Bonds	
I&B totals	\$21,890
Totals	\$21,890

.74 Capital Outlay - Equipment	
Truck replacement #40302	\$0
Totals	\$0

.98 Transfer to GF CIP	
Truck replacement	\$10,000
Walk behind loader	\$0
Totals	\$10,000

Public Works - Streets

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5600-0100	SALARIES & WAGES	170,919	173,509	145,051	171,000	168,258	173,200	76,498	175,248
10-5600-0200	OVERTIME	25,000	25,000	14,710	25,000	18,767	25,000	8,842	20,000
10-5600-0300	TEMP EMPLOYEES	-	-	-	-	-	6,000	-	3,000
10-5600-0500	FICA TAX EXPENSE	15,076	15,394	12,232	15,101	14,043	15,800	6,306	15,397
10-5600-0600	GROUP INSURANCE	27,741	30,298	23,225	35,000	26,000	35,100	9,409	32,809
10-5600-0700	RETIREMENT	13,459	14,226	11,350	14,000	13,298	13,900	5,816	14,518
10-5600-0800	LONGEVITY	850	1,000	700	700	700	800	700	1,000
10-5600-0900	401-K CONTRIBUTIONS	5,878	6,007	3,785	7,896	3,717	7,950	1,765	5,000
10-5600-1000	UNEMPLOYMENT INSURANCE	-	1,045	746	1,045	13,056	1,045	1,207	1,000
	PERSONNEL COSTS	258,923	266,479	211,799	269,742	257,838	278,795	110,543	267,972
10-5600-1100	CELL PHONE	300	300	-	300	162	300	162	300
10-5600-1300	STREET LIGHTS	68,000	76,160	58,198	58,000	58,228	62,000	28,026	55,000
10-5600-1400	TRAVEL AND TRAINING	5,000	5,000	1,171	2,000	2,871	2,000	1,638	2,000
10-5600-1600	MAINT/REPAIR-EQUIPMENT	7,500	7,500	19,699	8,500	4,405	8,500	3,976	8,500
10-5600-1700	MAINT/REPAIR-AUTOS	4,600	4,600	6,248	3,700	918	3,700	1,669	3,700
10-5600-1800	MAINT/REPAIR-2-WAY RADIOS	500	500	464	500	-	500	-	500
10-5600-2100	BUILDING & EQUIP RENTAL	1,000	1,000	-	1,000	-	1,000	-	1,000
10-5600-3100	AUTO SUPPLIES	32,534	30,097	17,884	25,597	13,273	25,732	5,268	24,507
10-5600-3300	SUPPLIES-STREETS	47,700	47,700	31,252	50,000	37,423	58,500	9,753	43,300
10-5600-3400	BEACH STRAND SUPPLIES	3,155	3,155	214	3,155	275	3,155	-	2,400
10-5600-3600	UNIFORMS	4,900	4,900	4,335	4,500	6,077	4,500	2,769	4,500
10-5600-4500	CONTRACTED SVC--STREETS	108,100	186,000	184,617	83,800	82,871	105,500	14,452	50,000
10-5600-5100	MED SERVICES/PRESCRIP/WC	500	500	294	500	705	500	-	500
10-5600-5300	DUES AND SUBSCRIPTIONS	100	100	-	100	-	100	-	100
10-5600-5400	INSURANCE AND BONDS	21,890	22,781	18,051	21,600	16,832	21,890	16,886	21,890
	OPERATING COSTS	305,779	390,293	342,427	263,252	224,039	297,877	84,599	218,197

Public Works - Streets (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5600-7400	EQUIPMENT	-	50,000	51,396	-	-	25,000	20,915	-
10-5600-7800	DEBT SVC-PRINCIPAL	35,416	-	-	-	-	-	-	-
10-5600-7900	DEBT SVC - INTEREST	1,020	-	-	-	-	-	-	-
	CAPITAL COSTS	36,436	50,000	51,396	-	-	25,000	20,915	-
10-5600-9800	TRANSFER TO GF CIP	20,000	-	-	37,500	37,500	-	-	10,000
TOTAL		621,138	706,772	605,622	570,494	519,377	601,672	216,058	496,169



Public Works Department Sanitation Services



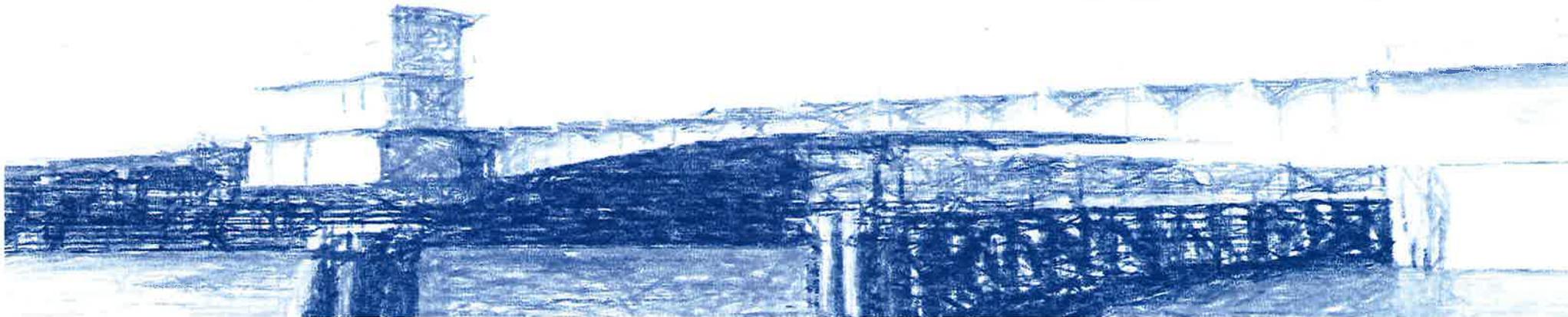
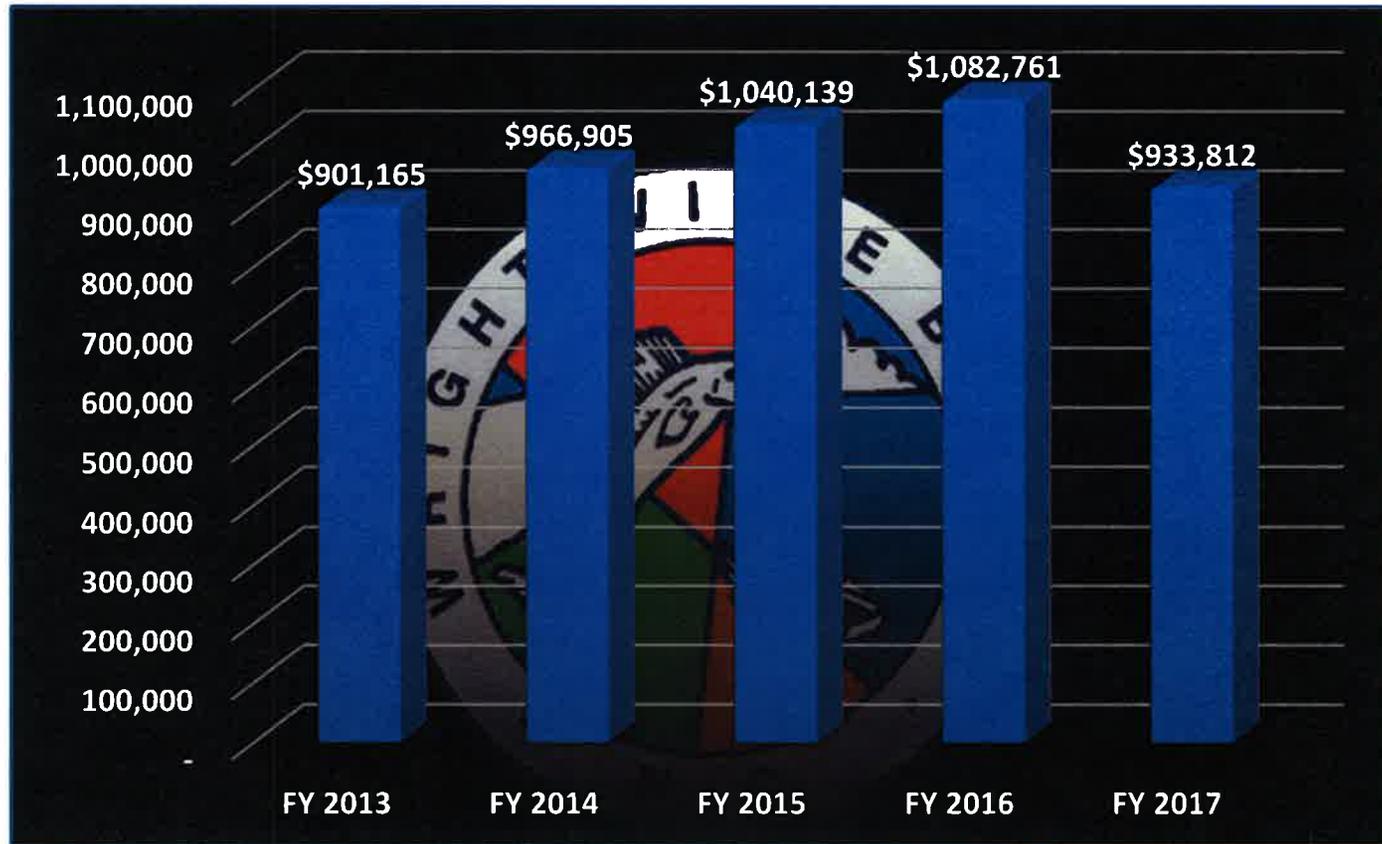
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Sanitation Division's goal is to keep the Town and beach clean and provide a high quality of service to our customers.





Public Works Department Sanitation Services





Public Works

Sanitation-105601

FY 2016/2017

.01 - .10 Wages & Benefits	
Salaries & Wages	\$237,121
Overtime Pay	\$14,000
Temp Employees	\$0
FICA	\$19,412
Group Insurance	\$45,933
Retiree Health Insurance	\$19,000
Retirement	\$18,206
Longevity	\$2,300
401k Contributions	\$6,000
Unemployment Insurance	\$2,500
Totals	\$364,472

.14 Travel & Training	
Various training workshops and schools;	\$1,400
Licenses and renewals.	\$0
Totals	\$1,400

.16 Maintenance/Repair Equipment	
Dumpsters,carts,tractor,2 trailers	\$6,000
Three narrow band radios	\$1,350
Totals	\$7,350

.17 Maintenance/Repair Vehicles	
Four load packers, one pickup truck, one 3/4 ton truck and one 1-ton dump truck and 1 front end loader; emergency repairs.	\$20,500
Totals	\$20,500

.18 Maintenance/Repair 2-way Radios	
5 portable radios and 8 mobile radios	\$1,100
Totals	\$1,100

Total Expenses:	\$933,812
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.31 Auto/Equip Supplies	
12,000 gals diesel @ \$3.90	\$46,800
2,825 gals unleaded @ \$2.50	\$7,060
Oil-162 quarts @ \$4.75	\$770
230 gals hyd oil @ \$5.00	\$1,150
Tires	\$10,250
Totals	\$66,030

.33 Department Supplies/Materials	
Office supplies	\$200
Small tools	\$150
First Aid Supplies	\$900
Chemicals for disinfecting dumpsters	\$660
Paint	\$1,300
Replacement dumpsters	\$11,000
Replacement carts - 128@ \$70	\$13,500
Dumpster wheels	\$300
Replacement decorative cans	\$850
Violation decals	\$2,000
Safety equipment	\$500
Replacement strand trailer	\$0
Totals	\$31,360

.36 Uniforms	
Full uniforms for 8 employees plus rain suits, gloves and shoes	\$8,000
Totals	\$8,000



Public Works-105601

Sanitation

FY 2016/2017

.45 Contracted Services	
NHC Landfill 5,000 tons @ \$52/per ton	\$250,000
Disposal of tires,refrigerators, stove, misc.	\$5,000
HHW Day	\$0
Disposal of C&D & other debris at NHC landfill	\$1,500
Disposal of clean yard trash 50 tons @ 20/ton	\$1,000
2 temp employees (40hr/week x 20w x \$14.50)	\$25,000
Totals	\$282,500

.51 Medical Services/Prescription/WC	
MSPWC totals	\$500
Totals	\$500

.53 Dues and Subscriptions	
D&S totals	\$100
Totals	\$100

.54 Insurance & Bonds	
I&B totals	\$26,000
Totals	\$26,000

.74 Capital Outlay - Equipment	
Dump Truck Replace (\$30K from CIP)	\$39,500
Front End Loader	\$0
Totals	\$39,500

.98 Transfer to GF CIP	
Beach repairs and maintenance	\$10,000
Loadpacker #21207	\$75,000
Totals	\$85,000

Public Works - Sanitation

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-5601-0100	SALARIES & WAGES	250,499	258,158	250,777	247,510	235,878	238,150	102,731	237,121
10-5601-0200	OVERTIME	14,000	14,000	7,268	14,000	12,090	14,000	9,126	14,000
10-5601-0300	TEMP EMPLOYEES	-	-	-	-	-	-	-	-
10-5601-0500	FICA TAX EXPENSE	20,387	21,187	19,857	20,000	18,883	20,000	8,466	19,412
10-5601-0600	GROUP INSURANCE	44,343	48,372	46,261	51,400	42,582	49,200	13,503	45,933
10-5601-0650	RETIREE HEALTH INS	18,362	17,659	16,662	20,308	16,725	21,000	8,922	19,000
10-5601-0700	RETIREMENT	18,229	19,581	18,459	16,000	17,727	17,650	7,654	18,206
10-5601-0800	LONGEVITY	2,000	2,300	2,300	2,300	2,300	2,500	2,300	2,300
10-5601-0900	401-K CONTRIBUTIONS	7,935	8,240	4,451	10,460	4,456	10,100	2,976	6,000
10-5601-1000	UNEMPLOYMENT INSURANCE	-	1,672	996	1,672	12,270	1,672	-	2,500
	PERSONNEL COSTS	375,755	391,169	367,031	383,650	362,913	374,272	155,678	364,472
10-5601-1100	TELEPHONE	-	-	-	-	-	-	81	-
10-5601-1400	TRAVEL AND TRAINING	1,400	1,400	225	1,400	475	1,400	-	1,400
10-5601-1600	MAINT/REPAIR-EQUIPMENT	6,000	6,000	8,944	6,350	8,609	7,350	1,536	7,350
10-5601-1700	MAINT/REPAIR-AUTOS	16,000	20,000	20,075	15,000	24,102	20,500	10,540	20,500
10-5601-1800	MAINT/REPAIR-RADIOS	1,100	1,100	952	1,100	232	1,100	-	1,100
10-5601-3100	AUTO SUPPLIES	72,739	68,858	72,744	60,058	59,992	68,858	19,519	66,030
10-5601-3300	DEPT SUPPLIES & MATERIALS	34,300	26,040	27,776	21,960	21,618	30,860	15,030	31,360
10-5601-3600	UNIFORMS	7,800	8,250	6,368	9,150	5,921	9,150	3,696	8,000
10-5601-4500	CONTRACTED SERVICES	335,300	335,300	265,068	280,700	243,315	350,500	119,407	282,500
10-5601-5100	MED SERVICES/PRESCRIP/WC	500	500	505	500	165	500	35	500
10-5601-5300	DUES AND SUBSCRIPTIONS	100	100	-	100	20	100	-	100
10-5601-5400	INSURANCE AND BONDS	30,171	33,188	20,889	30,171	25,502	30,171	21,539	26,000
	OPERATING COSTS	505,410	500,736	423,546	426,489	389,951	520,489	191,383	444,840
10-5601-7400	EQUIPMENT	-	-	-	-	-	-	184,791	39,500
10-5601-9800	TRANSFER TO GF CIP FUND	20,000	75,000	75,000	230,000	40,000	188,000	-	85,000
TOTAL		901,165	966,905	865,577	1,040,139	792,864	1,082,761	531,851	933,812

