

MINUTES  
BOARD OF ALDERMEN  
APRIL 14, 2016

Mayor Blair called the meeting to order at 5:30 p.m. in Council Chambers of Town Hall.

Attendance: Mayor William J. Blair III, Mayor Pro Tem Darryl Mills, Alderman Elizabeth King, Alderman Henry E. Miller III, and Alderman Lisa Weeks; together with Town Attorney John C. Wessell III, Town Manager Timothy W. Owens and Town Clerk Sylvia J. Holleman.

Pledge of Allegiance

Invocation by Pastor John McIntyre, Wrightsville Beach Baptist Church

**PUBLIC COMMENTS: TIM TAYLOR – PROTECTION OF SAND DUNES.**

Mr. Tim Taylor, 104 North Lumina Avenue, said he was present to talk about protection of the sand dunes. He said, "The current ordinance was revised in 2013 and it is kind of ambiguous the way it's worded. It says that it is unlawful for any person to cross any portion of the dune; which is pretty much a state law or national law; you don't walk on dunes. Three years ago, there was something added to it to protect the people at the southern end of the beach that don't have a close beach access; they've been walking on paths that have been going between the dunes for years. It says it's unlawful to cross any portion of the dunes unless you're going from a private property immediately west of the dunes or going from the beach to that property. In other words, if you live in the first row of houses, you can walk across the dunes – that's what it says. Also, it was added at that time a \$250 fine. It's really tough for our police officers or ranger when they see people going across the dunes, which happens unfortunately much more often than it should. My feeling is that was intended for these houses grandfathered in from years ago that don't have a close proximity to a beach access. Let's put that in there. We should put something in, if you're within 100 feet, or measure it; most of the houses between the two piers are within 50 to 100 feet of a beach access. There's no reason for them to walk across the dunes continuously. The picture I showed you – it's just one of many examples if you walk down the beach. It's the house right down from me on East Atlanta and you can see how close they are to the beach access; they literally can walk out of their driveway to it. But it's a rental home and it's also one of the college homes and every month, the fence behind it is knocked down and they walk across the dunes. One of the pictures shows on the other side, there's is a big sign, "Do Not Walk On the Dunes" and there's a nice path worn and the fence is knocked down. And it's not just there; there are a lot of places. So, I would like for the Board to go back and revisit this ordinance and kind of clear it up, first of all to help the dunes and to help the police officers when they see somebody on the dunes to tell them they're not supposed to be there and, hopefully, fine them. For the people down at the south end, the few houses that aren't close to a beach access, put something in there and let them do what they've been doing for years. But help our dunes out. Parks and Recreation has a nice brochure out with regulations for the beach, which I think every real estate person should hand out to people renting homes. I think when you redo the dune law and, hopefully if you do, that could be added and put into our regulations to pass out to all of our visitors. Thanks for any help on this because I think we need it." Mayor Blair said staff would look into that.