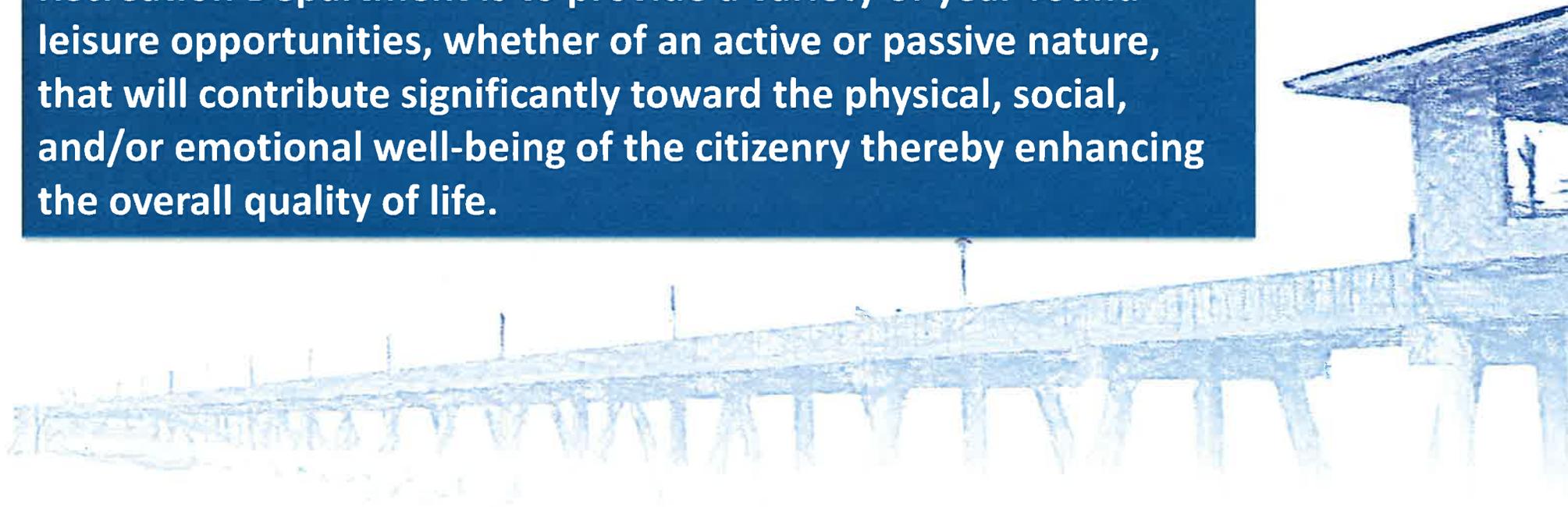


Planning & Parks Recreation Programs



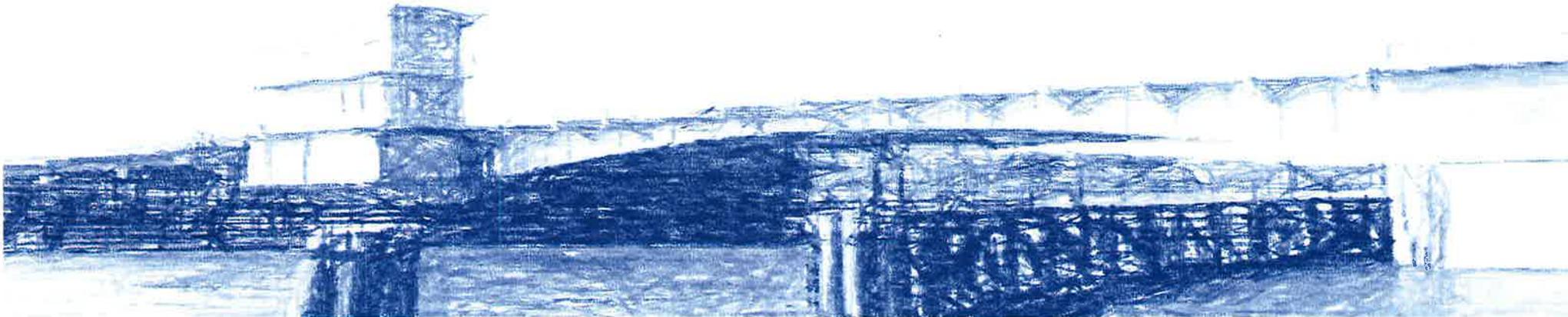
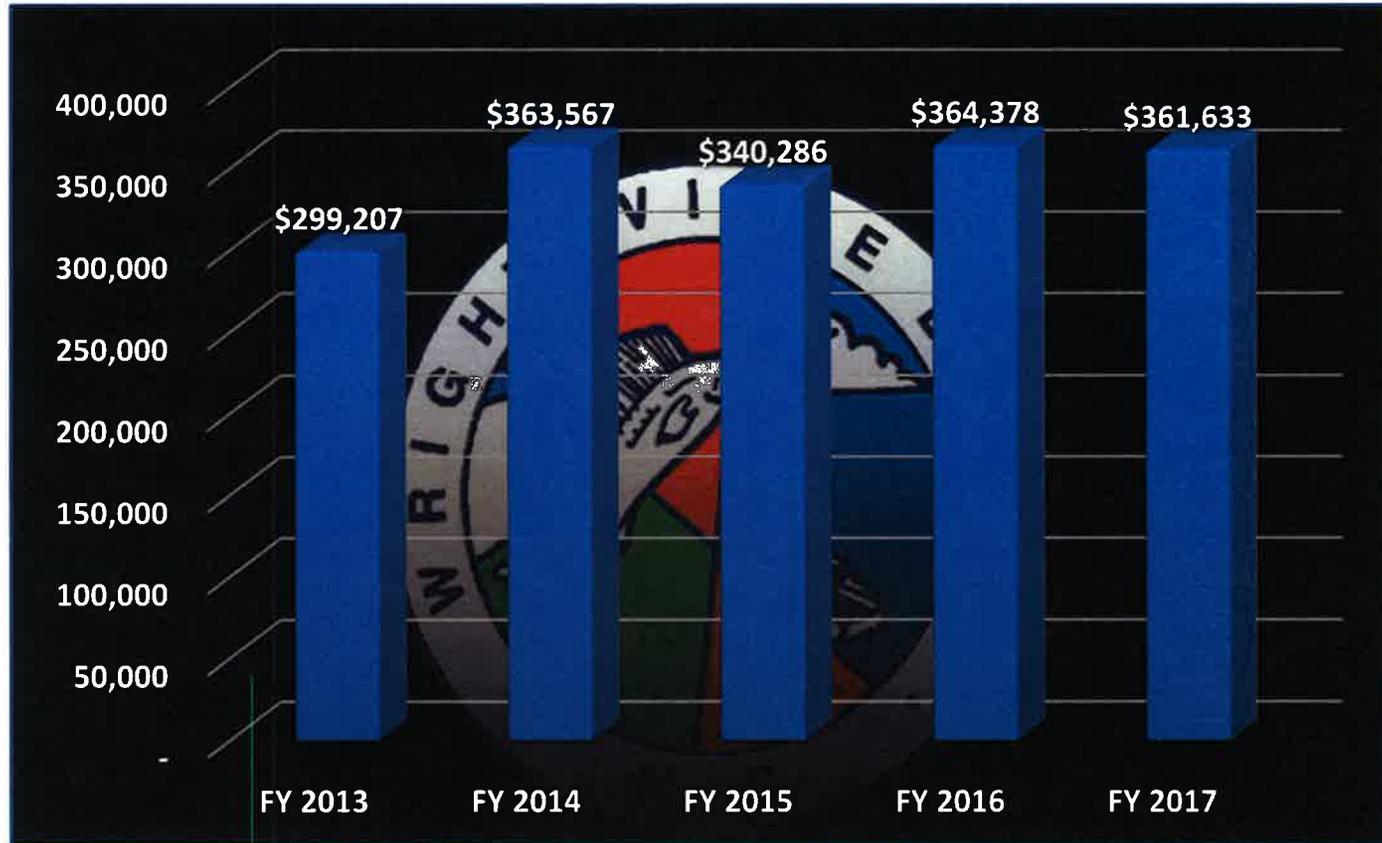
MISSION STATEMENT:

The overall objective of the Wrightsville Beach Parks and Recreation Department is to provide a variety of year-round leisure opportunities, whether of an active or passive nature, that will contribute significantly toward the physical, social, and/or emotional well-being of the citizenry thereby enhancing the overall quality of life.





Planning & Parks Recreation Programs





FY 2016/2017

Planning & Parks Rec Programs-106200

.01-.10 Wages & Benefits	
Salaries & Wages	\$89,788
Overtime Pay	\$5,000
FICA	\$15,950
Group Insurance	\$13,124
Retirement	\$6,908
Longevity	\$500
401k Contributions	\$3,000
Unemployment Insurance	\$1,050
Totals	\$135,320

.03 Temp Salaries	
Fitness Instructors:	
<i>Low Impact</i>	\$4,768
<i>Tone, Strengthen, & Stretch</i>	\$3,200
<i>Boot Camp</i>	\$3,200
<i>Barre Fit</i>	\$3,200
<i>Indoor Cycling</i>	\$2,910
<i>Gentle Yoga</i>	\$3,200
<i>Power Yoga</i>	\$4,768
Other Program Instructors:	
<i>Bridge lessons</i>	\$500
<i>Cotillion</i>	\$7,800
<i>After School Director</i>	\$12,012
<i>2 After School Counselors</i>	\$15,073
<i>Farmers Market Manager</i>	\$2,240
<i>Kids Cooking</i>	\$3,400
<i>Basketball Scorekeeper/Ref Coordinator</i>	\$1,300
<i>Basketball Officials</i>	\$3,400
<i>Flag Football Field Supervisor/Ref Coordinator</i>	\$1,500
<i>Flag Football Officials</i>	\$7,000
<i>Junior Lifeguard Program</i>	\$2,900
<i>Lacrosse</i>	\$2,240
<i>Tennis and Pickleball Lessons</i>	\$5,000
Continues on next column...	

Total Expenses:	\$361,633
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.01-.10 Wages & Benefits Continued	
<i>Art Camp</i>	\$3,900
<i>Line Dancing and Shag Lessons</i>	\$2,082
<i>Misc Office Coverage</i>	\$1,120
Totals	\$96,713

.11 Cellular Phone	
After School Director	\$420
Program Supervisor	\$420
Totals	\$840

.12 Printing	
Program brochures & stationery	\$2,000
Totals	\$2,000

.14 Travel & Training	
NCRPA Conference	\$1,000
Computer	\$600
CPR Training	\$500
Totals	\$2,100

.16 Maintenance Repair Equipment	
Copier	\$500
Totals	\$500

.17 Maintenance Repair Autos	
Mini Van	\$600
Totals	\$600



FY 2016/2017

Planning & Parks Rec Programs-106200

.21 Building & Equipment Rental	
Concerts and Movies	\$960
WB Valentine 10k	\$720
Bark in the Park	\$120
Totals	\$1,800

.22 Postage	
Postage	\$300
Totals	\$300

.23 Special Events	
After School	\$2,500
Concerts and Movies	\$8,200
Bark in the Park, River to Sea, Fitness	\$600
Tree Lighting	\$2,000
WB Valentine 10k Awards, decorations, premium	\$6,000
Totals	\$19,300

.26 Advertising	
Programs Advertising	\$3,200
Totals	\$3,200

.31 Auto Equipment & Supplies	
200 gal unleaded fuel @ \$2.50/gal	\$500
Totals	\$500

.33 Department Supplies & Materials	
Misc. Office Supplies	\$6,000
Sports & Fitness	\$3,400
After School	\$5,500

Continues on next column...

.33 Department Supplies & Materials Continued	
Misc. Program Supplies	\$6,750
Rec Center Refrigerator	\$1,500
Totals	\$23,150

.36 Uniforms	
Total Uniform Cost	\$800
Totals	\$800

.45 Contracted Services	
Performance Club	\$24,500
Refuse to be a Victim	\$300
Raise Municipal Sign	\$2,300
Soccer Camp and Skills Instruction	\$12,000
Go Time, Traffic Control and WBPD (WB 10k)	\$4,060
Youth Basketball, Flag Football & Boot Camp	\$4,800
Misc. Contract Services	\$1,000
Totals	\$48,960

.4501 Junior Lifeguard Program	
WBVFFA Junior Lifeguard Program	\$6,400
Totals	\$6,400

.48 Purchases & Resale	
WBPR T-Shirts	\$800
Totals	\$800

.53 Dues & Subscriptions	
NCRPA/NRPA	\$350
Totals	\$350



FY 2016/2017

Planning & Parks Rec Programs-106200

.54 Insurance & Bonds	
I&B Total Expense	\$18,000
Totals	\$18,000

.98 Transfers to General Fund - CIP	
None	\$0
Totals	\$0

Planning & Parks - Recreation Programs

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-6200-0100	SALARIES & WAGES	84,886	85,476	85,829	87,000	88,243	88,100	44,323	89,788
10-6200-0200	OVERTIME	5,500	5,500	3,949	5,500	5,802	5,500	3,259	5,000
10-6200-0300	WAGES-TEMP EMPLOYEES	75,484	105,152	90,941	109,410	87,220	111,803	40,663	96,713
10-6200-0500	FICA TAX EXPENSE	12,747	12,836	14,391	15,526	13,403	15,850	6,832	15,950
10-6200-0600	GROUP INSURANCE	11,288	12,205	6,721	14,000	6,593	14,100	4,421	13,124
10-6200-0700	RETIREMENT	6,203	6,526	6,413	6,615	6,701	6,550	3,250	6,908
10-6200-0800	LONGEVITY	300	500	500	500	500	545	500	500
10-6200-0900	401-K CONTRIBUTIONS	2,712	2,754	2,357	3,750	2,426	3,750	1,262	3,000
10-6200-1000	UNEMPLOYMENT INSURANCE	-	5,670	874	3,000	461	1,050	-	1,050
	PERSONNEL COSTS	199,120	236,619	211,975	245,301	211,349	247,248	104,509	232,033
10-6200-1100	TELEPHONE	420	840	805	840	875	840	455	840
10-6200-1200	PRINTING	1,500	500	483	800	494	1,500	-	2,000
10-6200-1400	TRAVEL AND TRAINING	575	1,100	1,397	2,165	1,984	1,450	793	2,100
10-6200-1600	MAINT/REPAIR-EQUIPMENT	1,200	1,200	(146)	300	-	500	-	500
10-6200-1700	MAINT/REPAIR-AUTOS	2,500	2,500	2,258	500	334	600	418	600
10-6200-2100	BUILDING & EQUIP RENTAL	2,513	1,170	1,117	1,260	840	2,250	740	1,800
10-6200-2200	POSTAGE	900	900	-	600	-	600	-	300
10-6200-2300	SPECIAL EVENTS	13,525	10,250	10,371	9,750	5,696	15,900	4,562	19,300
10-6200-2600	ADVERTISING	1,000	1,000	650	1,800	1,850	3,200	1,035	3,200
10-6200-3100	AUTO SUPPLIES	988	790	667	790	229	790	77	500
10-6200-3300	DEPT SUPPLIES & MATERIALS	18,770	19,685	18,195	20,805	31,849	20,900	5,557	23,150
10-6200-3600	UNIFORMS	800	1,000	587	800	764	800	-	800
10-6200-4500	CONTRACTED SERVICES	20,459	40,180	33,857	32,640	39,444	39,800	20,518	48,960
10-6200-4501	JUNIOR LIFEGUARD PROGRAM	-	-	-	-	-	6,000	4,660	6,400
10-6200-4510	PROFESSIONAL SERVICES	-	-	-	-	61	-	127	-
10-6200-4800	PURCHASES FOR RESALE	1,825	1,825	1,206	800	671	800	-	800
10-6200-5300	DUES AND SUBSCRIPTIONS	135	135	55	135	145	200	165	350
10-6200-5400	INSURANCE AND BONDS	22,977	23,640	16,868	21,000	16,146	21,000	12,189	18,000
	OPERATING COSTS	90,087	106,715	88,370	94,985	101,381	117,130	51,296	129,600

Planning & Parks - Recreation Programs (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-6200-7400	EQUIPMENT	-	20,233	20,280	-	-	-	-	-
10-6200-9800	TRANSFER TO GF-CIP	10,000	-	-	-	-	-	-	-
Total		299,207	363,567	320,625	340,286	312,730	364,378	155,805	361,633



Planning & Parks Parks Maintenance



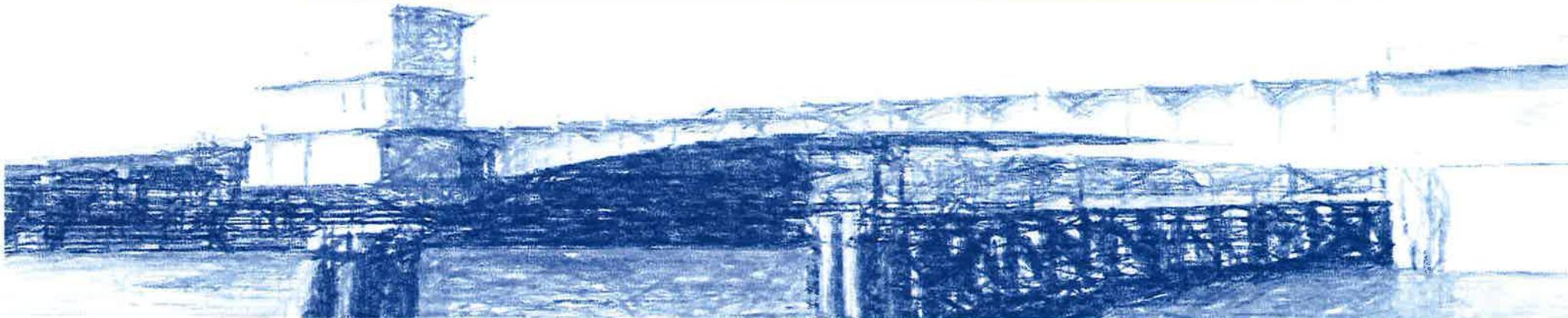
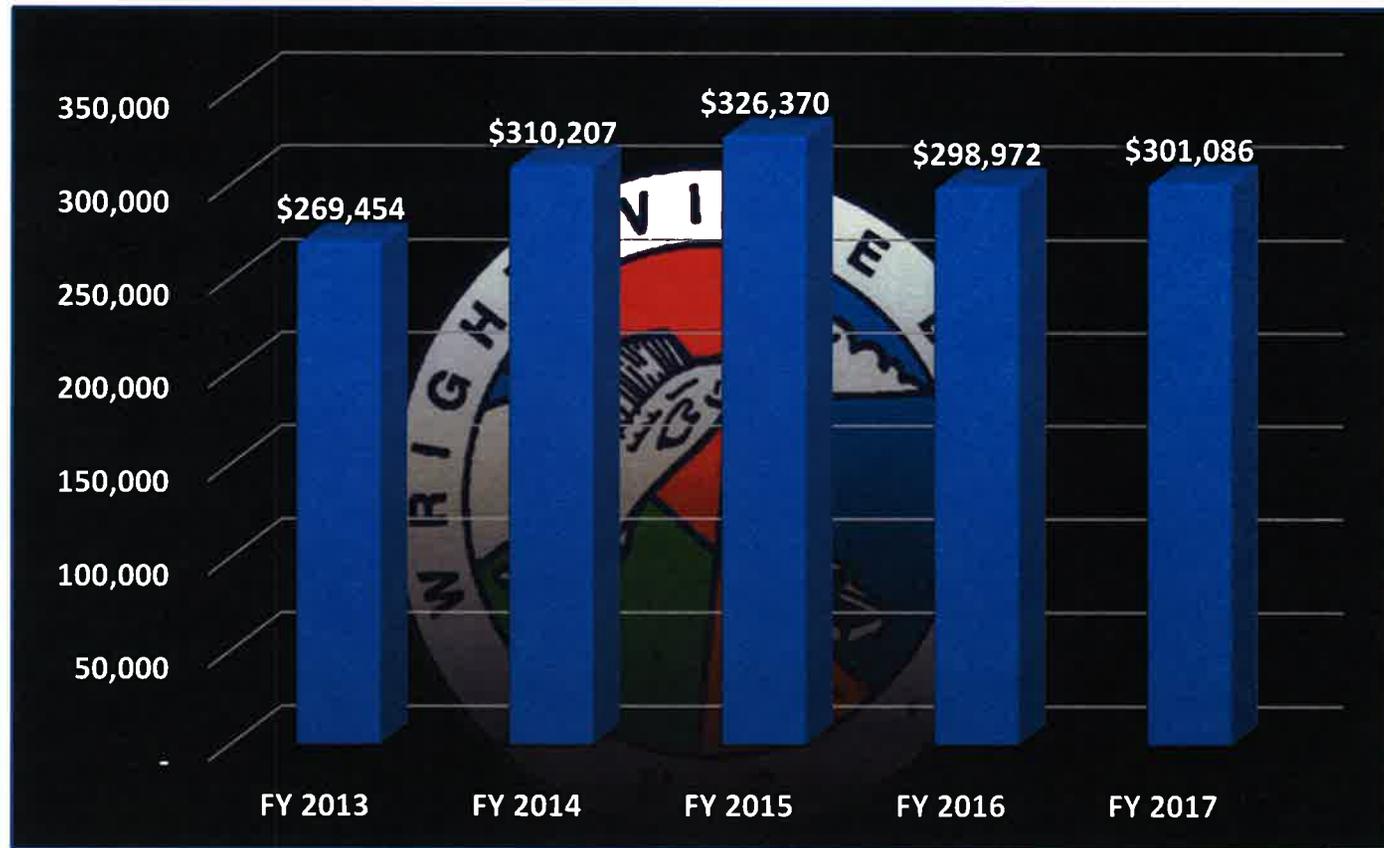
MISSION STATEMENT:

The Wrightsville Beach Planning and Parks Department desires to enhance the quality of life of residents and visitors by offering leisure activities of an active and passive nature while providing prompt and courteous customer service, and fair and consistent enforcement of all Federal, State and local regulations which promote public health, safety and general welfare; and, through conservation and beautification, maintain a system of parks and public lands which will assure quality leisure opportunities for all that reside and visit Wrightsville Beach.





Planning & Parks Parks Maintenance





Parks Maintenance-106201

.01 - .10 Wages & Benefits	
Salaries & Wages	\$97,394
Overtime Pay	\$3,000
Temp Employees (3 at 25 wk x 40 hr/wk)	\$27,000
FICA	\$9,923
Group Insurance	\$19,685
Retiree Health Insurance	\$6,500
Retirement	\$7,279
Longevity	\$300
401k Contributions	\$3,000
Unemployment Insurance	\$1,500
Totals	\$175,581

.11 Cell Phone	
Cell Phone for Supervisor	\$400
Monthly stipends for Crew Leader	\$300
Parks Maint. Worker	\$200
Totals	\$900

.14 Travel & Training	
Local Conferences	\$150
Pesticide Class	\$150
NCRPA Conference	\$800
Certified Playground Inspector Training/Test	\$800
Totals	\$1,900

.15 Maintenance Buildings and Grounds	
Misc. Repairs	\$1,500
Wynn Plaza Dock Repairs	\$3,500
Mulch for Garden (HWG)	\$2,500
Signs	\$2,500
Wash/Seal Event Stage	\$2,000
Totals	\$12,000

Total Expenses:	\$301,086
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.16 Maintenance/Repair Equipment	
Mowers, Weedeaters, Tractors, Power Tools, Gator	\$3,500
Totals	\$3,500

.17 Maintenance/Repair Autos	
1999 Pickup, 2006 Truck, 2011 F250 Truck	\$3,500
Totals	\$3,500

.31 Auto/Equipment Supplies	
1,735 Unleaded Gas @ \$2.50/gal	\$4,400
350 gals diesel fuel @ \$3.90 gal	\$1,400
60 qts of oil @ \$4.50/qt	\$270
Case Premix fuel	\$180
Tires	\$2,000
Totals	\$8,250

.33 Departmental Supplies and Materials (cont on next page)	
Top Soil	\$1,200
Lumber, small tools, hardware, and rope	\$1,000
Plants	\$4,500
Marking material	\$1,000
Playground mulch	\$2,000
Pesticide/herbicide	\$2,500
Landscape mulch	\$8,000
Dog cleanup supplies	\$3,500
Sand	\$600
Irrigation supplies	\$1,000
Retaining wall blocks	\$500
Flags	\$500
Soil Amendments	\$3,500
Grass Seed	\$1,500

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Parks Maintenance-106201

.33 Departmental Supplies/Materials Continued	
Ear plugs	\$75
Chainsaw chains	\$100
Weed eater	\$300
Athletic supplies inc. bball and vball nets	\$1,000
Safety equipment	\$250
Debris Blower	\$4,700
Totals	\$37,725

.34 Strand Supplies	
Sand fence and posts	\$6,000
Totals	\$6,000

.36 Uniforms	
Safety boots and tee shirts	\$1,600
Totals	\$1,600

.45 Contracted Services	
Arborist	\$2,000
Recreation Center maintenance 2x/Week	\$6,120
Totals	\$8,120

.51 Medical Services/Prescrip/WC	
OSHA required hearing tests	\$270
Miscellaneous	\$230
Totals	\$500

.53 Dues and Subscriptions	
Landscape magazines	\$50
Trade manuals and books	\$100
National Rec and Parks Association	\$360
Totals	\$510

.54 Insurance and Bonds	
Insurance and Bonds	\$13,000
Totals	\$13,000

.74 Capital Outlay - Equipment	
none	\$0
Totals	\$0

.98 Transfer to General Fund - CIP	
Brush Chipper	\$6,000
2006 Truck Replacement	\$8,000
Greensboro Play Equipment	\$1,000
2011 Mower Replacement	\$2,000
Outfield Fence	\$4,000
Resurface Tennis and Basketball Courts	\$7,000
Totals	\$28,000

Planning & Parks - Parks Maintenance

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-6201-0100	SALARIES & WAGES	91,086	92,291	92,286	94,134	89,724	94,600	46,983	97,394
10-6201-0200	OVERTIME	6,000	4,000	1,718	3,000	2,875	3,000	1,167	3,000
10-6201-0300	WAGES-TEMP EMPLOYEES	21,600	25,920	24,677	26,970	25,220	28,500	14,978	27,000
10-6201-0500	FICA TAX EXPENSE	10,372	9,442	8,911	9,642	8,826	9,725	4,790	9,923
10-6201-0600	GROUP INSURANCE	16,839	18,115	12,356	21,000	12,203	21,100	4,834	19,685
10-6201-0650	RETIREE HEALTH INSURANCE	4,944	5,438	4,937	6,254	5,774	6,500	2,195	6,500
10-6201-0700	RETIREMENT	6,661	6,894	6,688	7,005	6,573	6,850	3,275	7,279
10-6201-0800	LONGEVITY	300	500	300	300	300	325	300	300
10-6201-0900	401-K CONTRIBUTIONS	2,913	2,916	2,290	3,963	2,538	3,900	1,129	3,000
10-6201-1000	UNEMPLOYMENT INSURANCE	-	1,260	537	1,260	844	1,050	-	1,500
	PERSONNEL COSTS	160,715	166,776	154,700	173,528	154,876	175,550	79,650	175,581
10-6201-1100	CELL PHONE	900	900	966	900	904	900	429	900
10-6201-1400	TRAVEL AND TRAINING	450	3,400	3,175	2,475	2,250	2,100	653	1,900
10-6201-1500	MAINT OF BLDGS & GROUNDS	9,500	15,000	12,380	10,500	9,513	12,500	5,399	12,000
10-6201-1600	MAINT/REPAIR-EQUIPMENT	4,500	4,500	3,857	4,500	1,841	4,000	830	3,500
10-6201-1700	MAINT/REPAIR-AUTOS	4,000	4,000	1,508	3,000	1,499	3,500	556	3,500
10-6201-3100	AUTO SUPPLIES	8,577	10,627	10,142	8,677	6,491	10,677	2,428	8,250
10-6201-3200	VITEX GRANT	-	-	-	-	-	-	-	-
10-6201-3300	DEPT SUPPLIES & MATERIALS	29,975	36,375	35,636	35,275	34,091	36,525	9,625	37,725
10-6201-3400	BEACH STRAND MAINTENANCE	3,000	3,000	1,737	3,000	2,196	2,500	-	6,000
10-6201-3600	UNIFORMS	1,200	1,500	1,314	1,500	1,459	1,600	-	1,600
10-6201-4500	CONTRACTED SERVICES	6,035	9,120	6,374	9,370	7,501	8,120	3,807	8,120
10-6201-5100	MED SERVICES/PRESCRIP/WC	250	500	36	500	-	500	-	500
10-6201-5300	DUES AND SUBSCRIPTIONS	275	645	498	645	269	500	204	510
10-6201-5400	INSURANCE AND BONDS	13,186	13,864	11,109	13,000	10,649	13,000	5,671	13,000
	OPERATING COSTS	81,848	103,431	88,732	93,342	78,663	96,422	29,602	97,505

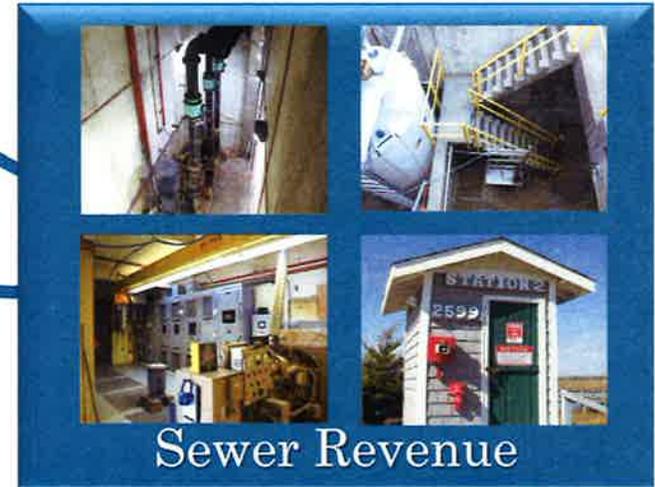
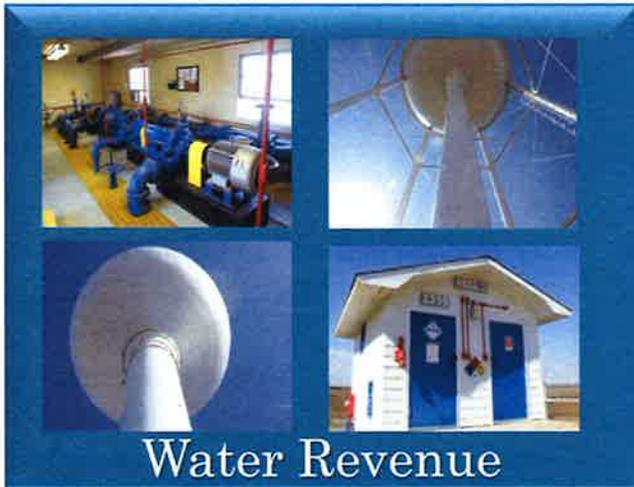
Planning & Parks - Parks Maintenance (Continued)

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
10-6201-7400	EQUIPMENT	10,000	35,000	34,671	-	36,169	-	-	-
10-6201-7400	L/P - PRINCIPAL	5,726	-	-	-	-	-	-	-
10-6201-7900	L/P - INTEREST	165	-	-	-	-	-	-	-
	CAPITAL COSTS	15,891	35,000	34,671	-	36,169	-	-	-
10-6201-9800	TRANSFER TO GF CIP	11,000	5,000	5,000	59,500	59,500	27,000	-	28,000
TOTAL		269,454	310,207	283,103	326,370	329,207	298,972	109,253	301,086

General Fund Totals

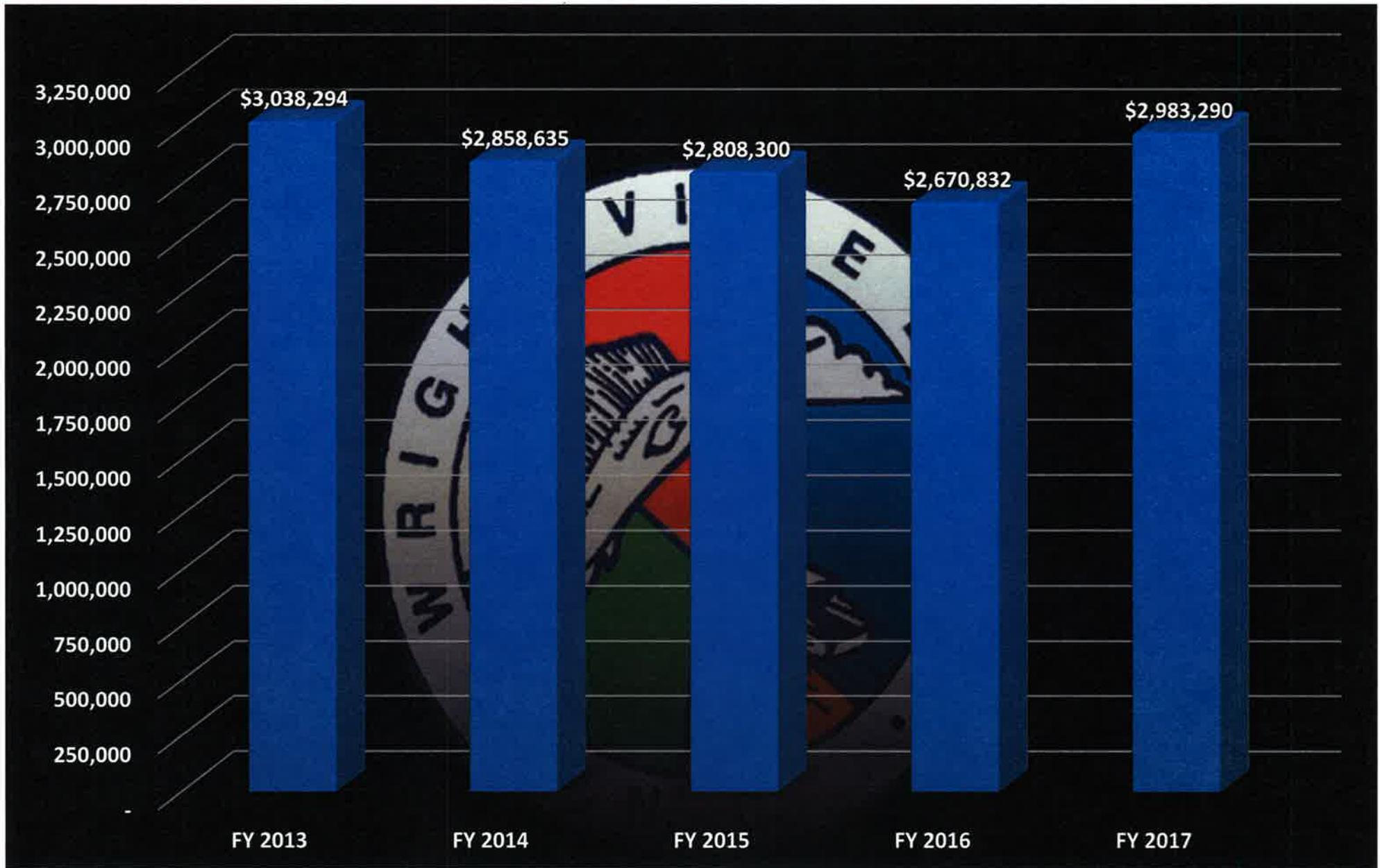
	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
GRAND TOTALS	9,961,195	10,583,266	9,460,073	10,254,593	9,733,615	10,534,419	4,473,428	10,580,410
REVENUES OVER (UNDER) EXPENSES	-	-	989,480	-	1,291,146	(3)	1,248,782	-

Town of Wrightsville Beach
Water & Sewer Fund Revenue



Town of Wrightsville Beach

Water & Sewer Fund Revenue Trend

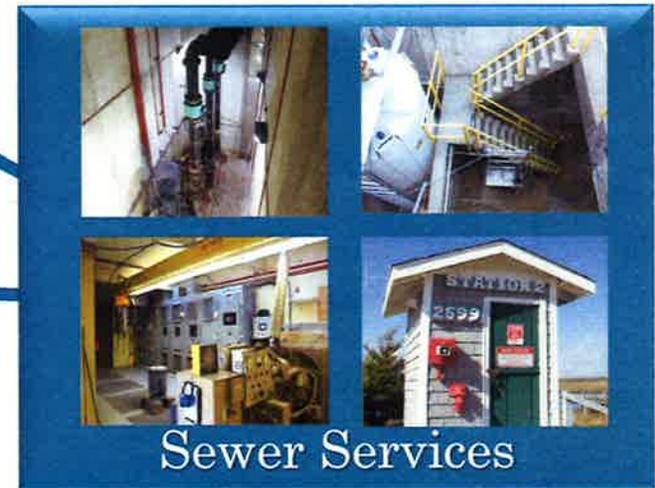
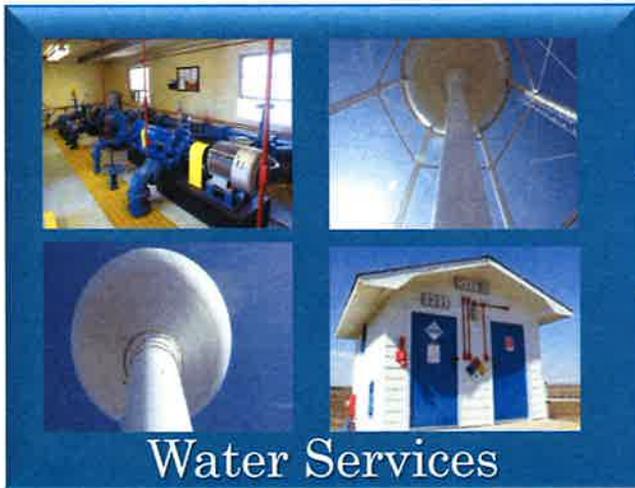


Water & Sewer Fund Revenues

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
30-3290-0000	INTEREST ON INVESTMENTS	4,500	5,000	590	5,000	168	500	428	1,000
30-3310-0000	RENT - WATER TANKS	91,380	90,000	87,410	76,000	65,330	85,000	59,722	65,000
30-3350-0000	MISC REV/PILINGS/BULK WTR	4,500	4,400	8,110	4,500	2,664	4,500	1,092	4,500
30-3350-0100	INSURANCE CLAIMS/REFUNDS	-	-	21,314	-	1,975	-	-	1,000
30-3710-0000	WATER USE-ESSENTIAL	270,000	260,000	230,687	395,000	363,632	380,000	204,924	375,000
30-3710-0050	WATER USE-NON-ESSENTIAL	450,000	425,000	281,472	326,000	307,477	363,000	210,496	300,000
30-3710-0100	SEWER USE	675,000	590,000	563,766	567,000	588,631	610,000	334,083	580,000
30-3710-0200	SYSTEM MAINTENANCE-WATER	320,000	320,000	314,932	493,000	417,877	420,000	208,991	620,000
30-3710-0300	SYSTEM MAINTENANCE-SEWER	515,000	515,000	507,881	483,000	590,462	570,000	295,506	750,000
30-3730-0000	WATER TAP FEES	4,800	4,800	4,300	4,800	6,700	4,000	4,850	4,000
30-3730-0100	SEWER TAP FEES	4,000	4,000	1,000	4,000	4,000	4,000	1,000	4,000
30-3740-0000	STORMWATER FEES	113,000	112,000	111,473	111,000	110,971	111,000	55,532	111,000
30-3820-0000	MISC REV-CUT ONS/CUTOFFS	8,000	8,000	12,888	12,000	12,775	12,000	4,670	12,000
30-3830-0000	SALE OF WAT/SEW ASSETS	1,000	500	-	2,000	3,705	2,000	310	2,000
30-3900-0000	APPROPRIATED SURPLUS	577,114	262,435	-	-	-	68,832	-	103,790
30-3970-6400	TRANSFER FR W/S CAP RES	-	-	43,500	325,000	315,000	-	-	50,000
30-3970-6700	TRANSFER FROM NEI #2	-	257,500	-	-	-	36,000	-	-
TOTAL		3,038,294	2,858,635	2,189,323	2,808,300	2,791,366	2,670,832	1,381,603	2,983,290