**CONSENT AGENDA APPROVED UNANIMOUSLY BY MOTION OF ALDERMAN WEEKS AND SECOND BY ALDERMAN MILLER.**

- a. Approved January 14, 2016 Parking Workshop; and January 14, 2016 Regular and Closed Session Meeting Minutes.
- b. Approved special event permits as follows:
  1. Gnarly Charley for Surf Dreams Foundation (*100 participants*)  
Saturday, June 25, 2016 (*8:00 am – 5:00 pm*) (*setup at 6:00 am*)  
Beach strand at Access 38 – Registration at South End Surf Shop
  2. O'Neill/Sweetwater Pro Am (*participants: 1,000 on days 1&2; 2,000 on day 2*)  
Friday-Sunday, July 15-17, 2016 (*8:00 am – 5:00 pm*)  
Setup at 6:00 am with scaffolding up on Thursday, July 14<sup>th</sup>  
Beach strand Oceanic to Charlotte Street
  3. O'Neill / Sweetwater Music & Art Festival in the Park (*300-350 participants*)  
Saturday, July 16, 2016 (*3:00 – 10:00 pm*) (*Setup at 2:00 pm*)  
Wrightsville Beach Park Event Stage
  4. PPD Ironman NC Triathlon (formerly Beach to Battleship) (*3,500 participants*)  
Park Setup begins Tuesday, October 18, 2016  
Bike Check-In – Friday, October 21, 2016 from 9:00 am to 7:00 pm  
Race Event: Saturday, October 22, 2016 (*4:00–11:00 am; start 7:15 am*)
  5. Walk to End Alzheimers (*750-1,200 participants*)  
Saturday, November 5, 2016 (*6:00 am – 12 Noon*) (*walk begins at 9:30 am*)  
Location: Wrightsville Beach Park; Bob Sawyer Drive.
  6. Lifeline 5k (*100 participants*)  
Saturday, November 12, 2016 (*7:00 – 11:00 am*) (*race starts at 9:00 am*)  
Location: area in front of Town Hall (*setup, start and finish*); the Loop for 5K
- c. Acknowledged previously approved special events for May.
- d. Approved Facility Reservation request submitted by Cape Fear Sports to operate their adult kickball league beginning April 20, 2016.
- e. Adopted Resolution No. (2016) 1975 declaring May 2016 as Building Safety Month in Wrightsville Beach.
- f. Adopted Resolution No. (2016) 1974 proclaiming the week of May 1-7, 2016 as Municipal Clerks Week in the Town of Wrightsville Beach.
- g. Adopted Resolution No. (2016) 1973 approving the Town's Service Agreement with Time Warner Cable for the continued provision of a network connection.
- h. Approved revised 2016 Board of Adjustment Meeting Schedule to cancel the April 28<sup>th</sup> meeting.
- i. Set public hearing for Thursday, May 12, 2016 at 5:30 p.m., or as soon thereafter as possible, for consideration of a text amendment to Section 155.6.4 Table of Permitted Uses of the Code of Ordinances to allow churches to operate as a commercial parking lot for the purpose of collecting charitable donations on certain holiday weekends through the year. The text amendment would designate such activities as either a Permitted Use or a Conditional Use with supplemental regulations.

- j. Set public hearing for Thursday, May 12, 2016 at 5:30 p.m., or as soon thereafter as possible, for consideration of a conditional use permit application and a parking exception request for 13 East Salisbury Street to allow for the operation of a full service restaurant.
- k. Set public hearing for Thursday, May 12, 2016 at 5:30 p.m., or as soon thereafter as possible, for consideration of a text amendment to Sections 155.9.1.6(C)3 and 155.5.3.2 to address parking exceptions and performance standards for off-street parking requirements for commercial properties.

**CONSIDERATION OF REQUEST TO AMEND THE AGENDA TO ANNOUNCE NEW EMPLOYEES AND TO ASK FOR A CLOSED SESSION.**

Mr. Owens stated that he would like to amend the agenda to add the announcement of new employees and to add a Closed Session for discussion of a personnel matter. Alderman Miller made the motion to amend the agenda accordingly. The motion was seconded by Alderman Weeks and unanimously approved. Mr. Owens then announced that Bill Squires (currently the Town’s Building Inspector) would be the new Public Works Director effective Monday, April 18<sup>th</sup>. He thanked Jonathan Babin for doing a good job as Interim Director. Mr. Owens also announced that Glen Rogers had been hired as the new Fire Chief effective Monday, April 18<sup>th</sup>. He thanked Captain Robert Pugh for doing a good job as Interim Fire Chief.