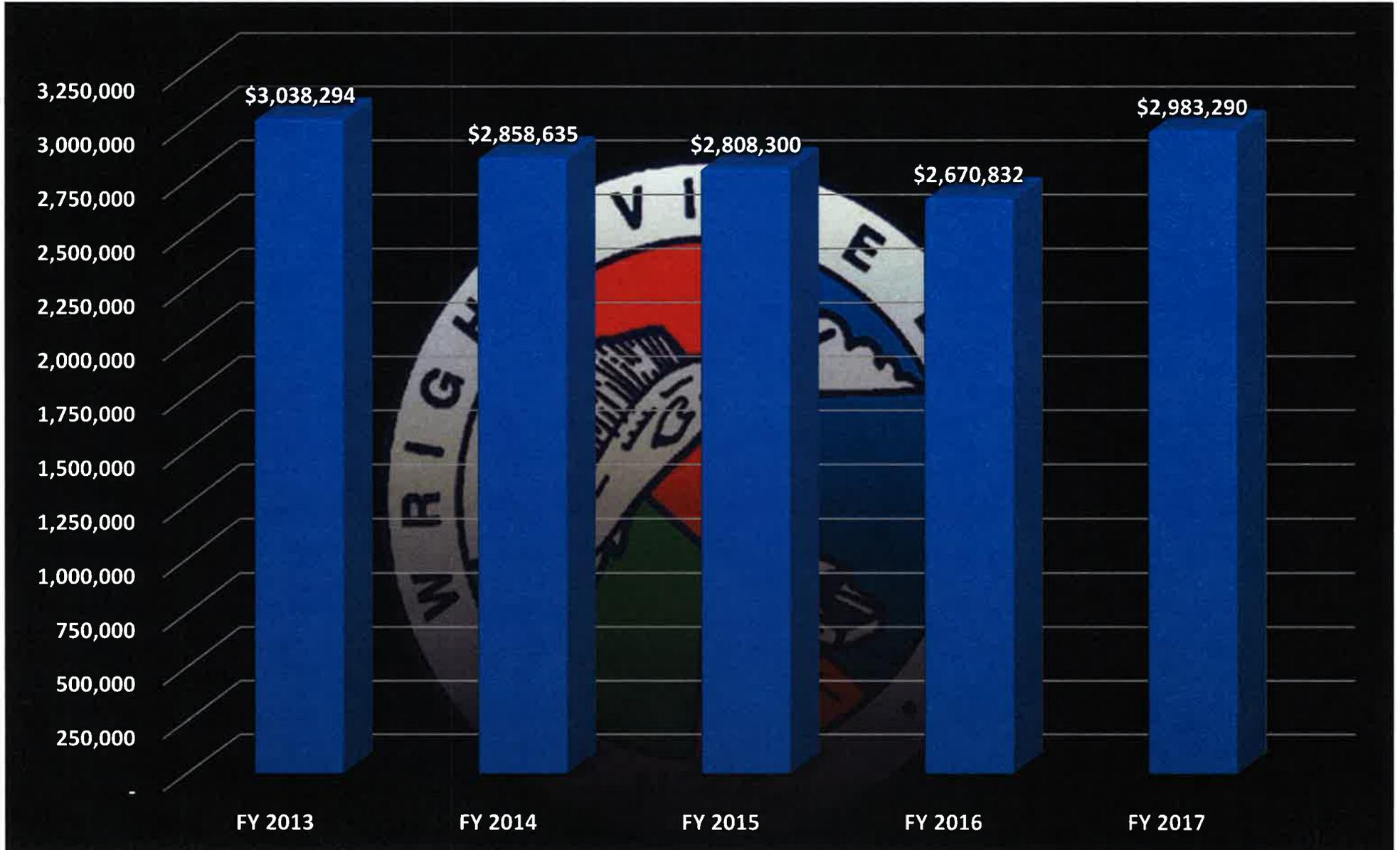
Town of Wrightsville Beach

Water & Sewer Fund Expenditures



Town of Wrightsville Beach

Water & Sewer Fund Expenditures





Public Works Department Water Services



MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Water Division provides the Town, residents and visitors with a safe and dependable supply of drinking water.





Public Works Department Water Services





Public Works Water-306100

.01-.10 Personnel Costs	
Salaries & Wages	\$285,346
Overtime Pay	\$24,640
FICA	\$23,752
Group Insurance	\$52,494
Retiree Health Insurance	\$20,000
Retirement	\$22,474
Longevity	\$300
401k Contributions	\$7,000
Unemployment Insurance	\$1,000
Total	\$437,006

.11 Phone	
Supervisor cell phone	\$450
Total	\$450

.13 Utilities	
2 treatment centers, 2 elevated tanks, 9 wells	\$68,000
Total	\$68,000

.14 Travel and Training	
Workshops, schools, classes	\$9,000
Total	\$9,000

.15 Maint/Repair Bldg and Grounds	
2 treatment centers, 2 elevated tanks, 9 wells	\$7,500
Total	\$7,500

.16 Maintenance/Repair Equipment	
Backhoes, generators, meter equip, telemetry	\$7,000
Total	\$7,000

Total Expenses for Department:	\$1,450,347
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.17 Maint/Repair Autos	
6 trucks, 1 dump truck	\$8,400
Total	\$8,400

.18 Maint/repair 2-way radios	
8 mobile, 7 portable, 17 data, 2 modems	\$2,500
Total	\$2,500

.20 Maint/Repair Pumps & Tanks	
Maintain wells, tanks, treatment centers	\$21,800
Repair electronic controls	\$4,100
Spare electric parts	\$1,500
Replace / repair chlorine heads	\$3,000
Chlorine lines / parts	\$5,000
SCADA components	\$6,000
Total	\$41,400

.21 Building & Equipment Rental	
Well 8 annual rent (\$1,500)	\$3,000
Total	\$3,000

.31 Auto/Equipment Supplies	
1,200 gallons diesel fuel (\$3.90/gallon)	\$4,020
6,800 gallons unleaded fuel (\$2.50/gallon)	\$17,000
160 quarts of oil (\$4.75/ qt)	\$760
Tires	\$375
Total	\$22,155



Public Works Water-306100

.33 Departmental Supplies/ Materials	
System repair materials (Non-lead)	\$50,000
Fire line tap installation	\$15,000
Water line repairs	\$16,250
Chemicals	\$7,000
Flush hydrants	\$4,000
Cones/signs	\$4,000
Backflow preventers	\$2,500
Water meters	\$100,000
Fire hydrants	\$10,000
4 Compound meters	\$18,000
Cordless tools	\$900
Impact ratchet	\$175
Lawn equipment	\$600
2 Replacement PCs	\$2,600
Total	\$231,025

.36 Uniforms	
Uniforms, raingear, gloves, boots	\$9,150
Total	\$9,150

.45 Contracted Services	
EPA chemical analysis	\$17,000
VOC testing (required)	\$8,000
Printer/copier maintenance	\$2,000
Emergency pagers	\$0
Meter reading system maintenance contract	\$2,180
Valve installation	\$100,000
ET2 maintenance/Camera Equip. Removal and Reinstallation	\$34,078
ET1 maintenance	\$30,468
Pressure tank maintenance	\$9,000
Clean & rehab tank at WTC #2	\$25,000
ORC Services	\$6,000
Emergency water from CFPWA	\$0
Publication/distribution of CCR	\$2,000

.45 Contracted Services continued.	
Handeld computer maintenance	\$2,180
Pumpview data costs	\$3,600
Versa probe maintenance	\$330
Engineering (Modeling and System Assessment)	\$220,000
Install waterlines Crane/Mallard	\$0
Install waterlines Heron / Sandpiper	\$0
Rate Study	\$0
Chlorine gas	\$25,000
State permit renewal	\$1,925
Total	\$490,461

.51 Medical Services/Prescription	
Medical services	\$500
Total	\$500

.53 Dues and Subscriptions	
Professional organizations	\$3,500
Total	\$3,500

.54 Insurance and Bonds	
Insurance / Bonds	\$34,500
Total	\$34,500

.61 Administrative Charge by General Fund	
General Fund	\$64,800
Total	\$64,800

.64 Transfer to W/S Capital Reserve	
Centralized treatment facility	\$0
Waterline replacement	\$0
Install new well at P.W.	\$0
Replace service vehicle 10802	\$10,000
Water meter replacement	\$0
Total	\$10,000



FY 2016/2017

Public Works Water-306100

.74 Equipment/Projects	
none	\$0
Total	\$0

Public Works - Water Services

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
30-6100-0100	SALARIES & WAGES	303,357	297,502	301,842	272,330	303,280	280,000	121,061	285,346
30-6100-0200	OVERTIME	24,000	24,640	14,938	24,640	27,688	24,640	17,616	24,640
30-6100-0500	FICA TAX EXPENSE	25,173	24,702	21,514	22,889	23,460	23,400	10,415	23,752
30-6100-0600	GROUP INSURANCE	44,609	48,567	42,674	49,000	37,589	56,150	11,113	52,494
30-6100-0650	RETIREE HEALTH INS	17,513	16,920	14,830	19,458	18,505	24,000	8,436	20,000
30-6100-0700	RETIREMENT	22,508	22,829	20,743	21,153	21,926	21,300	9,379	22,474
30-6100-0800	LONGEVITY	1,700	1,400	1,400	1,400	1,500	649	500	300
30-6100-0900	401-K CONTRIBUTIONS	9,821	9,645	5,160	12,004	4,597	12,200	3,788	7,000
30-6100-1000	UNEMPLOYMENT INSURANCE	-	-	914	-	5,287	1,000	-	1,000
	PERSONNEL COSTS	448,681	446,205	424,015	422,874	443,833	443,339	182,309	437,006
30-6100-1100	TELEPHONE	420	420	421	420	694	450	439	450
30-6100-1300	UTILITIES	80,500	75,000	66,497	75,000	63,311	70,000	34,951	68,000
30-6100-1400	TRAVEL AND TRAINING	9,000	7,000	4,036	9,000	7,109	9,000	7,321	9,000
30-6100-1500	MAINT/REPAIR BLDG-WATER	7,500	5,000	4,912	7,500	1,338	7,500	2,381	7,500
30-6100-1600	MAINT/REPAIR-EQUIPMENT	10,000	8,000	5,800	8,000	9,095	8,000	3,862	7,000
30-6100-1700	MAINT/REPAIR-AUTOS	7,500	8,400	8,916	8,400	5,363	8,400	3,836	8,400
30-6100-1800	MAINT/REPAIR-2-WAY RADIOS	2,500	2,500	1,714	2,500	378	2,500	282	2,500
30-6100-2000	MAINT/REP-WTR PUMPS/TANKS	38,200	47,800	38,347	57,200	27,741	55,700	32,034	41,400
30-6100-2100	WATER EQUIP/BLDG RENTAL	1,500	1,500	1,500	1,500	-	1,500	-	3,000
30-6100-3100	AUTO SUPPLIES	32,860	25,000	25,772	32,335	22,884	24,535	7,191	22,155
30-6100-3300	WATER SUPPL'S/MATERIALS	99,650	110,000	89,564	186,350	131,680	172,725	83,979	231,025
30-6100-3600	UNIFORMS	7,800	8,000	6,420	9,150	8,461	9,150	3,672	9,150
30-6100-4500	CONTRACTED SERVICES	266,150	193,950	317,074	156,415	114,853	173,861	105,547	490,461
30-6100-5100	MEDICAL SVCS/PRESCRIP/WC	500	500	-	500	180	500	-	500
30-6100-5300	DUES AND SUBSCRIPTIONS	3,525	3,500	199	3,500	1,520	3,500	50	3,500
30-6100-5400	INSURANCE AND BONDS	25,036	30,000	23,490	34,500	23,712	34,500	18,718	34,500
30-6100-6100	ADMIN CHGS BY GEN FUND	64,800	84,800	84,800	64,800	64,800	64,800	-	64,800

Public Works - Water Services

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
30-6100-6400	Transfer To W/S Cap Res	42,000	40,000	40,000	-	-	-	-	10,000
	OPERATING COSTS	699,441	651,370	719,462	657,070	483,118	646,621	304,262	1,013,341
30-6100-7400	EQUIPMENT	43,700	-	-	42,500	42,992	10,000	-	-
30-6100-9645	TRANSFER TO FUND 45	-	-	-	-	250,000	-	-	-
TOTAL		1,191,822	1,097,575	1,143,477	1,122,444	1,219,943	1,099,960	486,571	1,450,347

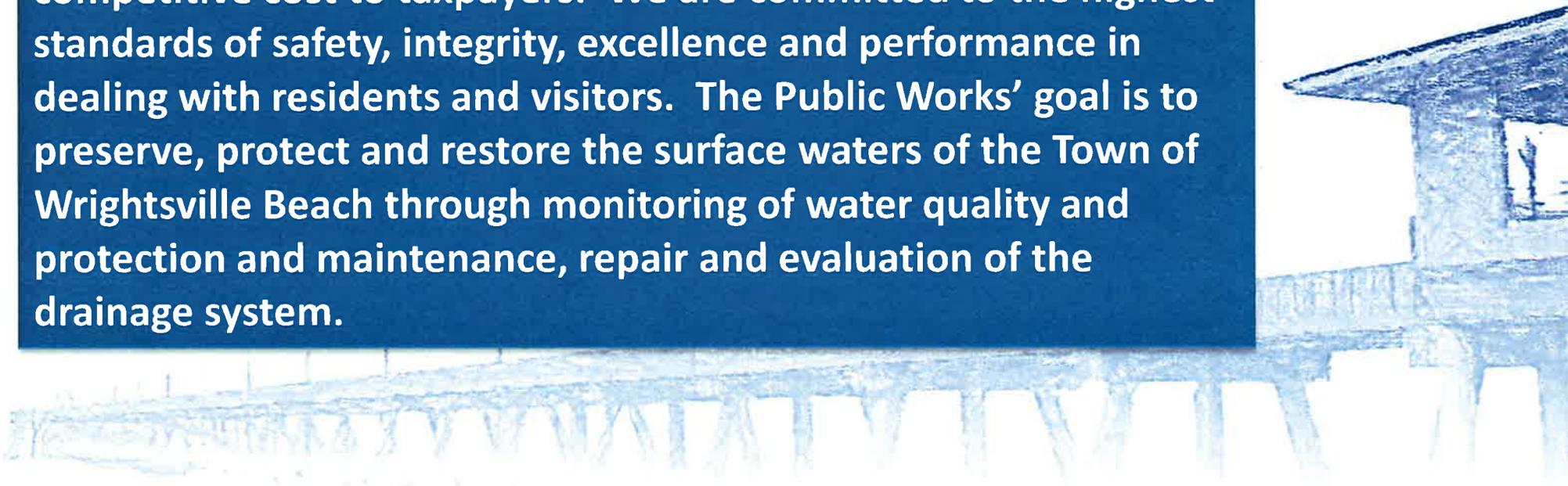


Public Works Department Stormwater Services



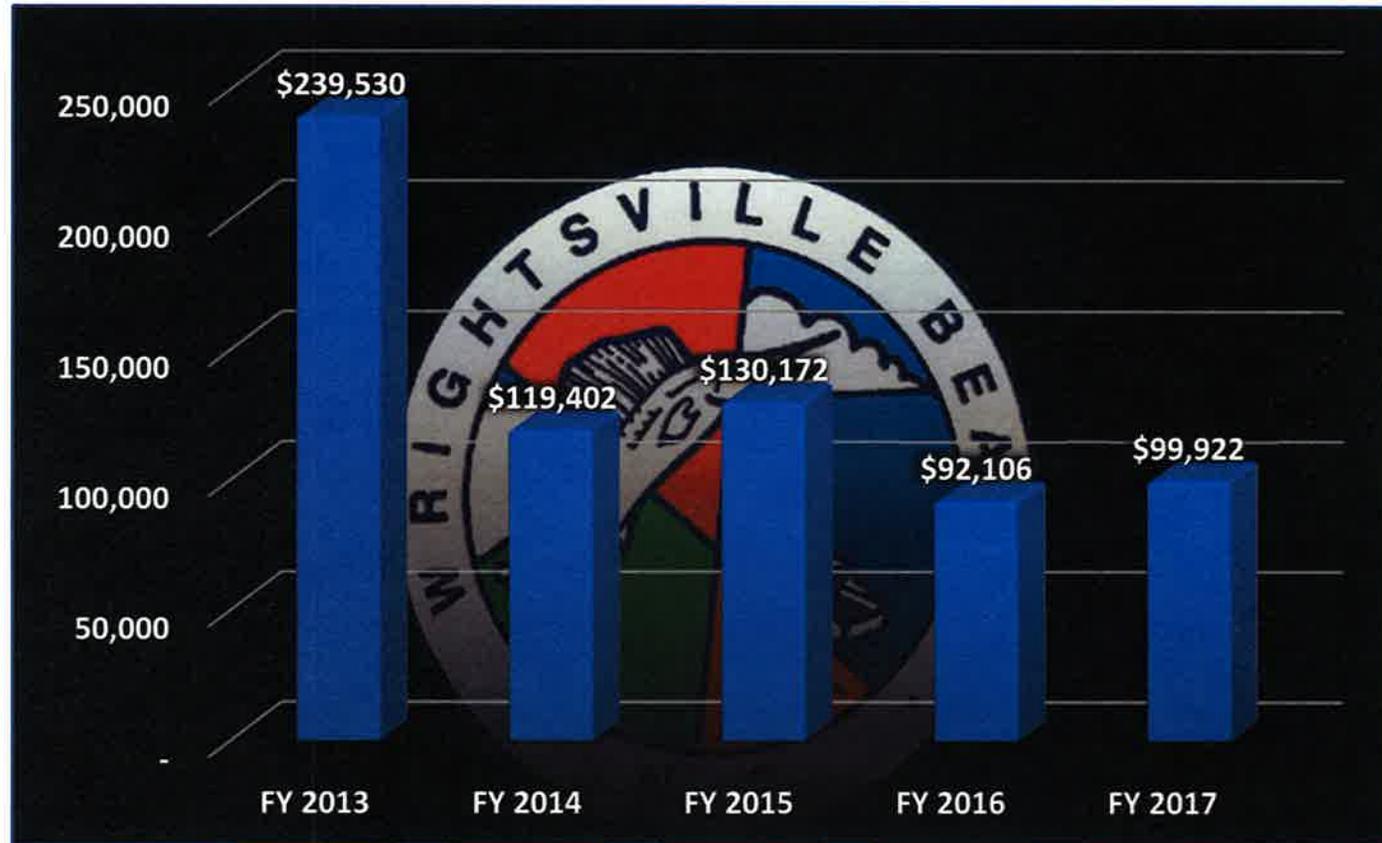
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works' goal is to preserve, protect and restore the surface waters of the Town of Wrightsville Beach through monitoring of water quality and protection and maintenance, repair and evaluation of the drainage system.





Public Works Department Stormwater Services





Public Works

FY 2016/2017

Stormwater Maintenance-306101

.01-.10 Personnel Costs	
Salaries & Wages	\$39,592
Overtime Pay	\$1,000
FICA	\$3,426
Group Insurance	\$6,562
Retiree Health Insurance	\$0
Retirement	\$2,943
Longevity	\$300
401K Contributions	\$1,624
Unemployment Insurance	\$0
Total	\$55,447.00

.12 Printing	
Educational Materials	\$2,000
Total	\$2,000

.14 Travel and Training	
Auto allowance	\$3,875
Schools. Workshops, courses	\$4,000
Total	\$7,875

Total Expenses for Department:	\$99,922
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.33 Departmental Supplies/ Materials	
General office supplies/lab equipment	\$5,500
Duck vlaves for Channel Ave. (\$40,000)	\$0
Inlet stencils	\$1,500
Total	\$7,000

.36 Uniforms	
Uniforms, safety shoes	\$500
Total	\$500

.45 Contracted Services	
Inspect 5000' of storm drain	\$7,500
Replace 6 inlets on South Harbor Island	\$6,000
Storm drain repair / maintenance	\$6,000
Water sampling	\$6,000
Totals	\$25,500

.54 Insurane and Bonds	
Insurance/Bonds	\$1,600
Totals	\$1,600

Public Works - Stormwater Services

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
30-6101-0100	SALARIES & WAGES	37,087	38,065	38,239	38,791	40,042	39,000	20,541	39,592
30-6101-0200	OVERTIME	1,000	1,000	-	1,000	-	1,000	-	1,000
30-6101-0500	FICA TAX EXPENSE	2,925	3,000	3,252	3,047	3,389	3,400	1,751	3,426
30-6101-0600	GROUP INSURANCE	5,527	6,076	6,027	7,000	5,962	7,016	2,276	6,562
30-6101-0700	RETIREMENT	2,615	2,773	2,725	2,816	2,831	2,790	1,409	2,943
30-6101-0800	LONGEVITY	150	150	300	150	-	325	300	300
30-6101-0900	401-K CONTRIBUTIONS	1,523	1,563	1,456	1,593	1,456	1,600	728	1,624
30-6101-1000	UNEMPLOYMENT INSURANCE	-	-	103	-	116	500	-	-
	PERSONNEL COSTS	50,827	52,627	52,102	54,397	53,796	55,631	27,005	55,447
30-6101-1200	PRINTING	2,000	2,000	-	2,000	-	2,000	-	2,000
30-6101-1400	TRAVEL & TRAINING	8,275	7,875	4,481	7,875	4,221	7,875	2,481	7,875
30-6101-1800	MAINT/REPAIR 2-WAY RADIOS	-	-	31	-	-	-	-	-
30-6101-3300	SUPPLIES/MATERIALS	7,500	7,000	4,846	8,300	2,419	7,000	799	7,000
30-6101-3600	UNIFORMS	500	500	456	500	402	500	381	500
30-6101-4500	CONTRACTED SERVICES	165,750	44,800	47,496	55,500	36,047	17,500	-	25,500
30-6101-5400	INSURANCE & BONDS	4,678	4,600	4,545	1,600	4,249	1,600	13,904	1,600
	OPERATING COSTS	188,703	66,775	61,855	75,775	47,337	36,475	17,565	44,475
30-6101-7400	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL		239,530	119,402	113,957	130,172	101,134	92,106	44,571	99,922



Public Works Department Sewer Services



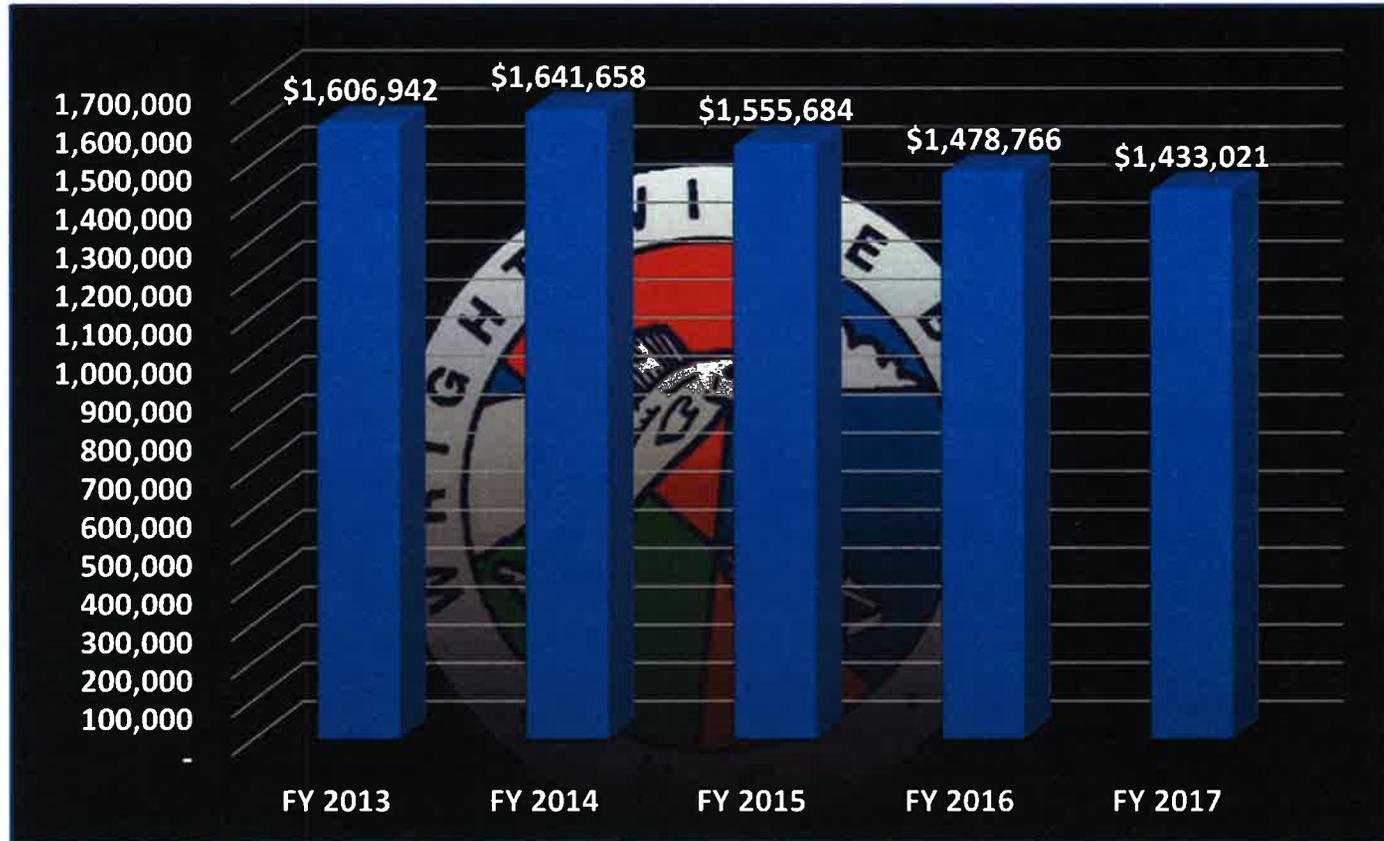
MISSION STATEMENT:

To provide our customers with the highest quality services at a competitive cost to taxpayers. We are committed to the highest standards of safety, integrity, excellence and performance in dealing with residents and visitors. The Public Works Sewer Division goal is to safely and efficiently collect, treat and transfer wastewater for proper disposal.





Public Works Department Sewer Services





FY 2016/2017

Public Works Sewer-306110

.13 Utilities	
8 Lift stations	\$20,000
Total	\$20,000

.15 Maint/Repair Bldg and Grounds	
General M&R	\$6,000
Total	\$6,000

.16 Maintenance/Repair Equipment	
Vacuum, generators, cameras, telemetry	\$10,000
Total	\$10,000

.18 Maint/repair 2-way radios	
6 Data radios	\$2,500
Total	\$2,500

.20 Maint/Repair Pumps & Tanks	
Repair pumps	\$4,500
General M&R	\$5,000
Controls	\$5,500
Total	\$15,000

.31 Auto/Equipment Supplies	
280 gallons diesel fuel (\$3.90/gallon)	\$938
700 gallons unleaded fuel (\$2.50/gallon)	\$1,750
70 quarts of oil (\$4.75/ qt)	\$333
Tires	\$300
Total	\$3,321

Total Expenses for Department:	\$1,433,021
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.33 Departmental Supplies/ Materials	
Chemicals and supplies	\$4,000
Rotation Assembly G.R. Pumps	\$6,000
General maintenance	\$25,000
Replacement flow meter (in case failure)	\$15,000
Total	\$50,000

.45 Contracted Services	
Transmission charges (254,000 kgal @ 1.75/kgal)	\$400,000
Odor and corrosion control	\$85,000
Lift station meter calibration	\$2,700
New drying bed	\$5,000
Odor/corrosion tech services	\$14,000
Sand removal from pump stations	\$13,000
General engineering	\$7,000
Annual system report	\$1,000
Pumpview data	\$2,400
Cimplicity maintenance	\$1,100
Gravity main cleaning	\$24,000
Sewer line repairs	\$50,000
SCADA Components	\$6,000
LS 5 Upgrade	\$300,000
Total	\$911,200

.61 Administrative Charge by General Fund	
General Fund	\$115,000
Total	\$115,000



FY 2016/2017

Public Works Sewer-306110

.62 Transfer to Capital Reserve Fund - SWWTP	
Future Debt Service for SSWWTP	\$0
Total	\$0

.64 Transfer to W/S Capital Reserve	
Sewer line rehabilitation	\$0
LS 1 upgrades	\$0
LS1 Generator replacement	\$0
Total	\$0

.74 Equipment/Projects	
Sewer jetter	\$0
Mini-Excavator (\$50k in CIP)	\$50,000
Floor Saw (concrete/asphalt)	\$0
6" well point system	\$0
6" trash pump (bypass pump)	\$0
Total	\$50,000

.78 NEI Debt Service Payment	
NEI Debt Service (Paid in Full October 2033)	\$250,000
Total	\$250,000

Public Works - Sewer Services

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
30-6110-1300	UTILITIES-SEWER	23,000	25,760	19,276	20,000	18,715	20,000	9,636	20,000
30-6110-1500	MAINT/REPAIR BLDG-SEWER	6,000	6,000	3,245	6,000	25	6,000	592	6,000
30-6110-1600	MAINT/REPAIR-EQUIPMENT	10,000	10,000	2,279	10,000	3,607	10,000	2,290	10,000
30-6110-1800	MAINT/REPAIR-2-WAY RADIOS	2,500	2,500	1,961	2,500	2,174	2,500	-	2,500
30-6110-2000	MAINT/REP SEWR PUMPS/TANK	8,900	8,000	8,570	26,500	23,515	15,000	3,779	15,000
30-6110-3100	AUTO/EQUIP SUPPLIES	4,542	4,183	120	4,450	130	3,566	-	3,321
30-6110-3300	SEWER SUPPLIES & MATERIALS	85,200	65,000	35,408	30,000	23,053	44,000	6,329	50,000
30-6110-4500	CONTRACTED SERVICES	996,600	1,035,015	601,120	1,047,600	702,801	1,012,700	238,332	911,200
30-6110-6100	ADMIN CHGS BY GEN FUND	115,200	135,200	135,200	115,000	115,000	115,000	-	115,000
30-6110-6200	TRANSF TO CAP RES-SWWTP	230,000	230,000	230,000	-	-	-	-	-
30-6110-6400	Transfer To W/S Cap Res	125,000	120,000	120,000	233,634	223,634	-	-	-
30-6110-6500	Transfer To Cap Res - NEI#2	-	-	-	-	-	-	-	-
	OPERATING COSTS	1,606,942	1,641,658	1,157,179	1,495,684	1,112,654	1,228,766	260,957	1,133,021
30-6110-7400	EQUIPMENT-SEWER	-	-	-	60,000	58,049	-	-	50,000
30-6110-7500	DEPRECIATION EXPENSE	-	-	248,553	-	250,398	-	-	-
30-6110-7800	NEI DEBT SERVICE	-	-	-	-	-	250,000	266,832	250,000
	CAPITAL COSTS	-	-	248,553	60,000	308,447	250,000	266,832	300,000
	TOTAL	1,606,942	1,641,658	1,405,732	1,555,684	1,421,101	1,478,766	527,789	1,433,021

Water & Sewer Fund Totals

	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
GRAND TOTALS	3,038,294	2,858,635	2,663,166	2,808,300	2,742,178	2,670,832	1,058,931	2,983,290
REVENUES OVER (UNDER) EXPENSES	-	-	(473,843)	-	49,188	-	322,672	-



Town of Wrightsville Beach
General Fund - CIP

General Fund - CIP

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
63-3290-0000	INTEREST EARNED	400	450	1,453	450	2,187	1,000	869	1,000
63-3810-0000	FR GEN FUND - SANITATION	20,000	75,000	75,000	230,000	40,000	188,000	-	85,000
63-3815-0000	FR GF - IT	35,000	10,000	10,000	40,000	40,000	-	-	10,000
63-3820-0000	FR GF - FIRE DEPT	112,000	25,000	25,000	65,000	20,000	10,000	110,000	120,000
63-3825-0000	FR GF - OCEAN RESCUE	5,000	5,000	5,000	-	-	-	-	23,250
63-3830-0000	FR GF - PLANNING	15,000	-	-	15,000	-	5,000	-	-
63-3840-0000	FR GF - FLEET	5,000	10,000	10,000	-	-	-	-	10,000
63-3850-0000	FR GF - POLICE CARS	40,000	42,000	42,000	55,000	55,000	109,000	-	55,000
63-3860-0000	FR GF - PARKS MAINT	11,000	5,000	5,000	59,500	59,500	27,000	-	28,000
63-3865-0000	FR GF - REC PROGRAMS	10,000	-	-	-	-	-	-	-
63-3870-0000	FR GF - PW BUILDING MAINTENANCE	80,845	-	-	25,000	25,000	20,000	-	115,000
63-3880-0000	FR GF - PW STREETS	20,000	48,165	48,165	37,500	37,500	-	-	10,000
63-3890-0000	FR GF - PARKING	10,000	10,000	10,000	10,000	10,000	10,000	-	10,000
63-3895-0000	FR GF - GOV BODY BEACH/NLETS	50,000	74,000	74,000	350,000	350,000	400,000	-	500,000
63-3895-0040	TRANSFER FROM FUND 40	-	-	-	-	25,000	-	-	-
63-3895-0100	FR GF - GOV BODY HISTORIC PRESER	5,000	-	-	-	-	-	-	-
63-3895-0200	FR GF - GB DOWNTOWN BEAUTIFICATION	5,000	-	-	-	-	-	-	-
63-3895-0300	FR GF - BROADCASTING MEETINGS	-	-	-	-	-	-	-	-
63-3895-0400	FR GF - GOV BODY MASON'S INLET MAINT ASSESSMENT	5,000	-	-	10,000	10,000	10,000	-	10,000
63-3900-0000	APPROPRIATED FUND BALANCE	-	451,345	-	-	-	-	-	-
TOTAL		429,245	755,960	305,618	897,450	674,187	780,000	110,869	977,250

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
63-6600-4000	TRANSFER TO FUND 40	-	-	122,000	-	-	-	-	-
63-6600-4100	TRANSFER TO IT CAPITAL PROJECT FUND	-	-	86,500	-	10,000	-	-	-
63-6600-6300	RESTRICTED-CIP FUND	270,695	304,615	-	762,450	-	715,000	-	825,405
63-6600-6400	TRANSFER TO GEN FUND	158,550	451,345	242,845	135,000	188,000	65,000	-	151,845
TOTAL		429,245	755,960	451,345	897,450	198,000	780,000	-	977,250



Town of Wrightsville Beach
Capital Reserve Fund
Water and Sewer

Capital Reserve Fund - Water & Sewer

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
64-3290-0000	INTEREST ON INVESTMENTS	200	200	464	200	537	300	225	600
64-3740-0000	UNIT USE FEES	2,400	2,400	22,740	-	36,500	10,000	20,340	10,000
64-3745-0000	TRANSFER FROM WATER/SEWER	167,000	160,000	160,000	223,634	223,634	-	-	10,000
64-3900-0000	APPROPRIATED FUND BALANCE	-	-	-	91,116	-	-	-	50,000
TOTAL		169,600	162,600	183,204	314,950	260,671	10,300	20,565	70,600

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
64-6600-6200	FUTURE W/S PROJECTS	169,600	162,600	-	-	-	10,300	-	20,600
64-6600-9900	TRANSFER TO WATER/SEWER	-	-	43,500	315,000	315,000	-	-	50,000
TOTAL		169,600	162,600	43,500	315,000	315,000	10,300	-	70,600

REVENUES OVER (UNDER) EXPENSES	-	-	139,704	(50)	(54,329)	-	20,565	-
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Town of Wrightsville Beach
Capital Reserve Fund
SWWTP

Capital Reserve Fund - SWWTP

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
66-3290-0000	INTEREST EARNED	6,200	6,500	2,664	-	463	-	778	-
66-3730-0000	TRANSFER FROM W/S	230,000	230,000	230,000	-	-	-	-	-
66-3900-0000	APPROPRIATED FUND BAL	-	-	-	-	-	-	-	-
TOTAL		236,200	236,500	232,664	-	463	-	778	-

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
66-6600-6000	FUTURE W/S PROJECTS	236,200	236,500	-	-	-	-	-	-
66-6600-6200	TRANSFER TO W/S FUND	-	-	-	-	-	-	-	-
TOTAL		236,200	236,500	-	-	-	-	-	-

REVENUES OVER (UNDER) EXPENSES	-	-	232,664	-	463	-	778	-
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Town of Wrightsville Beach
Capital Reserve Fund
NEI#2

Capital Reserve Fund - NEI #2

GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
67-3290-0000	INTEREST EARNED	100	200	33	-	-	-	82	-
67-3730-0000	TRANSFER FROM W/S	-	-	-	-	-	-	-	-
67-3900-0000	APPROPRIATED FUND BALANCE	-	257,500	-	-	-	36,000	-	-
TOTAL		100	257,700	33	-	-	36,000	82	-