**PRESENTATION BY SARA MELICK REGARDING A BEACH LITTER PROJECT.**

Sara Melick, graduate student at UNCW, presented the following information regarding the results of a study completed by UNCW Chemistry Students to determine if the Town’s smoking ban has resulted in less litter from cigarettes:

<b>Wrightsville Beach Smoking Ban Preliminary Results</b>
Smoking Ban timeline <ul style="list-style-type: none"> <li>• November 2012: First non-smoking beach in North Carolina</li> <li>• February 2013: Non-smoking signs posted. Only warnings given out.</li> <li>• April 2013: Allowed to enforce smoke-free ordinance</li> </ul>
Negative Impacts of Discarded Cigarette Butts <ul style="list-style-type: none"> <li>• Picked up and ingested by small children</li> <li>• Consumed by fish and other marine animals</li> <li>• Leach toxins into the water</li> <li>• “Composed of cellulose acetate, a form of plastic, cigarette butts can persist in the environment as long as other forms of plastic.” – Clean Virginia Waterways</li> </ul>
Sampling Method <ul style="list-style-type: none"> <li>• Students collected two samples at each access from the wrack line or berm</li> <li>• A meter squared area was measured and marked</li> <li>• Students removed the top 5 cm of sand including all manmade and natural debris</li> </ul>
Research Question <ul style="list-style-type: none"> <li>• Did the number of cigarettes found decrease after the ban was implemented?</li> </ul>
Average Cigarette Butts Per Year <ul style="list-style-type: none"> <li>• Average count per sample for years 2012-2015 – went from 3.4 to 0.85</li> <li>• Data collected by UNCW Chemistry Department Students – over 500 samples collected</li> </ul>
Total Cigarette Butts Per Year <ul style="list-style-type: none"> <li>• Went from 3,450 in 2012 to 1,300 in 2015</li> <li>• Data collected by Wrightsville Beach “Keep It Clean” Volunteers</li> </ul>

Total Cigarette Butts Per Access (during sampling period 2012-2015) <ul style="list-style-type: none"><li>• Four worst accesses for cigarette butts: Access 37, Access 18, Access 34, and Access 17</li></ul>
Recommendations <ul style="list-style-type: none"><li>• Keep up with signage (Accesses 17 and 43; 37 and 42 also did not have signs)</li><li>• Larger receptacles</li><li>• Unpaid intern positions / ambassador intern position</li><li>• Enlist groups to clean out receptacles (Access 16 – Pier)</li><li>• Enlist groups to Adopt a Pier and be responsible for cleaning up all debris<ul style="list-style-type: none"><li>- Potential groups of interest: Plastic Ocean Project, Boy Scouts, Girl Scouts, Surfrider</li></ul></li><li>• Provide more education</li></ul>
Conclusions <ul style="list-style-type: none"><li>• The level of cigarette butts found on Wrightsville Beach has decreased since the ban but they are still the #1 debris item found on the beach.</li><li>• Piers are hot spot areas.</li></ul>

The Board thanked Ms. Melick for her presentation.

#### **PRESENTATION OF OPPORTUNITY TO APPLY FOR A 2016 PARKS AND RECREATION TRUST FUND GRANT (PARTF).**

Mr. Owens said, “In your packet, I’ve put together an estimate of cost for a sidewalk and a multiuse path that we’ve been talking about. We currently have a landscape architect working on it to gather the information. We’ve done surveys; we’ve located wetlands and those types of things. So we’re moving forward on that project but I don’t think we’re there yet at this time to apply for a PARTF Grant; I think we need to have our information together and be able to present a well thought out process and also have community support and those types of things. On April 18<sup>th</sup>, we have an Open House and the community is invited to come in and give input on it. We’ve got some rough sketches of what the project will look like. It’s going to be a fairly sizeable project; I think it’s going to be in the \$500,000 range if we implement all of the things we’re talking about implementing. There are some areas where I think we can potentially come up with additional funding and we’ll continue to apply for grants if we want to move forward with this. The Board will have a chance to look at the scope of the work and see if we want to try to do all of it. We’ll reapply for the Trails Grant that we got denied for the last time. There’s potential for maybe a CAMA grant here or there if we’re going to provide access to the sound or viewing, that type of thing. Then we could also do some kind of sponsorship. It doesn’t necessarily have to be a brick program but it can be similar to that where you sponsor a bench or something on the walkway. Those are just some options. If you did want to apply for a grant, we can move forward on it and try to get one in but, at this point, I’m recommending that we just hold tight and apply next year and work on the project and move forward kind of slowly and get it developed correctly.” Mayor Blair stated that we are in the front part of conversations with the County about trying to get some assistance similar to what Carolina Beach and Kure Beach did for their boardwalk to see if we can participate financially in part of the park bond money. He said this might tie in with that kind of project. Following a brief discussion regarding the downside of applying now, Mr. Owens said he would like to get the concept to the Board and let them approve the project before staff moves forward with anything.