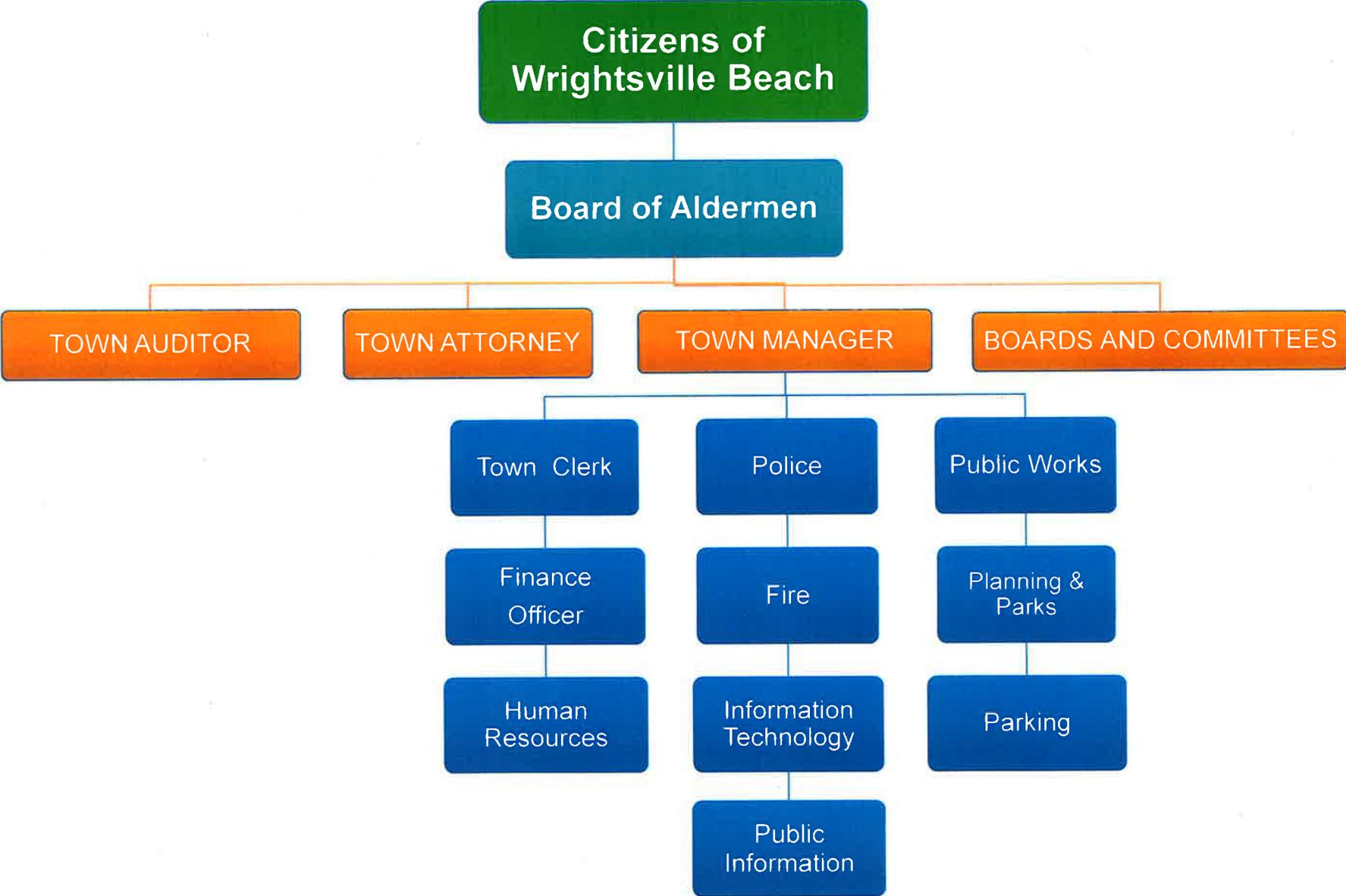
GL ACCOUNT	GL DESCRIPTION	BUDGET FY 2013	BUDGET FY 2014	ACTUAL FY 2014	BUDGET FY 2015	ACTUAL FY 2015	BUDGET FY 2016	YTD 12/31/2015	REQUESTED FY 2017
67-6600-6000	FUTURE NEI#2 REPAIRS	100	200	-	-	-	-	-	-
67-6600-6200	TRANSFER TO W/S FUND	-	257,500	-	-	-	36,000	-	-
TOTAL		100	257,700	-	-	-	36,000	-	-

REVENUES OVER (UNDER) EXPENSES	-	-	33	-	-	-	82	-
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Town of Wrightsville Beach
Employee Pay

Town of Wrightsville Beach Organizational Chart



TOWN OF WRIGHTSVILLE BEACH
AUTHORIZED PERMANENT POSITIONS BY PAY RANGE
EFFECTIVE JULY 1, 2017

DEPARTMENT/CODE	JOB CLASSIFICATION DESCRIPTION	No. of Positions	Range
GENERAL ADMINISTRATION 10.4200.0100	Town Manager	1	Unclassified
	Finance Director/General Administration Director	1	25
	Town Clerk/Executive Assistant	1	20
	Human Resources Officer/Safety Officer	1	19
	Accounting Technician I/II	1	14-15
	Administrative Support Assistant-Utility Billing Tech	1	13
Information Technology 10.4500.0100	Information Technology Manager	1	17
PLANNING, PARKS & RECREATION			
PLANNING 10.4900.0100	Planning and Parks Director	1	25
	Planner I - Code Enforcement	1	16
	Building Code Administrator	1	16
	Park Ranger/Animal Control Officer	1	15
RECREATION PROGRAMS 10.6200.0100	Recreation Program Supervisor	1	17
	Administrative Support Assistant	1	13
PARKS MAINTENANCE 10.6201.0100	Parks Maintenance Supervisor	1	17
	Park Maintenance Crew Leader	1	12
	Park Maintenance Worker	2	8
POLICE 10.5100.0100	Police Chief	1	25
	Police Captain	2	21
	Police Patrol Sergeant	4	19
	Police Investigative Sergeant	1	19
	Police Corporal	4	17
	Power Shift Officer	2	15/16
	Police Investigator	2	15/16
	Police Officers (POI, POII, & MPO)	8	15/16
	Beach Patrol Officer	1	15
	Executive Assistant to the Chief	1	15
	Administrative Support Assistant	1	13
	School Crossing Guard (Part-time)	0.5	Unclassified

TOWN OF WRIGHTSVILLE BEACH
AUTHORIZED PERMANENT POSITIONS BY PAY RANGE
EFFECTIVE JULY 1, 2017

DEPARTMENT/CODE	JOB CLASSIFICATION DESCRIPITON	No. of Positions	Range
FIRE 10.5300.0100	Fire Chief	1	25
	Fire Captain	4	19
	Fire Equipment Operator (Lead)	3	16
	Fire Equipment Operator	3	14
	Fire Fighter/Ocean Rescue Director	1	18
	Fire Fighter/Lifeguard Captain	1	16
PUBLIC WORKS			
ADMINISTRATION 10.5550.0100	Public Works Director	1	26
	Assistant Public Works Director	1	24
	Administrative Support Specialist-Public Works	1	14
FLEET 10.5001.0100	Fleet Maintenance Supervisor	1	18
	Fleet Mechanic	2	15
STREETS /FACILITIES 10.5600.0100	Streets/Facilities Maintenance Supervisor	1	18
	Streets/Facilities Maintenance Specialist (Senior)	1	14
	Streets/Facilities Maintenance Specialist	1	11
	Streets/Facilities Maintenance Mechanic	2	10
SANITATION 10.5601.0100	Sanitation Superintendent	1	18
	Sanitation Crew Leader (Senior)	1	14
	Sanitation Crew Leader	2	11
	Sanitation Equipment Operator	3	10
WATER & SEWER 30.6100.001	Utility System Superintendent	1	18
	Utility System Operator	2	16
	Utility System Specialist (Senior)	2	14
	Utility System Specialist	2	12
	Utility Maintenance Mechanic	1	11
	TOTAL NUMBER OF POSTIONS	83.5	

EXHIBIT B

TOWN OF WRIGHTSVILLE BEACH

PAY SCALE 2016 - 2017

GRADE	HIRING	MINIMUM	MIDPOINT	MAXIMUM
5	20,358	21,376	25,997	31,636
6	21,376	22,445	27,298	33,220
7	22,476	23,600	28,678	34,880
8	23,567	24,746	30,096	36,624
9	24,745	25,982	31,599	38,454
10	25,982	27,281	33,179	40,376
11	27,281	28,645	34,837	42,394
12	28,645	30,078	36,580	44,514
13	30,078	31,582	38,409	46,741
14	31,582	33,161	40,331	49,079
15	33,161	34,819	42,347	51,533
16	34,819	36,560	44,464	54,109
17	36,560	38,388	46,687	56,814
18	38,388	40,308	49,022	59,656
19	40,308	42,324	51,474	62,639
20	42,324	44,440	54,048	65,772
21	44,441	46,663	56,751	69,062

GRADE	HIRING	MINIMUM	MIDPOINT	MAXIMUM
22	46,663	48,997	59,589	72,515
23	48,996	51,446	62,568	76,139
24	51,446	54,018	65,696	79,947
25	54,018	56,719	68,981	83,944
26	56,719	59,555	72,430	88,142
27	59,555	62,533	76,052	92,549
28	62,533	65,660	79,854	97,176
29	65,660	68,943	83,848	102,036
30	68,943	72,391	88,040	107,137
31	72,390	76,010	92,443	112,496
32	76,011	79,811	97,065	118,119
33	79,811	83,801	101,918	124,026
34	83,801	87,991	107,015	130,228
35	87,992	92,391	112,366	136,739
39	92,391	97,011	117,984	143,577
37	97,012	101,862	123,883	150,754



Town of Wrightsville Beach
Chart of Accounts

SUMMARY CHART OF EXPENDITURE ACCOUNTS

- .01 Salaries and Wages
Gross earnings of all permanent, full-time employees.
- .02 Attendance Fees for Governing Body Members and Overtime for Departments
- .03 Wages – Temporary Employees
- .035 Wages – Paid On Call Firefighters
- .05 F.I.C.A. Tax Expense
- .06 Group Insurance Expense
- .07 Retirement Expense
- .08 Longevity
- .09 401-K Contributions
- .11 Telephone
Monthly expense for telephone service (not including lease or purchase of telephone equipment).
- .115 Operating Expenses - Parking
- .12 Printing
Printing of forms, budgets, brochures, etc.
- .13 Street Lights and Utilities
Electricity for street lights and traffic signals; heat, light and power for public buildings and other facilities.
- .14 Travel and Training
Expenses of governmental officials while away from headquarters on public business, schools, conferences, etc. Also includes employee auto allowances.
- .15 Maintenance and Repair – Buildings and Grounds
Cleaning, painting and repairs to public buildings, including mechanical, electrical and plumbing systems and landscaping.
- .16 Maintenance and Repair – Equipment
Service/repair mechanical equipment such as office machines and heavy construction equipment, including parking meters.
- .17 Maintenance and Repair – Auto and Trucks
Service and repairs to automotive equipment.
- .18 Maintenance and Repair – Radio Communications Equipment
- .20 Water and Sewer Pumps and Tanks
- .21 Building and Equipment Rents
- .22 Postage
- .23 Special Events
- .26 Advertising
Newspaper advertisements: such as tax sales, elections, bond and ABC referendums, bid openings and sales of surplus property, and vacant positions in the Town work force.
- .31 Automotive and Equipment Supplies
Gasoline, oil and tires only. Other expenses (except tags and insurance) should be charged to object code 17.
- .33 Departmental Supplies and Materials
Supplies and materials normally and routinely required for the operations of the department. Small tools, laboratory/medical supplies, seed, fertilizer, herbicides, pesticides, chlorine, hydrogen peroxide, gravel, repair asphalt, pipe, fittings, couplings, lumber, etc.
- .34 Beach Strand Supplies
Sand fence, fertilizer, berm grass, material for maintenance and repair of beach access ways.
- .35 Laundry and Dry Cleaning
Laundry and dry cleaning of uniforms mentioned in 36 below.

- .36 Uniforms
Cost of uniforms for Police and Fire Departments, overalls for Public Works employees.
- .45 Contracted Services
Contracts for janitorial and exterminating services in public buildings and payments to contractors on construction projects. Tax collection fees. Wastewater transmission and treatment.
- .451 Professional Services
Auditing, management consulting, engineering and architectural services, legal fees.
- .48 Purchases for Resale
Tee shirts, sweatshirts, etc., for sale by the Recreation Department.
- .51 Medical Service/Prescription./Workers Compensation
First aid or medical treatment and medication for minor on-the-job injuries covered by Workers Compensation.
- .53 Dues and Subscriptions
Memberships in professional societies for governmental officials and subscriptions to technical publications.
- .54 Insurance and Bonds
Liability/property damage insurance on autos and trucks, workers compensation insurance, fire insurance on public buildings/facilities, fidelity bonds on public officials, unemployment compensation, and any other types of insurance other than group insurance.
- .55 Purchases for Inventory
Purchases to replenish inventory and maintain stock quantities at normal level.
- .57 Miscellaneous Expense
Expenses of a rare or non-recurring nature which are too trivial to be classified. Tax abatements and refunds. Police Department Investigative Account.
- .58 TDA Money – Community Projects
Projects funded with room occupancy tax funds.
- .59 Pay Fines to Schools
- .61 Charges by Other Funds
Payments to other funds of the same governmental unit for goods received or services rendered.
- .62 Transfer to Capital Reserve Fund - SWWTP
Transfers for future upgrade of southside wastewater treatment plant.
- .64 Transfer to Water and Sewer Capital Reserve Fund
Transfers for future sewer projects.
- .65 Transfer to Capital Reserve Fund – NEI#2
Transfers for future maintenance projects on NEI #2.
- .74 Capital Outlay – Equipment
Machinery, equipment, furniture and fixtures of too permanent a nature to be considered expendable at time of purchase. Includes heavy construction equipment, automobiles, trucks, office machines, furniture and the like.
- .78- Capital Lease – Principal
.781 Principal portion of lease-purchase payments on capital items.
- .79- Capital Lease – Interest
.791 Interest portion of lease-purchase payments on capital items.
- .80 Federal Forfeited Property
Vehicles, equipment and supplies purchased with proceeds from federal forfeited property funds.
- .98 Transfers to General Fund – CIP
Transfers for future General Fund capital purchases and projects.
- .99 Transfers to Special Separation Benefit Fund
Transfers to special retirement fund for law enforcement officers.



Town of Wrightsville Beach
Budget Ordinance

**Budget Ordinance for the
Town of Wrightsville Beach
(2016) 434-B**

BE IT ORDAINED by the Board of Alderman of the Town of Wrightsville Beach, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 705,402
General Administration	608,817
Information Technology	350,682
Planning & Inspections	361,828
Public Works – Fleet Maintenance	257,670
Police	2,712,071
Parking	508,500
Fire	1,627,520
Fire – Emergency Preparedness	11,025
Fire – Ocean Rescue	417,990
Public Works – Administration	276,066
Public Works – Building Maintenance	650,139
Public Works – Streets	496,169
Public Works – Sanitation	933,812
Parks & Rec – Programs	361,633
Parks & Rec - Maintenance	<u>301,086</u>
Total Appropriations	<u>\$10,580,410</u>

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Current Year - Real Property Taxes	\$ 3,210,264
Prior Year - Real Property Taxes	10,000
Current Year - Motor Vehicle Taxes	40,000
Interlocal Agreement – City of Wilmington	7,200
Dog Licenses	1,000
Penalties & Interest on Taxes	6,500
Auto Licenses	8,000
Parking Meters	2,300,000

Residential Parking Pass	65,000
Commercial 1 Parking Pass	14,000
Commercial 2 Parking Pass	6,000
Contractor Parking Pass	2,500
Business on Beach Permit	2,000
Interest Earned on Investments	1,000
Rent – Town Owned Buildings	58,000
Miscellaneous Revenue	10,000
Insurance Claims/Refunds	2,500
Variance and Rezone Fees	5,500
CAMA Permit Reimbursement	1,500
Farmers' Market Manager	7,000
Fire Alarm Citations	1,000
Utilities Franchise Tax	325,000
Cable TV Fee	83,000
Beer & Wine Tax	11,000
Powell Bill Allocation	69,500
Local Sales Tax	550,000
Half Cent Sales Tax, Art. 40	200,000
Half Cent Sales Tax, Art. 42	275,000
Sales Tax – Hold Harmless	129,000
Room Occupancy Tax	553,101
ABC Net Revenues	375,000
Mixed Drink Surcharge	80,000
Court Fees	3,100
Parking Meter Civil Penalties	260,000
Civil Penalty	15,000
Animal Citations	13,000
Civil Citations – Alcohol	60,000
Building Permits	250,000
State Building Permit Fee	100
Building Permits – Zoning Compliance	4,000
Refuse Collection Charges	975,000
Solid Waste Disposal Tax	1,500
Recreation Revenues	250,000
Recreation Contributions	1,000
Recreation Contributions– Movies/Concerts	4,000
Sale of Assets	2,500
Transfer from Water & Sewer Fund	179,800
Transfer from General – CIP Fund	151,845

Appropriated Fund Balance	0
Total Estimated Revenues	<u>\$10,580,410</u>

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2016, and ending June 30, 2017, in accordance with the chart of accounts heretofore approved for the Town:

Water	\$ 1,450,347
Stormwater	99,922
Sewer	<u>1,433,021</u>
Total Appropriations	<u>\$ 2,983,290</u>

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Water Charges – Essential	\$ 375,000
Water Charges – Non-essential	300,000
Sewer Charges	580,000
System Maintenance Water	620,000
System Maintenance Sewer	750,000
Stormwater Fees	111,000
Appropriated Surplus	103,790
Other Revenues	<u>143,500</u>
Total Estimated Revenues	<u>\$ 2,983,290</u>

Section 5: The following amounts are hereby appropriated in the General - CIP Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of accounts heretofore approved for the Town:

Reserve for Future Expenditures	\$ 825,405
Transfer to General Fund	<u>151,845</u>
	<u>\$ 977,250</u>

Section 6: It is estimated that the following revenues will be available in the General - CIP Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Interest Earned	\$ 1,000
Transfer from General Fund	<u>976,250</u>
	<u>\$ 977,250</u>

Section 7: The following amounts are hereby appropriated in the Water and Sewer Capital Reserve Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of accounts heretofore approved for the Town:

Reserve for Future Expenditures	\$ 20,600
Transfer to Water/Sewer	<u>50,000</u>
	<u>\$ 70,600</u>

Section 8: It is estimated that the following revenues will be available in the Water and Sewer Capital Reserve Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Interest on Investments	\$ 600
Unit Use Fees	10,000
Transfer from Water/Sewer	10,000
Appropriated Fund Balance	<u>50,000</u>
	<u>\$ 70,600</u>

Section 9: There is hereby levied a tax at the rate of 13.30 cents per \$100 valuation of property as listed for taxes as of January 1, 2016, for the purpose of raising the revenue listed "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$2,485,035,000 and an estimated rate of collection of 98.5%. The estimated rate of collection is based on the FY 2015 collection rate of 99.48%.

Section 10: The Town Manager or a designee is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Transfers between line item expenditures within a department without limitation and without a report being required. These changes must not result in increases in recurring obligations such as salaries.
- b. Transfers up to \$1,000 between departments, including contingency appropriations, within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Board of Aldermen.
- c. All transfers between funds require prior approval by the Board of Aldermen in an amendment to the Budget Ordinance.

Section 11: The Town Manager or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Aldermen. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 12: Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Aldermen and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 13: The attached "Exhibit A" listing the Consolidated Schedule of Fees for Specified Departments is hereby incorporated into the Budget Ordinance.

Section 14: The attached "Exhibit B" Pay Plan for the Town of Wrightsville Beach is hereby incorporated into the Budget Ordinance.

Adopted this 8th day of June 2016.