**PRESENTATION OF UTILITY BILLING CHANGES (NEW FORMAT, SECOND NOTICES AND ADDING A LATE PENALTY).**

Finance Officer Erica Walters presented three possible changes to the Town's utility billing process: 1) new letter format for utility bills (currently using post cards); 2) an invoice summary bill for customers with more than one account; and 3) a new format for late notices. She said over 1,300 late notices had been sent out in the last twelve months at a cost to the Town with no late penalty in place to cover that expense. She said staff was proposing to impose a late penalty because we are one of very few towns that do not charge a late penalty and there is no incentive for customers to pay on time. Mr. Owens said, "I think what we need to make a decision on is definitely the format. The other things, we need some direction on so we can come back because some code changes might be involved and we'll have to bring a code amendment back to you – some of our water and sewer fees are in our code. Mayor Blair expressed the need for the software to be able to distinguish between a late payment and a disputed bill. Mr. Owens said that late fee could also be waived if there's a dispute. Mayor Blair asked if this was a standard operating procedure for other towns. Mrs. Walters said it was. A brief discussion followed regarding the current procedures for late notices. She said the proposed fee would be charged when we would normally send out second notices – about three weeks after the first notice. Mr. Wessell clarified that we were proposing to send only one bill. Mrs. Walters said, "Correct. It would have all of your information on there – the amount that's due by a certain date and the amount that would be due if paid after that date. Alderman Weeks asked if wording could be added to the bill to explain how the e-bill system works so people could save postage. Mrs. Walters said we could do that. She also noted that the late fee could be a flat fee or a percentage. Mr. Owens said staff was asking for the Board to approve the format and the paperwork tonight so we could move forward with Tyler; then if interested in doing the other things, staff can bring code amendments back and present it at the next meeting. Mrs. Walters noted that none of these format changes would take place until October when we go live with the new utility billing software. Mayor Pro Tem Mills made the motion to approve the new letter format. The motion was seconded by Alderman Miller and unanimously approved.

**PUBLIC HEARING FOR CONSIDERATION OF A TEXT AMENDMENT TO SECTION 155.6.4 TABLE OF PERMITTED USES TO AMEND BOAT RENTAL FACILITY AS A PERMITTED USE IN THE COMMERCIAL III ZONING DISTRICT. *ORDINANCE NO. (2016) 1758.***

Planning Director Tony Wilson gave the following background: "On February 16, 2016, the Planning and Inspections Department received a petition for an ordinance text amendment to Section 155.6.4 Table of Permitted/Conditional Uses. Mr. Jeff Hughes, the petitioner, and Mr. Geoffrey Losee, the petitioner's authorized agent, have requested that the use classification of Boat Rental Facilities be changed from conditional use to a permitted use in the C-3 Zoning Districts. In 2015, a text amendment petition to add Boat Rental Facilities as either a permitted or conditional use in the C-3 Zoning District was considered by the Planning Board and Board of Aldermen. The Board of Aldermen held a public hearing on the matter on March 12, 2015 and subsequently adopted Ordinance No. (2015) 1739 which added Boat Rental Facilities as a conditional use in the Table of Permitted/Conditional Uses. At that time, Mr. Hughes (petitioner) of Nauti Times Boat Rentals began the process of applying for

a conditional use permit. Due to unforeseen factors involving the property owner(s), Mr. Hughes was unable to obtain the authorization needed to move forward with obtaining a conditional use permit. The requested amendment to Section 155.6.4 would allow Mr. Hughes to continue to operate his business rather than having to relocate to an alternate location. The current water-based uses in the C-3 Zoning District include boat sales and service (conditional use), commercial marinas (conditional use), dry dock/boat works/marine railways (conditional use), vessel for hire (conditional use for nine or more), vessel for hire (permitted use for six or less). The Planning Staff does support the boat rental facilities as a permitted use with supplemental regulations. Some of the conditions that staff would recommend are as follows: 1) limit the number of boats to four (4); 2) prohibit the rental of personal watercraft (jet skis); 3) prohibit the storage of boats on trailers; 4) require a business plan that demonstrates where boats will be stored, maintained and fueled; and 5) limit the hours of operation. On March 9<sup>th</sup>, members of the Planning Board voted unanimously to forward a favorable recommendation for the text amendment to allow Boat Rentals as a permitted use for up to four (4) boats in the C-3 Zoning Districts. Staff feels this is consistent with our Land Use Plan and staff recommends that the Board approve the proposed text amendment (Ordinance No. (2016) 1758 and the associated Statement of Consistency.”

Alderman Weeks asked if the Planning Board had discussed any sort of minimum training requirements for people renting boats. Mr. Wessell said he had advised them that he felt it was unwise for the Town to try to determine what kind of training those people have because if the Town does that and they do something wrong, the Town could have some liability for the lack of training that they have. Mr. Owens said they had decided that insurance was a similar situation to where we weren't checking behind them for insurance either. Mr. Wessell said, “If the Town is going to create a standard like that, then we need to create a standard, we'd need to ascertain that the standards were being put into place, and it does expose us to liability that I don't think you have if you don't have such standards.”

Mayor Pro Tem Mills noted that the proposed ordinance contained some of the conditions that the staff had requested and he wondered what happened to the others. Mr. Wilson said the attorney may not have been aware of them. Mr. Wessell explained that he drafted the ordinance before it went to the Planning Board and they added to it. Mayor Pro Tem Mills said, “We kind of created this conundrum with the amendment last year so I think we need to work with these folks and figure out a way to make this work and also include all of the Planning Board conditions.”

Mr. Losee said, “Those boats are actually owned by Jeffrey Hughes; he has four boats and if they get hurt, he's the one who's taking a hit and his insurance requires his boaters to have appropriate training. So, the market takes care of that issue for you so that you don't get stuck in the conundrum that Mr. Wessell talked about. Seapath fully supports the business which has been in continuous operation for fifteen years without incident but the way their by-laws are written, they could not/would not sign off on a conditional use permit. They don't quite express it here – but I think the reason is they were afraid that some mega yacht rental club type place would come in. By eliminating the size, you prevent that from happening. I think the proposal, including all of those conditions proposed by the Planning Board would work and, as a practical matter, are already within Mr. Hughes' operation.”

Mr. Hughes said, “My personal standards are already higher than those that are required. We don’t let anyone go out there that we feel unsure or unsafe about.”

Mayor Blair opened the public hearing at 6:08 p.m. With no input from the public, the hearing was closed at 6:08 p.m.

Mr. Owens said if the Board wanted to add the hours of operation, they would need to decide what those would be. Mr. Hughes said the current hours were between 7 a.m. and 7p.m. Following a brief discussion regarding what had been done with other boat rental operations, Mr. Wilson said the Board did not put any time limits on those. Mr. Wessell suggested that we go with the current hours of 7 a.m. to 7 p.m. He said that would have to be added as an additional condition under the ordinance.