Attest:

William J. Blair III, Mayor

Sylvia J. Holleman, Town Clerk

EXHIBIT A

Consolidated Schedule of Fees for Specified Departments

July 1, 2016

All fees will remain in effect as published below unless amended by the Board of Aldermen

Public Works Department

Special Pickups and Charges

Residential Rollout Curbside Container	\$ 22.50 per cart/per dwelling unit/month
Rollback Fee for Carts in Violation	\$ 15.00 per cart per incident
New Cart Service	\$ 65.00 per cart
Cart Replacement (loss/fire/damage)	\$ 65.00 per cart
Lot Cleaning/Clearing	Actual costs
Surcharge for Building Materials	\$ 25.00 per cubic yard
Clean Vegetative Debris	\$ 25.00 up to 2 cubic yards \$ 10.00 per cubic yard after 2 cu yards
Appliances	\$ 25.00 per appliance
Furniture	\$ 15.00 per item (couch/chair/dresser)
Miscellaneous	\$ 25.00 per cubic yard minimum
Carts for Special Events	\$ 25.00 per cart per pickup
Dumpster Damage Repair	\$300.00 per repair/painting
Special Clean-up Services	Time and materials costs

Monthly Dumpster Sanitation Fees

BOX SIZE	1 DAY	2 DAYS	3 DAYS	4 DAYS	5 DAYS	6 DAYS	7 DAYS	EXTRA PICKUP
2 Yard	\$72	\$144	\$216	\$288	\$360	\$432	\$504	\$60
4 Yard	\$114	\$228	\$342	\$456	\$570	\$684	\$798	\$60
6 Yard	\$172	\$344	\$516	\$688	\$860	\$1,032	\$1,204	\$75
8 Yard	\$229	\$458	\$687	\$916	\$1,145	\$1,374	\$1,603	\$75
6 C	\$339	\$678	\$1,017	\$1,356	\$1,695	\$2,034	\$2,373	\$80

Special Cleaning Charges

OFF SEASON DUMPSTER CLEANING	CART	2 YARD	4 YARD	6 YARD	8 YARD	6 C
	\$16	\$50	\$60	\$70	\$80	\$80

Cleaning services will be scheduled by the Department of Public Works during the off-season (November – March 15th). Requests for this service during other times will be billed at double the listed rate.

The Town shall have the exclusive right and privilege of operating garbage and trash collection and disposal service within the Town. No individual, corporation, partnership, or any other entity shall be allowed to engage in the business of collecting, hauling, transporting, and disposing of garbage and trash in and from the Town except as otherwise permitted by the Town. (Code of Ordinances: Section 95.10)

WATER AND SEWER RATES FY16/17

The following fees are hereby established by the Board of Aldermen:

Essential Water and Sewer Fees							
Meter Size	Water Tap Fee	Water Utility System Impact Fee	Sewer Tap Size	Sewer Tap Fee	Sewer Utility System Impact Fee	Water Fixed Monthly System Maintenance Charge	Sewer Fixed Monthly System Maintenance Charge
3/4" x 5/8"	The greater of \$550 or Actual Cost + 15%	\$2,400	4"	The greater of \$1,000 or Actual Cost + 15%	\$2,500	\$16	\$25
1"	The greater of \$700 or Actual Cost + 15%	2,400	4"	The greater of \$1,000 or Actual Cost + 15%	2,500	16	25
1-1/2"	The greater of \$2,200 or Actual Cost + 15%	8,240	4"	The greater of \$1,000 or Actual Cost + 15%	2,500	54	93
2"	The greater of \$2,200 or Actual Cost + 15%	14,645	6"	The greater of \$1,000 or Actual Cost + 15%	4,500	127	195
3"	The greater of \$2,200 or Actual Cost + 15%	30,205	6"	The greater of \$1,000 or Actual Cost + 15%	4,500	210	325

Essential Water and Sewer Fees - Continued							
Meter Size	Water Tap Fee	Water Utility System Impact Fee	Sewer Tap Size	Sewer Tap Fee	Sewer Utility System Impact Fee	Water Fixed Monthly System Maintenance Charge	Sewer Fixed Monthly System Maintenance Charge
4"	The greater of \$2,200 or Actual Cost + 15%	50,345	8"	The greater of \$2,200 or Actual Cost + 15%	25,635	450	729
6"	The greater of \$2,200 or Actual Cost + 15%	146,460	8"	The greater of \$2,200 or Actual Cost + 15%	25,635	739	1,162
Non-Essential Water Fees							
Meter Size	Water Tap Fee	Water System Impact Fee	Sewer Tap Size	Sewer Tap Fee	Sewer System Impact Fee	Water Fixed Monthly System Maintenance Charge	Sewer Fixed Monthly System Maintenance Charge
3/4" x 5/8"	The greater of \$550 or Actual Cost + 15%	\$2,400	N/A	N/A	N/A	16	N/A
1"	The greater of \$700 or Actual Cost + 15%	2,400	N/A	N/A	N/A	16	N/A
1-1/2"	The greater of \$2,200 or Actual Cost + 15%	8,240	N/A	N/A	N/A	54	N/A
2"	The greater of \$2,200 or Actual Cost + 15%	14,645	N/A	N/A	N/A	127	N/A

Areas within the municipal boundaries of the town which lie west of the Atlantic Intracoastal Waterway are provided wastewater collection and treatment service through a system owned and operated by Cape Fear Public Utility Authority. In these areas the following fees shall apply, and are hereby established by the Board of Aldermen:

Essential Water Fees - Mainland

Meter Size	Water Tap Fee	Sewer Tap Size	Sewer Tap Fee	Water Utility System Impact Fee	Water Fixed Monthly System Maintenance Charge	Sewer Fixed Monthly System Maintenance Charge
3/4" x 5/8"	The greater of \$550 or Actual Cost + 15%	N/A	N/A	\$2,400	\$16	N/A
1"	The greater of \$700 or Actual Cost + 15%	N/A	N/A	2,400	16	N/A
1-1/2"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	8,240	54	N/A
2"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	14,645	127	N/A
3"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	30,205	210	N/A
4"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	50,345	450	N/A
6"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	146,460	739	N/A

Non-Essential Water Fees - Mainland						
Meter Size	Water Tap Fee	Sewer Tap Size	Sewer Tap Fee	Water Utility System Impact Fee	Water Fixed Monthly System Maintenance Charge	Sewer Fixed Monthly System Maintenance Charge
3/4" x 5/8"	The greater of \$550 or Actual Cost + 15%	N/A	N/A	2,400	16	N/A
1"	The greater of \$700 or Actual Cost + 15%	N/A	N/A	2,400	16	N/A
1-1/2"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	8,240	54	N/A
2"	The greater of \$2,200 or Actual Cost + 15%	N/A	N/A	14,645	127	N/A

A utility system impact fee for water taps for piers and irrigation systems which shall not be connected to the town's wastewater system shall be charged as specified in this fee schedule.

In order to equitably distribute the cost of water and sewer service among all residents, it is the policy of the town to charge system maintenance charges for water and sewer service to customers who temporarily discontinue water and sewer service. Therefore, fees shall be charged as follows in the event water and sewer service is discontinued at the request of a customer:

Water and sewer during the entire time service is discontinued shall be charged fees only as specified in this fee schedule.

Customers who do not pay the system maintenance charges for water and sewer during any time service is discontinued shall be charged a disconnect fee as specified in this fee schedule. Such customers shall also pay the then existing Utility System Impact Fee at the time service is restored.

Water and Sewer Usage Charges

Water - Essential	\$1.52 per 100 cubic feet
Water - Non- essential	\$2.65 per 100 cubic feet (0-4,000 cubic feet)
	\$3.20 per 100 cubic feet (>4,000-10,000 cubic feet)
	\$5.00 per 100 cubic feet (>10,000 cubic feet)
Sewer	\$2.65 per 100 cubic feet
Jetting pilings	\$25.00 per piling
Bulk water	\$2.40 per 100 cubic feet with a minimum \$25 charge

Water usage charges for customers outside the town limits shall be double the charges set forth above.

Billing charges shall be based on metered water usage at the established water rate, sewer usage (based on 100% of water use) at the established rate, water system maintenance charge and sewer system maintenance charge.

Special charges:

- (a) Meter testing - \$25 if meter is found to be within AWWA standards.
- (b) Water cut on/off - \$30 each during working hours.
- (c) Water cut on/off - \$50 each after hours, weekends, holidays.
- (d) Read meter request (except for property changes - \$10 each.
- (e) Late Fee is 10% of the bill after 30 days

Tap fees (based upon meter, or user, connection size) shall include actual construction costs, permitting costs and engineering costs plus a 15% additional charge. However, for taps 2" and larger, water or sewer, owner/developer may choose to have the tap(s) installed privately only if such work meets the requirements and specifications of the town and other agencies as may be involved.

Minimum commercial sewer tap size in 6".

Tap upgrade installations shall be the actual cost of the change plus the difference between impact fees.

Tap installation planning cycle: The town requires a minimum of three weeks from the receipt of an order for installation until completion. However, for taps that may involve engineering, permitting or other agencies, the time to completion may be considerably longer.

All persons, firms, or corporations which construct buildings for which building permits are issued after July 1, 2009, and such buildings are sprinkled or contain standpipe systems where sprinkler or standpipe systems are connected to the utility system shall not be charged a utility system impact fee.

All new construction and renovations of existing buildings in excess of 50% of the building's physical value shall be required to install taps and meters of the size required by the town in accordance with this fee schedule.

Utility system impact fees as set forth in division (C) of this section will be charged for all new structures connecting to the utility system for which building permits are issued after December 16, 1986. Structures, the use of which is modified after December 16, 1986 so that a larger water tap is required, will be charged the tap fees for the larger water and sewer taps plus the difference between the utility system impact fee for the existing water tap size and the impact fee for the larger tap size required for the new use.

In instances where owners of existing buildings or the town install a larger tap and meter size to meet current town standards and the installation of such larger tap and meter size is not the result of a change in use or expansion in use, there will be no charge made for the utility system impact fee or tap fees.

When an existing building is replaced with a new building on the same lot (and such lot is directly served by an existing water and sewer tap) and there is no change in use or expansion of use which requires a larger tap or meter size, there will be no charge made for the utility system impact fee or tap fees.

All persons, firms, or corporations which construct buildings for which building permits are issued after December 16, 1986, and such buildings are sprinkled or contain standpipe systems where sprinkler or standpipe systems are not otherwise required by the North Carolina State Building Code, shall receive credit for the actual cost of the sprinkler and/or standpipe system up to 25% of the utility system impact fee, but in no case shall the credit be less than \$1,500.

Police Department

Fingerprinting	\$ 5.00 per 2 cards \$ 2.00 for each card after the initial two
Outside Contract Services	\$35.00/ hr/officer with a 4 hr. minimum
Patrol Car	\$25.00 per hour

Fire Department

Fire Code enforced by New Hanover County ordinance. Per Section 94.99, penalty is a misdemeanor.	
Regulation of Automatic Fire Alarm Systems: \$75, \$150, and \$400 to follow an order of warning and compliance succession.	
Outside Contract Services	\$30.00/ hr/firefighter or lifeguard with 4 hr. min \$35.00/hr per personal watercraft with 4 hr. min.

Planning and Inspections Fees

SERVICE	FEE
Appeal Application	\$500
Beachfront Business Application:	
Non-Profit and School Groups	\$100
Wrightsville Beach-based For-Profit Businesses	\$100
Non-Wrightsville Beach-based For-Profit Businesses	\$200
CAMA Permit Application	\$100
Conceptual Review	\$300
Conditional Use Permit Application	\$400
Conditional Use Permit Application – Commercial Parking Lots	\$400
Conditional Use Permit Application – Mixed Use	\$800
Driveways – New & Resurfacing	\$ 75
Encroachment Agreement Application	\$400
Exception Request	\$500
Exception Request – Pier and Dock	\$500
Historical Landmark	\$500
N C Homeowners Recovery Fund	\$ 10
Re-inspection Fee	\$ 50
Rezone Base Fee	\$400
Signs	\$ 75
Storm Water Permit Fee	\$ 15
Text Amendment Petition	\$300
Tree Permit Fee	\$ 50
Variance Application	\$500
Working without a permit - fee per day	\$100
Zoning Verification Documentation	\$ 75
Zoning Permit (Existing Use)	\$ 75
Zoning Permit (Change of Use)	\$ 75
Zoning Compliance (Existing Use)	\$ 75
Zoning Compliance (New Development)	\$100

Planning and Inspections Fees - Continued

SERVICE	FEE
<i>Building Permit Fee Schedule</i>	
Cost of Work: \$ 0.00 to \$ 199.00	\$ 50
\$ 200.00 to \$ 2,000.00	\$ 75
\$ 2,001.00 to \$ 4,000.00	\$100
\$ 4,001.00 to \$ 6,000.00	\$125
\$ 6,001.00 to \$ 8,000.00	\$150
\$ 8,001.00 to \$10,000.00	\$225
\$10,001.00 to \$15,000.00	\$225
\$15,001.00 to \$20,000.00	\$225
\$20,001.00 to \$25,000.00	\$300
\$25,001.00 to \$30,000.00	\$325
\$30,001.00 to UNLIMITED	\$325 <i>plus \$15 per \$1,000 (or any portion thereof) in excess of \$30,001</i>
<u>Construction Work Hours</u>	
8:00 am – 6:00 pmMonday thru Saturday (No work conducted on Sunday)	

Filming Fees

SERVICE or EQUIPMENT	FEE
Impact Fees	
Low Impact (Minimal use of public property)	\$200 per day
Med. Impact (Includes intermittent traffic control)	\$400 per day
High Impact (Includes closing of public street)	\$600 per day
Personnel Fees (Hourly rates require a minimum of four-hour billing)	
Police	\$35 per hour
Fire	\$30 per hour
Fire (Paid On-Call Staff)	\$30 per hour
Sanitation	\$30 per hour
Streets	\$30 per hour
Water and Sewer	\$32 per hour
General Administration	\$30 per hour
Facilities	
Rental of public building/land per site	\$50 per day
Equipment (All equipment rented on per-day (8 hours) basis. No credit for partial day.)	
Patrol Car (\$25.00 per hour)	\$200 per day
Traffic Cones	\$2 each
Barricades	\$10 each
Parking Meters/Spaces	\$12 per day
Placement of police vehicle (<i>labor not included</i>)	\$50 per day
Sanitation (Public Works Director shall determine the number of carts/pickups needed at time of application. Two cart minimum required for recyclable materials and one for regular trash.)	
Trash pickup (per cart – per pickup)	\$22.50 each

Parking Passes, Fees and Fines

SERVICE or EQUIPMENT	FEE
Commercial 1 Pass	\$550 per year
Commercial 2 Pass	\$150 per year
Contractor Pass (Monday-Friday)	\$8 per day
Daily Parking Pass	\$15 per day
Parking Meters and Pay Stations	\$2.50 per hour
Residential Parking Permit	\$35 per year
Weekly Parking Pass	\$75 per week
Fee to Remove Wheel Lock per Section 74.55 (B)	\$50
Fine for Parking on the Grass per Section 74.15 (I)	\$50

Schedule IV of Chapter 76 of the Code of Ordinances – Violations

<u>Violation</u>	If paid within 72 hours commencing with issuance of ticket	If paid after 72 hours but within 10-day period commencing with issuance of ticket	If paid after 10 days following issuance of ticket
Parking overtime in a metered space or time limited area	\$35.00	\$45.00	\$65.00
All other violations of the parking ordinances or parking Schedules in Chapter 76 except as otherwise provided in this Schedule IV or elsewhere in the Town Code	\$35.00	\$45.00	\$65.00
Violation of § 74.23, HANDICAPPED PARKING	\$250.00	\$250.00	\$250.00
Violations of § 74.37(B), OPERATION OF METERS	\$100.00	\$100.00	\$100.00
Violation of § 74.25, DESIGNATED LIFEGUARD PARKING	\$250.00	\$250.00	\$250.00
Violation of § 74.45 – 74.47, HARBOR ISLAND RESIDENTIAL PARKING DISTRICT RESTRICTIONS	\$35.00	\$45.00	\$65.00
Violations of § 74.46(B) and (C) and § 74.48(A)(2) and (B); parking trailers on Pelican Drive, Old Causeway Drive, Keel Street and Marina Street.	\$100.00	\$100.00	\$100.00
Parking in violation of the provisions of Subsection (L) of Schedule I of Chapter 76 for the Commercial II Parking Lot	\$150.00	\$150.00	\$150.00

RECREATION DEPARTMENT

2016 - 2017 Program Fee Schedule

ACTIVITY	DATES HELD	RESIDENT	OTHER	COMMENTS
Aerobics/Toning	Year Round	\$ 4.00	\$ 5.00	Per Class (Max fee/mo. \$40 WBR/\$50 NR)
After School Program	School Year	\$ 75.00	\$ 94.00	5 days per week
		\$ 48.00	\$ 60.00	3 days per week
		\$ 45.00	\$ 55.00	Registration Fee
		\$ 15.00	\$ 20.00	Late payment fee (after Monday)
		\$ 5.00	\$ 6.00	Late fee for pickup 6:00 p.m. - 6:05 p.m. Then \$1.00 per minute
Art Camps	June – Aug.	\$ 160.00	\$ 195.00	1 week; 15 hrs; youth
		\$ 270.00	\$ 300.00	1 week; 15 hrs; parent & child
Art Classes for Youth	Sept. – June	\$ 30.00	\$ 40.00	2.5 hour session
Babysitter Training	Year Round	\$ 85.00	\$ 100.00	1 day; 6 hrs; youth
Basketball Camp	June - August	\$ 140.00	\$ 175.00	1 week; 15 hrs; youth
Basketball Instructional League	Sept. - June	\$ 85.00	\$ 100.00	6 week session; 9 hrs; youth
Basketball League	June-August	\$ 500.00	\$ 500.00	Per team; 10 games; single elim. tourn.
Beach Bound Boot Camp	Year Round	\$ 200.00	\$ 240.00	10 week session; 2x/week; 20 hrs
Bridge Lessons	Year Round	\$ 80.00	\$ 100.00	5 week session; 10 hours
Bridge Workshops	Year Round	\$ 25.00	\$ 35.00	2 hour session
Cotillion (Ages 8-12)	Year Round	\$ 120.00	\$ 150.00	6 week session; 6 hours
Pre-Cotillion (Ages 3-7)	Year Round	\$ 100.00	\$ 125.00	5 week session; 3.75 hours
Cotillion Camp	June - August	\$ 140.00	\$ 175.00	1 week; 15 hours
Fitness Classes: Cycling, Barre	Year Round	\$ 6.00	\$ 8.00	Adults 1 hr.; purchase of 5 or more tokens
Fit, Boot Camp, Pilates, Yoga, Zumba		\$ 10.00	\$ 12.00	1 class token purchase fee (1 token/class)
Flag Football	Feb. - May	\$ 560.00	\$ 560.00	Per team; 10-12 games; Single elim. tourn.
Flag Football – Youth	Sept. - May	\$ 140.00	\$ 168.00	10 week session; 10 hrs
Kids' Cooking Class	Year Round	\$ 84.00	\$ 102.00	6 week session; 9 hrs
		\$ 98.00	\$ 119.00	7 week session; 10.5 hrs
		\$ 112.00	\$ 136.00	8 week session; 12 hrs
Kids' Cooking Camp	June - August	\$ 160.00	\$ 190.00	1 week; 15 hours; youth
Junior Lifeguard	June - August	\$ 180.00	\$ 220.00	1 week; 10 hours; youth
Lacrosse Camp	June - August	\$ 140.00	\$ 175.00	1 week; 15 hours; youth
Line Dancing	Year Round	\$ 20.00	\$ 25.00	2 hour session
		\$ 35.00	\$ 45.00	4-week session; 4 hours
Performance Club Elf Patrol	Oct. – Nov.	\$ 70.00	\$ 85.00	5 day session; 1 hr/day