Mayor Pro Tem Mills made the motion to adopt Ordinance No. (2016) 1758 with the addition of the other permitted conditions from the Planning Staff and the hours of operation would be from 7 a.m. to 7 p.m. The motion was seconded by Alderman Miller and unanimously approved. Mayor Pro Tem Mills then made the motion to approve the Statement of Consistency. The motion was seconded by Alderman Miller and unanimously approved.

**CONSIDERATION OF PIER AND DOCK EXCEPTION TO SETBACK REQUIREMENTS FOR A BOATLIFT TO BE LOCATED BETWEEN 105 CIRCLE DRIVE AND 1707 NORTH LUMINA AVENUE.**

Mr. Wilson said, “Mr. Richard Fisher is requesting an exception to the setback requirements for a boatlift located at 1707 North Lumina Avenue. When constructed, the boatlift will be located between 105 Circle Drive and 1707 North Lumina Avenue and will be closer than 15’ from the adjacent boatlift. The property owner at 105 Circle Drive has signed a waiver allowing the 15’ riparian line setback to be waived. Section 150.12 has restrictions that require a Board exception as authorized by Section 150.21. Staff is asking for direction on this. We are still working on the pier and dock ordinance.” Mayor Blair noted that all the required parties had signed off on the request. Mayor Pro Tem Mills made the motion to approve the exception. The motion was seconded by Alderman King and unanimously approved.

**CONSIDERATION OF RESOLUTION NO. (2016) 1976 APPROVING A CREDIT CARD PRICING AGREEMENT WITH AUTOMATED MERCHANT SYSTEMS, INC. (AMS) FOR THE PROVISION OF ELECTRONIC PAYMENT SERVICES FOR THE TOWN.**

Mrs. Walters said, “Another part of our software conversion is that we’re considering doing the processing of credit cards; something that many residents have asked for. What we’re asking for tonight is to approve the Credit Card Pricing Agreement with AMS. Once you approve the agreement, then we can move forward with the contract once the Town Attorney has approved it. They are proposing \$4 convenience fee per transaction. I called some local towns as well as some farther away and they charge anywhere from \$2.95 to \$11 per transaction, so we’re right in the middle of that. I asked our software provider if you have multiple accounts such as with irrigation, if it would be \$4 per account. They said people could pay as many accounts as they want to on one transaction for just \$4. They said we can go forward with the \$4 and if we decide at a later date that we want to change it, we can do that at any time.”

When asked about other municipalities nearby, Mr. Owens said, “Carolina Beach doesn’t charge a fee; I don’t know what the others do. A lot of people absorb the cost and they don’t pass it on to customers.” Following a brief discussion, Alderman Weeks said she did not think we should absorb it because it was a convenience fee and residents would still have the option to draft out of their checking account at no cost. Alderman Miller made the motion to adopt Resolution No. (2016) 1976 approving the credit card pricing agreement. The motion was seconded by Alderman Weeks and unanimously approved. Mr. Owens clarified that the \$4 convenience fee was part of that. He said once we get a little history, we can re-evaluate and see if that’s the right number.

**DISCUSSION AND DIRECTION ON THE IMPLEMENTATION OF A LIFEGUARD STAND SPONSORSHIP PROGRAM (RESOLUTION NO. (2016) 1978).**

Mr. Owens said, “In 2006, the Town implemented a lifeguard stand sponsorship program that was successful. The proposal is for \$3,500 for five years; the actual cost of the 12” x 18” sign is about \$125 and we will absorb that in the \$3,500. The proposed policy was crafted by Mr. Wessell. If the stand or the sign were to go away, the owner or whoever had that sign sponsored could buy a new sign up to five years for that stand. We will craft something that they can sign indicating that they know the policy and they understand the terms. We are replacing eight stands this year with another five or six next year; we’ll do the same program for those as well. It does appear that it is tax deductible but again, that’s a personal thing; if you’re not doing itemized statements, then it wouldn’t help you potentially. We will advertise in Lumina News and put it on our website and maybe put it on the sign out front and move forward on something soon.” Following a brief discussion regarding the possible need to limit the number of sponsorships per sign, Mr. Owens said he thought the size of the sign would take care of that. Mayor Pro Tem Mills made the motion to adopt Resolution No. (2016) 1978. The motion was seconded by Alderman Miller and unanimously approved.

**RESOLUTION NO. (2016) 1977 APPROVING AN UPDATED MEMORANDUM OF UNDERSTANDING FOR THE WILMINGTON URBAN AREA MPO.**

Mr. Owens said on March 30, 2016, the Wilmington Urban Area MPO’s Transportation Advisory Committee adopted an updated Memorandum of Understanding to be effective upon approval from all of the MPO’s members. He said the modifications included the following:

- Change the name of the Transportation Advisory Committee to the Board to remove the suggested advisory role and formally acknowledge TAC as the governing Board.
- Add information on the Transportation Management Area designation.
- Update the Board’s duties; create a Section on the Board’s governing rules.
- Modify the language to reflect the new federal legislation of the FAST Act.
- Add language regarding the performance based transportation planning process.
- Update TCC voting membership; consolidate subscribing agencies’ responsibilities.
- Add information on Metropolitan Transportation Improvement Program Development.
- Add information on Project Prioritization and Board Subcommittees.
- Add information on Transit Planning and Programming.
- Create a Section in which other municipalities within the Metropolitan Planning Area Boundary may be invited to participate in the MPO.

Mayor Blair made the motion to adopt Resolution No. (2016) 1977 approving the updated Memorandum of Understanding for the Wilmington Urban Area MPO. The motion was seconded by Mayor Pro Tem Mills and unanimously approved.

**UPDATE ON FY16/17 BUDGET PROCESS.**

Mr. Owens gave a brief summary of the budget following the first round of modifications. He said the next budget workshop was scheduled for April 19<sup>th</sup> with another one scheduled for May 5<sup>th</sup> if needed.

**MR. OWENS: REPORTS AND COMMENTS.**

- Mr. Owens will attend a Corps of Engineers meeting on April 15<sup>th</sup> with Mayor Blair and Mayor Pro Tem Mills to talk about our cost benefit ratio as well as the economics and funding.

**ALDERMAN WEEKS: REPORTS AND COMMENTS.**

- Update on Coral Drive Sidewalk Project? Mr. Owens said, “It’s out on the street for an RFQ. It has been advertised and we’ve got a lot of interest in it. We’ll get those RFQs and the Board will decide on an engineer and then we can start with the design. It will probably be next summer.”

**MAYOR BLAIR: REPORTS AND COMMENTS.**

- Third grandchild is on the way; should be here in October.

**ALDERMAN MILLER: REPORTS AND COMMENTS.**

- Request to change the June meeting to June 8<sup>th</sup>. Alderman Miller made the motion to move the June 9<sup>th</sup> meeting to June 8<sup>th</sup> at 5:30 p.m. The motion was seconded by Alderman Weeks and unanimously approved.

**MAYOR PRO TEM MILLS: REPORTS AND COMMENTS.**

- First grandchild (a grandson) will be here the first week in September.

**REQUEST FOR CLOSED SESSION FOR DISCUSSION OF A PERSONNEL MATTER PURSUANT TO G.S. 143.318.11.**

Mayor Blair made the motion to go into Closed Session at 6:33 p.m. for discussion of a personnel matter pursuant to G.S. 143.318.11. The motion was seconded by Alderman Weeks and unanimously approved.

**MEETING RECONVENED.**

Mayor Blair reconvened the meeting at 6:40 p.m. and asked the record to reflect that the Closed Session had been held for the reason so stated with no action taken.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED AT 6:40 P.M.

Respectfully submitted,

Sylvia J. Holleman  
Town Clerk