ACTIVITY	DATES HELD	RESIDENT	OTHER	COMMENTS
Performance Club	Sept. - May	\$ 120.00	\$ 144.00	8 week session; 8 hours; youth
		\$ 135.00	\$ 162.00	9 week session; 9 hours; youth
		\$ 140.00	\$ 170.00	10 week session; 10 hours; youth
		\$ 154.00	\$ 187.00	11 week session; 11 hrs; youth (added 10/23/15)
		\$ 168.00	\$ 204.00	12 week session; 12 hours; youth
Performance Camp	June - August	\$ 115.00	\$ 140.00	4-day summer camp; 12 hours; youth
		\$ 140.00	\$ 175.00	5-day summer camp; 15 hours; youth
		\$ 280.00	\$ 350.00	2-week summer camp; 30 hours; youth
Refuse to be a Victim	Year Round	\$ 20.00	\$ 25.00	4.5 hours per 1 day session
Shag Lessons	Year Round	\$ 40.00	\$ 50.00	4 weeks; 1 class/wk; 1 hr/class
Soccer Camp	June - August	\$ 115.00	\$ 140.00	5 day sessions; 3 hours/day
Soccer Skills Instruction	Sept. - May	\$ 100.00	\$ 125.00	6 weeks; 1 hour/day
Tennis Camp for Youth	June - August	\$ 80.00	\$ 100.00	4 day session; 2 hours/day
		\$ 50.00	\$ 60.00	5-day session; 1 hour/day
Tennis & Pickleball Lessons	Year Round	\$ 60.00	\$ 75.00	6 hrs per session; youth and adult group
		\$ 40.00	\$ 50.00	4 hrs per session; youth and adults group
Tennis & Pickleball Ladders	May – Sept.	\$ 20.00	\$ 25.00	Per Player/Team; adult
WB Valentine 10k	February	\$ 40.00	\$ 40.00	Late registration \$45

RECREATION DEPARTMENT
2016 - 2017 Reservation and Permit Fee Schedule

FACILITY	WRIGHTSVILLE BEACH RESIDENTS AND ALL NON-PROFIT GROUPS		NON-RESIDENTS		ALL GROUPS 200+ PEOPLE EXCEPT FOR-PROFIT GROUPS	ALL FOR- PROFIT GROUPS	COMMENTS (Applies to Everyone)
	UNDER 50 PEOPLE	50-199 PEOPLE	UNDER 50 PEOPLE	50-199 PEOPLE			
Picnic Shelters (2) (Fee/shelter)	\$20 3 hrs	\$40 3 hrs	\$40 3 hrs	\$75 3 hrs	\$125 3 hrs	\$150 3 hrs	\$25 Deposit Refundable
Event Stage	\$35 3 hrs	\$70 3 hrs	\$70 3 hrs	\$140 3 hrs	\$200 3 hrs	\$400 3 hrs	\$100 Deposit Refundable
Pickleball Net	N/A	N/A	\$5/day \$10/weekend	N/A	N/A	N/A	ID Required
Sand Wheelchair	No Fee	N/A	No Fee	N/A	N/A	N/A	ID Required

FACILITY	WRIGHTSVILLE BEACH RESIDENTS AND ALL NON-PROFIT GROUPS		NON-RESIDENTS		ALL GROUPS 200+ PEOPLE EXCEPT FOR-PROFIT GROUPS	ALL FOR-PROFIT GROUPS	COMMENTS (Applies to Everyone)
Recreation Center Large Classroom	\$30 / hr	\$50 / hr (Limit 138 people w/chairs; 65 w/tables & chairs.)	\$45 / hr	\$65 / hr (Limit 138 people w/chairs; 65 w/tables & chairs.)	Not Available	\$100 / hr (Limit 138 people w/chairs; 65 w/tables & chairs.)	\$100 Deposit Refundable
Recreation Center Small Meeting Room	\$20 / hr (Limit 15 people)	Not Available	\$30 / hr (Limit 15 people)	Not Available	Not Available	Not Available	\$100 Deposit Refundable Ltd Availability
Softball & Soccer Fields, Basketball, Misc Open Areas	\$20 3 hrs -or- \$40 / day	\$35 3 hrs -or- \$70 / day	\$30 3 hrs -or- \$60 / day	\$60 3 hrs -or- \$120 / day	\$80 3 hrs -or- \$140 / day	\$100 3 hrs -or- \$200 / day	\$50 Refundable Deposit
Volleyball Pits (Limit 2 Pits)	\$10 / ct 3 hrs -or- \$20/ct/day	\$20 / ct 3 hrs -or- \$30/ct /day	\$25 / ct 3 hrs -or- \$45/ct/day	\$35 / ct 3 hrs -or- \$60/ct/day	Not Available	\$50 / ct 3 hrs -or- \$90/ct/day	\$25 Refundable Deposit
Harbor Way Gardens Area***		1 - 25 people \$100 / hour	26 – 50 people \$150 / hour	51 – 100 people \$200 / hour	101 – 150 people \$250 / hour	150 maximum number of participants. Refundable security deposit \$250	
SPECIAL EVENTS PERMITS***		1-25 People \$125	26-100 People \$175	101-199 People \$225	200-400 People \$350	401-600 People \$450	601 – 1,000 People \$500
SPECIAL EVENTS PERMITS***		1,001 – 2,000 People \$600	2,001 – 3,000 People \$700	3,001 – 4,000 People \$800	4,001 + People \$1,000		
*** This is in addition to rental fee for use of areas in W B Park if groups have 200 or more participants or are open to the public.							

FARMERS' MARKET FEES	New Vendor Application \$25	Annual Vendor Participation Fee \$50	Monthly Market Fee \$60	Daily Market Fee \$20
PERMIT TO CONDUCT OCEAN-RELATED BUSINESS ON THE BEACH		Non-Profits and School Groups \$200	WB For-Profit Businesses \$200	Other For-Profit Businesses \$400
*** ROAD CLOSURE FEE \$.50 per race finisher		TRASH CARTS \$25.00 per cart per disposal		

EXHIBIT B

TOWN OF WRIGHTSVILLE BEACH

PAY SCALE 2016 - 2017

GRADE	HIRING	MINIMUM	MIDPOINT	MAXIMUM
5	20,358	21,376	25,997	31,636
6	21,376	22,445	27,298	33,220
7	22,476	23,600	28,678	34,880
8	23,567	24,746	30,096	36,624
9	24,745	25,982	31,599	38,454
10	25,982	27,281	33,179	40,376
11	27,281	28,645	34,837	42,394
12	28,645	30,078	36,580	44,514
13	30,078	31,582	38,409	46,741
14	31,582	33,161	40,331	49,079
15	33,161	34,819	42,347	51,533
16	34,819	36,560	44,464	54,109
17	36,560	38,388	46,687	56,814
18	38,388	40,308	49,022	59,656
19	40,308	42,324	51,474	62,639
20	42,324	44,440	54,048	65,772
21	44,441	46,663	56,751	69,062

GRADE	HIRING	MINIMUM	MIDPOINT	MAXIMUM
22	46,663	48,997	59,589	72,515
23	48,996	51,446	62,568	76,139
24	51,446	54,018	65,696	79,947
25	54,018	56,719	68,981	83,944
26	56,719	59,555	72,430	88,142
27	59,555	62,533	76,052	92,549
28	62,533	65,660	79,854	97,176
29	65,660	68,943	83,848	102,036
30	68,943	72,391	88,040	107,137
31	72,390	76,010	92,443	112,496
32	76,011	79,811	97,065	118,119
33	79,811	83,801	101,918	124,026
34	83,801	87,991	107,015	130,228
35	87,992	92,391	112,366	136,739
39	92,391	97,011	117,984	143,577
37	97,012	101,862	123,883	150,754



Town of Wrightsville Beach
CIP Projects

**TOWN OF WRIGHTSVILLE BEACH
CAPITAL IMPROVEMENT PROGRAM**

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS							TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Governing Body									
Cost of Project									
\$1,500,000	Beach Nourishment (Every 4 years)	145,000	73,415	50,000	74,000	350,000	437,500	500,000	1,629,915
	Historic Preservation Area	10,000	5,000	5,000					20,000
	Downtown Beautification	5,000	2,500	5,000					12,500
	Pay/Classification/Efficiency Study								0
	Broad. Meetings (transferred to IT Capital Project Fund)	10,000	10,000				(20,000)		0
	Mason's Inlet Assessment		20,000	5,000	(25,000)	10,000	10,000	10,000	30,000
	Subtotal	170,000	110,915	65,000	49,000	360,000	427,500	510,000	1,692,415
Information Technology									
Cost of Project									
\$30,300	Website redesign						0		0
\$30,300	Work order software				5,000				5,000
	PW Server	2,500	2,000	(4,500)					0
	Town Hall Server	2,000		(2,000)					0
\$25,000	MS Office Software Upgrade		5,000				(5,000)		0
\$69,500	Planning Software		5,000		5,000			(10,000)	0
\$6,000	Exchange Server		2,000	2,000					4,000
	Town Hall Copier		5,000	5,000	(10,000)				0
	Police Copier	1,000	(1,000)						0
	PW Copier		2,000	(2,000)					0
\$52,000	Server Virtualization		2,000	30,000	(32,000)				0
\$100,000	Financial Software					30,000	(30,000)		0
\$200,000	Police Records Management Software							5,000	5,000
\$40,000	Access Control System & Software							5,000	5,000
\$40,000	Disaster Recovery Site								0
	Subtotal	5,500	22,000	28,500	(32,000)	30,000	(35,000)	0	19,000

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS							TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Planning & Parks - Inspections									
Cost of Project									
\$30,000	Pierhead Line Survey	10,000	5,000				15,000		30,000
	Animal Control Truck	5,000	5,000	5,000	(15,000)				0
	Hazard Mitigation Plan (moved to Pierhead FY 2016)					15,000	(15,000)		0
\$15,000	Fire Hydrant Survey			5,000					5,000
\$45,000	CAMA Land Use Plan Update	5,000	5,000	5,000			5,000		20,000
	Subtotal	20,000	15,000	15,000	(15,000)	15,000	5,000	0	55,000
Planning & Parks - Programs									
Cost of Project									
	Parks & Rec Van	5,000	5,000	5,000	(15,000)				0
	Park Improvement Proj. - Trail, Tennis Court, Lights, Fence			10,000	5,000				15,000
	Subtotal	5,000	15,000	10,000	(15,000)	0	0	0	15,000
Planning & Parks - Park Maintenance									
Cost of Project									
\$31,000	John Deere Tractor replacement			5,000		(5,000)			0
	2006 Truck replacement	1,000						8,000	9,000
	WB Park Playground Resurfacing					8,000	3,000		11,000
	Greensboro Playground Equip					3,500	3,000	1,000	7,500
\$18,000	2007 Toro Mower replacement		5,000			5,000	5,000	2,000	17,000
	2011 Toro Replacement				5,000				5,000
	Stone bed around tennis court	5,000	4,000	6,000	(15,000)				0
	Outfield fence						3,000	4,000	7,000
	Chipper						8,000	6,000	14,000
	Resurface Tennis and Bball courts					10,000	5,000	7,000	22,000
	Subtotal	6,000	9,000	11,000	(10,000)	21,500	27,000	28,000	92,500

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS						TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Police								
Cost of Project								
	\$44,000	Police Car - Commander (2005)						0
	\$42,000	Police Car - Chief (2006)					2,600	2,600
	\$42,000	Police Car - Commander (2006)						0
	\$42,000	Police Car - Detective (2006)						0
	\$32,000	Police SUV - Officer (2006)					29,400	(29,400)
	\$40,600	Police SUV - Officer (2007)						(40,600)
	\$46,800	Police Car - Officer (2008)						0
	\$46,800	Police Car - Officer (2008)						0
	\$44,000	Police Car - Corporal (2010)					44,000	44,000
	\$44,000	Police Car - Corporal (2010)					33,000	33,000
	\$38,500	Police SUV - Detective (2011)						35,000
	\$40,600	Police Car - Corporal (2011)						0
	\$7,500	Police ATV (2013)						0
	\$7,500	Police Gator (2012)						0
	\$31,250	Police Boat/Trailer (2009)						0
		Replace portable radios						20,000
		Subtotal	0	0	0	0	0	109,000
							(15,000)	94,000
Parking								
Cost of Project								
		On-going Pay station replacement		10,000	10,000	10,000	10,000	10,000
		Subtotal	0	10,000	10,000	10,000	10,000	50,000

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS							TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Fire									
Cost of Project									
\$85,000	EMS Vehicle -replaces 2007 vehicle		5,000	5,000	10,000	45,000			65,000
	Fire Pumper Apparatus		25,000	97,000	(122,000)			95,000	95,000
\$150,000	Breathing Apparatus			5,000	10,000	(15,000)			0
	Portable Radio Replacement							20,000	20,000
\$250,000	Training facilities			5,000	5,000		10,000	5,000	25,000
	Subtotal	0	30,000	112,000	(97,000)	30,000	10,000	120,000	205,000
Ocean Rescue									
Cost of Project									
\$65,000	Replacement of Lifeguard Stands			5,000	5,000		(10,000)		0
\$5,500	ATVs - replace one per year								0
\$35,000	Ocean Rescue Dir/EMS Truck - replaces 2011 vehicle								0
\$35,000	Lifeguard Captain Truck - replaces 2012							18,250	18,250
	Replacement of portable radios							5,000	5,000
\$13,500	Personal Watercraft - replaces 2013								0
	Subtotal	0	0	5,000	5,000	0	(10,000)	23,250	23,250
Fleet Maintenance									
Cost of Project									
\$50,000	Garage Expansion	10,000	5,000	5,000					20,000
\$37,500	Service truck	10,000			10,000			10,000	30,000
	Subtotal	20,000	5,000	5,000	10,000	0	0	10,000	50,000

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS							TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Building Maintenance									
<u>Cost of Project</u>									
	Walkover replacement				41,320	25,000		15,000	81,320
\$48,000	Replace PW Admin. Generator							15,000	15,000
	Resurface Parking Lots	17,000	18,000	25,845	(60,845)			50,000	50,000
	Wynn Plaza Repairs	10,000	5,000	20,000	(35,000)				0
	Miscellaneous Projects (was Bulkhead Replacement)	94,800	20,000						114,800
	Paving Recreation Center Parking Lot			5,000				25,000	30,000
	Demolish old Police Warehouse			15,000					15,000
	Replace Gator			5,000	(5,000)				0
\$40,000	Shower Facility						20,000		20,000
	Future HVAC Replacement							10,000	10,000
\$35,000	Demo old fire station								0
\$41,845	Resurfacing	20,000	5,000	10,000	6,845			(41,845)	0
	Subtotal	141,800	48,000	80,845	(52,680)	25,000	20,000	73,155	336,120

GENERAL FUND	EQUIPMENT	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS							TOTAL
		PRIOR YEARS	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Streets									
Cost of Project									
\$130,000	Pre-emptive Signal								0
	Retroreflectivity Meter	10,000	(10,000)						0
\$25,000	Walk behind Loader			5,000					5,000
	Truck 40606 Replacement							10,000	
	Truck 40302 replacement		5,000	15,000		17,500			37,500
	Subtotal	10,000	(5,000)	20,000	0	17,500	0	10,000	42,500
Sanitation									
Cost of Project									
\$10,000/Year	Beach repairs and maintenance		10,000	10,000	10,000			10,000	40,000
\$380,000	1 Loadpacker				50,000	140,000	(190,000)	75,000	75,000
	Service Truck	10,000					10,000		20,000
\$98,000	Front End Loader					40,000	58,000		98,000
\$39,000	Dump truck replace 20301		5,000	10,000	15,000			(30,000)	0
	Subtotal	10,000	15,000	20,000	75,000	180,000	(122,000)	55,000	233,000
GENERAL FUND TOTAL		388,300	264,915	382,345	(72,680)	689,000	441,500	824,405	2,907,785

**TOWN OF WRIGHTSVILLE BEACH
CAPITAL IMPROVEMENT PROGRAM**

WATER & SEWER	EQUIPMENT	PRIOR YEARS	FUNDS FOR FUTURE CAPITAL PURCHASES AND PROJECTS						
			FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	TOTAL
Water									
<u>Cost of Project</u>									
	Waterline for Historic Area	2,000	2,000	2,000	(6,000)			0	
	Waterline replacement			15,000	15,000			30,000	
	Central Water Treatment Facility	30,000	30,000	15,000	15,000			90,000	
\$37,500	Replace truck # 10102	5,000			10,000			10,000	
	Subtotal	37,000	32,000	32,000	34,000	0	0	10,000	
145,000									
Sewer									
<u>Cost of Project</u>									
	On-going Sewer line rehab			20,000	20,000			40,000	
	SCADA					163,634	(163,634)	0	
	Mini-excavator					50,000		(50,000)	
\$18,000,000	SWWTP Upgrade	3,019,819	230,000	230,000	230,000	20,000	(510,000)	3,219,819	
	Bypass Pump							0	
	NEI #2 Repairs	481,270	75,000					556,270	
\$125,000	Sewer Vac	25,000	25,000	25,000	50,000	(125,000)		0	
	Portable generator - replace #15280 with 40kW			5,000				5,000	
	Portable generator - replace #15388 with 40kW			5,000				5,000	
	Pump Station Upgrades at Stations 1 & 5	50,000	50,000	50,000	50,000	(200,000)		0	
	Replace vehicle 10206							0	
	Replace vehicle 10305							0	
\$40,000	PW Employee Shower Facility							0	
	Sewer line for Historic Area	10,000	10,000	20,000	(40,000)			0	
	Subtotal	3,586,089	390,000	355,000	310,000	(91,366)	(673,634)	(50,000)	
3,826,089									
WATER, STORMWATER & SEWER		3,623,089	422,000	387,000	344,000	(91,366)	(673,634)	(40,000)	
3,971,089									
GRAND TOTAL - ALL FUNDS		4,011,389	686,915	769,345	271,320	597,634	(232,134)	784,405	
6,878,874									